Kilgore Independent School District
Booster Club/ PTA Fundraiser Financial Recap

Campus: _____ Date: _____

Organization: _____ Sponsor: _____

Approval form signed by Superintendent on what date?: _____

Brief description of fundraiser: _____

Vendor, if applicable: _____

1.) Sales / Revenue	(+)	_____
2.) Donations	(+)	_____
3.) Total Income (should tie to total deposits) (1+2)		_____
4.) Cost of Goods Sold	(-)	_____
5.) Other Costs	(-)	_____
6.) Total Costs (should tie to total checks written)(4+5)		_____
7.) Profit (Loss)(3-6)		_____

Were there any unsold items / products remaining after event?: _____
(Yes/No)

If so, please describe and discuss disposal: _____

_____

Commentary: (i.e. Was the fundraiser worth conducting?) _____

_____

_____

Sponsor's Signature: _____ Date: _____

Treasurer's Signature: _____ Date: _____

Copies to: Sponsor's file
Treasurer's file
Administration-Business Office