

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: JPS Montessori

Date of Drill: 2/9/2023 Time drill was held: 10:30am (pm/am)

Exact time required to evacuate/shelter/secure: :20 to secure, 3:00 for me to check everything

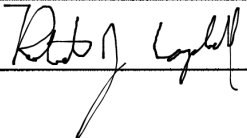
Total Participants: 145

Remarks: All went smoothly. Our retired teacher didn't have a key to lock her room, but that has been rectified. The hallway stage doors were also unlocked, but that has been rectified as well.

This report is for emergency drill # 7 for school year 2022/23.

Name of person conducting drill: Rob Campbell

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____