

# School Emergency Drills Documentation Form

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: John R. Lewis

Date of Drill: 10/27/22 Time drill was held: 3:00 (pm/am)

Exact time required to evacuate/shelter/secure: 1:24.57 min.

Total Participants: 130

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 22-23

Name of person conducting drill: Jill Weatherway

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_