

School Emergency Drills

Documentation Form

Type of Drill

- ☒ Fire Drill (5 required)
☐ Tornado Drill (2 required)
☐ Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

- ☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: John R. Lewis

Date of Drill: 5/15/23 Time drill was held: 9:40 (pm/am) (pm)

Exact time required to evacuate/shelter/secure: 3:14:05

Total Participants: 1304 Headstart

Remarks: _____

This report is for emergency drill # 5 for school year 2022-2023

Name of person conducting drill: Jill Weatherwax

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____