

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, April 24, 2023 – 6:00 P.M. Regular Meeting
Hilliard Administrative Building, 24365 Hilliard Blvd., Westlake, OH 44145**

1. Opening

A. Call to Order: 6:00 P.M.

B. Roll Call

Mrs. Pirnat	Present
Mrs. Leszynski	Present
Mr. Finucane	Present
Mr. Kraft	Present
Dr. Stoll	Present

C. Pledge of Allegiance

D. Westlake City School District Mission Statement

E. Westlake City School District Vision Statement

F. Acknowledgement of Visitors

G. Approval of Agenda

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

2. Presentations & Recognitions

A. WES Presentation (Student Ambassadors and PE Peer Partners/Unified Sports)

3. Hearing of the Public (15 Minutes) Agenda Items

A. The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give their name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

4. Approval of Minutes

A. Approval of Minutes

Motion to Approve the Following Minutes:

Work Session of March 13, 2013
Regular Meeting of March 27, 2023

Voice Vote: 5 – 0

5. Informative Reports

A. Superintendent's Report

B. Treasurer's Report

6. Treasurer’s Recommendations

Resolution 23- 103

- A. Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Fiscal Officer

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2024; and

WHEREAS, The Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Fiscal Officer of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Westlake School District, Cuyahoga County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A

Summary of Amounts Required from General Property Tax Approved by Budget Commission and County Fiscal Officer's Estimated Tax Rates

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Commission Inside 10 M. Limitation	County Fiscal Officer's Estimate of Tax Rate to be Levied Inside 10 M. Limit	County Fiscal Officer's Estimate of Tax Rate to be Levied Outside 10 M. Limit
	Column II	Column IV	Column V	Column VI
Sinking Fund			0.00	0.00
Bond Retirement Fund			0.00	3.45
General Fund			5.80	58.60
Library Fund			0.00	2.80
Permanent Improvement Fund			0.00	0.80
TOTAL			5.80	65.65

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 104

B. Resolution to Issue Then and Now Certificates

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

<u>PO No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
117090	Borden Dairy Company	Food and Other Supplies for the Food Service Department	\$3,959.65
17575	Daily Behavioral Health Inc.	Counseling Services for Students for the 2022-23 School Year	\$3,651.15
116875	ESC of Cuyahoga County	Substitute Services	\$18,855.20
9025302	Hotel and Leisure Advisors, LLC	Appraisal Fee for Doubletree Hotel	\$4,250.00
1885	Kids Link	IDEA Purchased Services, Behavioral Consulting	\$13,500.00
17574	PSI	Registered Nurse and School Health Assistant Services for Students for the 2022-2023 School Year	\$12,708.15

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 105

C. Resolution to Approve Stipend for Certified Staff Member Leading ELL Parent Night at WES

RESOLVED that the Westlake Board of Education approves the following certified staff member to be paid at the curriculum rate for ELL Parent Night outside of work hours, from Title IIA funds:

ELL Parent Night (10/18/2022)
<u>Name</u>
Veronica Bozich

Not to Exceed Two Hours Each

Moved by Mr. Finucane Seconded by Mr. Kraft

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

7. Superintendent’s Recommendations

Resolution 23- 106

A. Resolution to Accept Gifts and Donations

RESOLVED that the Westlake Board of Education accepts with gratitude the following gifts and donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Lesko Architecture Attn: Barbara Moenich 27955 Clemens Road, Suite A Westlake, OH 44145	Donated a Canon plotter and scanner as well as ink cartridges, a new cutting blade, and a maintenance cartridge, estimated at \$6,200.00, to Westlake High School.
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Moved by Mr. Kraft Seconded by Mr. Finucane

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|----------------|-----|
| Mr. Finucane | AYE |
| Mr. Kraft | AYE |
| Mrs. Leszynski | AYE |
| Mrs. Pirnat | AYE |
| Dr. Stoll | AYE |

Resolution 23- 107

B. Resolution Adopting Math Instructional Textbooks and Resource Materials Listed on Exhibit A Attached Hereto and Incorporated Herein as if Fully Written and Authorizing the Expenditure of an Amount not to Exceed \$630,000 Therefor

WHEREAS, the District desires to update its Math instructional textbooks and resource materials for its students; and

WHEREAS, the administration and teachers have reviewed various textbooks and resource materials and the administration is recommending the adoption of Exhibit A; and

WHEREAS, the vendors have represented or will represent that the materials on Exhibit A have been filed with the Ohio Superintendent of Public Instruction, that the price charged the District is no more than the lowest wholesale price available to school districts in other states, and that computer diskettes for braille materials are similarly priced; and

WHEREAS, the District has provided parents an opportunity to review the textbooks, reading materials, instructional materials and the academic curriculum thereby complying with Ohio Revised Code 3313.212.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education determines that the textbooks, instructional, resources materials on the attached Exhibit A, attached hereto and incorporated herein as if fully rewritten, are adopted for use in the District. The Superintendent and Treasurer are authorized to sign contracts or purchase orders for those materials in an amount not to exceed \$630,000.

