

School Emergency Drills

Documentation Form

Type of Drill

- ☐ Fire Drill (5 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: John R. Lewis

Date of Drill: 10/19/22 Time drill was held: 10:30 (pm/am) (pm)

Exact time required to evacuate/shelter/secure: 2:58.90 min.

Total Participants: 130 + headstart

Remarks: _____

This report is for emergency drill # 1 for school year 2022-2023

Name of person conducting drill: Jill Weatherway

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
Name & Title _____

AND

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- ☐ Fire (fire chief or designee)
Name & Title _____