

School Emergency Drills Documentation Form

Type of Drill

- ☐ Fire Drill (6 required)
- ☐ Tornado Drill (2 required)
- ☒ Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- ☒ Standard 9:30
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name Reporting School: Dibble Elementary

Date of Drill: 1/23/23 Time drill was held: 9:30 (am/pm)

Exact time required to evacuate/shelter/secure: 23 minutes

Total Participants: 380

Remarks: _____

This report is for emergency drill# 1 ^(Lock down) for school year 2022-23

Name of person conducting drill: Martha Kuhn

Title of person conducting drill: Principal

Signature of person conducting drill: Martha Kuhn

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title _____

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)

OR

☐ Fire (fire chief of designee)
Name & Title _____