

# Kilgore Independent School District

## Request For Booster Club Fundraiser Approval

(All fundraisers must be approved 60 days in advance.)

Campus: \_\_\_\_\_

**\*\*\*\* If Fundraiser will be taking place on more than one campus, Principals of all participating Campuses must approve before submitting to Superintendent.\*\*\*\* Ex. Mini Camps, Jeans Passes  
If there is a flyer involved, it is the responsibility of the group to make copies for campuses to hand out.**

Group/Organization making request: \_\_\_\_\_

Fundraiser description: \_\_\_\_\_

\_\_\_\_\_

Intended use of funds: \_\_\_\_\_

\_\_\_\_\_

**Vendor / Company providing products**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Date fundraiser will begin?: \_\_\_\_\_

Date fundraiser will end?: \_\_\_\_\_

Date products should be delivered?: \_\_\_\_\_

Will Students be involved in fundraising efforts?: \_\_\_\_\_  
Yes/No

I hereby request permission to conduct a money raising activity and I will be responsible for the proper conduct of that activity in accordance with KISD Board Policy, the Texas Comptroller's School Fundraisers and Texas Sales Tax Guidelines as well as the KISD Booster Club Guidelines.

\_\_\_\_\_  
Booster Club Officer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature of Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent's Signature of Approval

\_\_\_\_\_  
Date