Section 2. The Board hereby finds and determines that all formal actions related to the adoption of this resolution were taken in open meetings of this Board; and that all deliberations of this Board and of its committees, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable law.

Section 3. This resolution shall be in full force and effect from and immediately after its adoption

Moved by Mrs. Leszynski Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 108

C. Resolution to Approve Employment of Licensed Staff Member

RESOLVED that the Westlake Board of Education approves employment of the following Licensed Staff Member:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Education Level</u>	<u>Step</u>	<u>Effective Date</u>
Katie Manilla	School Counselor	Westlake High School	MA	6	08/17/2023

Moved by Mr. Kraft Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 109

D. Resolution to Approve Job Sharing for Licensed Staff Members

RESOLVED that the Westlake Board of Education approves job sharing for the following Licensed Staff Members for the 2023-2024 school year:

<u>Staff Members</u>	<u>Buildings</u>	<u>Grade Level / Subject</u>
Shannon Basile and Christine Latham	Dover Intermediate School	6th Grade Social Studies
Chelsea Diso and Megan Morris	Westlake Elementary School	Kindergarten
Caitlin Jewell and Amal Mustafa	Westlake Elementary School	3rd Grade

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 110

E. Resolution to Approve Employment of Exempt Staff Member

RESOLVED that the Westlake Board of Education approves employment of the following Exempt Staff Member:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Catherine Eason	Administrative Assistant to Academic Services / Registrar	District Office	1	7.5	5	12	04/10/2023

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 111

F. Resolution to Approve Employment of Classified Staff Members

RESOLVED that the Westlake Board of Education approves employment of the following Classified Staff Members:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Effective Date</u>
Michelle Costilow	Special Education Assistant	Westlake Elementary School	2	7.5	5	9	TBD
Kimberly Radca	Dishwasher	Westlake High School	1	4	5	9	04/03/2023
Kristin Rice	School Counseling Secretary	Westlake High School	8	7.5	5	10.25	04/17/2023

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 114

I. Resolution to Approve Activity/Club Supplemental Contract

RESOLVED that the Westlake Board of Education approves the following Activity/Club Supplemental Contract for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>In District</u>
Elisabeth Kaiser	LBMS - Middle School Against Drugs Advisor	10/01/2022	0	Y

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 115

J. Resolution to Approve Athletic Supplemental Contracts

RESOLVED that the Westlake Board of Education approves the following Athletic Supplemental Contracts for the 2022-2023 school year:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In District</u>
Kelli Davisson	LBMS Softball Head Coach	0	N
Malakai Roberts	WHS Volunteer Baseball Assistant Coach	n/a	N
Emily Scott	Girls Lacrosse Volunteer Coach	n/a	N
Ayden Canvoras	Boys Lacrosse Assistant Coach	0	N

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 116

K. Resolution to Approve Contracts and Purchased Services

RESOLVED that the Westlake Board of Education approves the following contracts and purchased services for the 2022-23 School Year:

Edmentum
LLA Therapy, LLC
United Cerebral Palsy Association of Greater Cleveland

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 117

L. Resolution to Approve the 2025-2026 District Calendar

RESOLVED that the Westlake Board of Education approves the 2025-26 school calendar.

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Resolution 23- 118

M. Resolution to Approve Overnight Field Trips

RESOLVED that the Westlake Board of Education approves the following overnight field trips:

Dover Intermediate School
Grade 6 Outdoor Education Trip
Camp Nuhop- Township Road 2916 Perrysville, Ohio 44864

Trip 1: Monday-Wednesday 9/11/23-9/13/23

Trip 2: Wednesday-Friday 9/13/23-9/15/23

Approximate Cost Per Student: \$215

*All Costs Paid by Student Fees

Westlake High School
Girls Track and Field

Trip 1: Penn Relays

University of Pennsylvania, Philadelphia

Depart: Thursday, April 27, 2023

Return: Saturday, April 29, 2023 (if they do not qualify for finals)

Return: Sunday, April 30, 2023 (if they do qualify for finals)

Privately Funded

Trip 2: Mason Mile

Mason High School, 6100 Mason Montgomery Road, Mason, OH 45040

Depart: Thursday, May 4, 2023

Return: Saturday, May 6, 2023

Privately Funded

Moved by Dr. Stoll Seconded by Mr. Finucane

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

11. Closing

A. Adjournment

Moved by Mr. Kraft Seconded by Dr. Stoll

Mr. Finucane	AYE
Mr. Kraft	AYE
Mrs. Leszynski	AYE
Mrs. Pirnat	AYE
Dr. Stoll	AYE

Meeting Adjourned at 7:17 P.M.

President

Treasurer

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April 24, 2023