

School Emergency Drills Documentation Form

Type of Drill

Fire Drill (5 required)

Tornado Drill (2 required)

Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

Standard

Class Change

Recess

Other Events

Name Reporting School: Cascades Elementary

Date of Drill: 11-28-22

Time drill was held: 2:08 (am/pm)

Exact time required to evacuate/shelter/secure: 4 minutes


Total Participants: 457

Remarks: _____

This report is for emergency drill# 2 for school year 22-23

Name of person conducting drill: Crescenda Jones

Title of person conducting drill: Principal

Signature of person conducting drill: 

Drill Was Coordinated With:
 Emergency Management Coordinator
Name & Title _____

AND
 Law Enforcement (county sheriff or chief of police or designee or MSP)

OR
 Fire (fire chief of designee)
Name & Title _____