

# School Emergency Drills Documentation Form

Type of Drill

Time of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

- Standard
- Class Change
- Recess
- Other Events

Name Reporting School: Dibble Elementary

Date of Drill: 5/15/23 Time drill was held: 11:00 (am/pm)

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 307

Remarks: Everything went smoothly!

This report is for emergency drill# 10 for school year 2022-2023

Name of person conducting drill: Martha Kuhn

Title of person conducting drill: Principal

Signature of person conducting drill: Martha Kuhn

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)

OR

Fire (fire chief of designee)  
Name & Title \_\_\_\_\_