

Glen Cove City School District - Board of Education - Brief of Meeting
Reorganization & Special Business Meeting Date: July 06, 2011

PERSONNEL ACTIONS:

Name	Board Action		
The Temporary Chairperson Administered the Oath of Office to newly elected Board Member: Ms. Barrie Dratch			
The Temporary Chairperson Administered the Oath of Office to re-elected Board Member: Mr. Joel M. Sunshine			
Nomination for President – Mr. Richard Maccarone			
Nomination for Vice-President – Mr. David Huggins			
The Temporary Chairperson Administered the Oath of Office to the newly elected Board President Mr. Richard Maccarone			
The Temporary Chairperson Administered the Oath of Office to the newly elected Board Vice - President Mr. David Huggins			
Appointment of Ida Johnson as District Clerk and Judy Smith as Deputy Clerk	Approved		
Appointment of Ingerman Smith LLP as School District Attorney	Approved		
Appointment of Amy Franklin as District Treasurer	Approved		
Appointment of Jackie Lizza as Deputy Treasurer	Approved		
Appointment of Vito Abbondondollo as Internal Claims Auditor	Approved		
Appointment of O'Connor Davies Munns & Dobbins, LLP as Internal Auditor			
The Temporary Chairperson Administered the Oath of Office for the Re-Appointed District Clerk - Ida Johnson			
The Temporary Chairperson Administered the Oath of Office for the Re-Appointed District Treasurer – Amy Franklin			
The Temporary Chairperson Administered the Oath of Office for the Re-Appointed Deputy Treasurer – Jackie Lizza			
Appointment of Chernoff Diamond & Col, LLC to the position of GASB 45 Actuaries for the 2011 - 2012 school year at an annual cost of \$2,250 for the update.	Approved		
<p>Designate the following as Banks of Deposit for the 2011 - 2012 school year:</p> <table> <tr> <td data-bbox="142 1161 673 1602"> Bank of America <i>Fund:</i> General Fund Special Aid Fund Payroll Account Workers Compensation Disbursing General Fund Interest Checking Trust and Agency - Interest Checking </td><td data-bbox="673 1161 1258 1602"> Capital One Bank <i>Fund:</i> Workers Compensation General Fund Checking Payroll Special Aid Fund Trust & Agency Bond Issue 2010-2011 Harry Schinder/Cicero Fund Capital Project Checking Lunch Fund General Fund-Money Market </td></tr> </table>	Bank of America <i>Fund:</i> General Fund Special Aid Fund Payroll Account Workers Compensation Disbursing General Fund Interest Checking Trust and Agency - Interest Checking	Capital One Bank <i>Fund:</i> Workers Compensation General Fund Checking Payroll Special Aid Fund Trust & Agency Bond Issue 2010-2011 Harry Schinder/Cicero Fund Capital Project Checking Lunch Fund General Fund-Money Market	Approved
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Appointment of Nawrocki Smith, LLP as District Auditors at an annual retainer of \$44,500 for the 2011-2012 school year.	Approved		
Appointment of Munistat Services Inc. as the District Fiscal Advisor.	Approved		
Appointment of Hawkins Delafield & Wood LLP as the District Bond Counsel.	Approved		
Appointment of Cost Management Services Inc. as the District's Medicare reimbursement consultant at a cost of 15% of retained revenues for the 2011 - 2012 school year	Approved		
Appointment of Wiedersum Associates as the district Architect	Approved		

Appointment of Kevin Wurtz , Deputy Superintendent, as the Purchasing Agent for the 2011 – 2012 school year	Approved
Appointment of Mary Oville as the Deputy Purchasing Agent for the 2011 – 2012 school year	Approved
Appointment of Fitzharris Agency Inc. as the Workers' Compensation representative for the 2011 - 2012 school year at an annual fee not to exceed \$19,000. Medical Bill review and Medicare secondary payer reporting to be in accordance with their contract	Approved
Appointment the following physicians as School Physicians for the 2011 - 2012 school year: Medical Officers: Dr. Catherine Screnci Dr. Argyro Karidis Dental Officer: Dr. Beverly Granger	Approved
Appointment of Rosella Gallo (HS) and Donna Pascarelli (MS) Treasurer of the Extra Classroom Activity Fund for the 2011 - 2012 school year and that they be included in the employees blanket bond	Approved
The Administrative Officer be authorized to apply for any and all Federal and State grants that are deemed appropriate.	Approved
Designate Dr. Joseph A. Laria , Superintendent of Schools, to certify the payroll and further that Kevin Wurtz , Deputy Superintendent, will certify in his absence	Approved
Appointment of Kevin Wurtz , Deputy Superintendent and Dr. Joseph A. Laria , the Superintendent of Schools be authorized to approve budget transfers up to \$10,000, any budget transfer in excess of \$10,000 be approved by the Board of Education in accordance with Policy #5330	Approved
Appointment of The Omni Group as the District's Third Party Administrator for the District's 403B Plan at a cost of \$31.00 per participant for the 2011 - 2012 school year	Approved
Mileage allowance rate for authorized travel for the School District to be the current IRS allowable rate for the 2011 - 2012 school year	Approved
Establish the following petty cash funds and that the person indicated be designated as the custodian of it for their location	Approved
Glen Cove High School Dr. Joe Hinton \$100 Athletic Director Denise Kiernan \$ 50 Robert M. Finley Middle School Dr. Anael Alston \$100 Connolly Elementary School Rosemarie Sekelsky \$100 Landing Elementary School Dr. Michael Israel \$100 Gribbin Elementary School Francine Santoro \$100 Deasy Elementary School Nomi Rosen \$100 Business Office Kevin Wurtz \$100	
Grant the Superintendent of Schools the authority, when necessary, to release payment of funds, not to exceed \$1,000 before formal approval by the Board of Education for the 2011 - 2012 school year	Approved
Appointment of the following Superintendent Hearing Officers for the 2011–2012 year	Approved
• Mark Nizewitz - \$375 per hearing	Approved
• Dr. James Tolleark - \$500 per day	Approved

Designate Record Pilot and Newsday as official newspapers for legal advertising and notices for the Glen Cove School District and Newsday for emergency advertising during the 2011 - 2012 school year	Approved
Appointment of Impartial Hearing Officers should the School District find a need to use an Impartial Hearing Officer (or Officers) during the 2011 - 2012 school year	Approved
Appointment of the members to the CSE and CPSE for the 2011-2012 school year. following persons as Surrogate parents and Parent Advocates for the 2011 - 2012 school year. Appointment of the following persons as Surrogate parents and Parent Advocates for the 2011 - 2012 school year. <ul style="list-style-type: none"> • Viviana Evans • Patricia Unger 	Approved
Dr. Joseph A. Laria , Superintendent of Schools, and/or Kevin Wurtz , Deputy Superintendent, to execute in the name of the Board of Education any and all documents relating to the investment program in a timely manner as well as to utilize reputable consultants regarding investment decisions when necessary, so long as no fee is involved. In the absence of Dr. Joseph A. Laria and Kevin Wurtz, the District Treasurer is authorized to execute investment documents in the name of the Board of Education. A monthly progress report of investments will be given to the Board of Education	Approved
Re-adopt the current Investment Policy	Approved
Re-adopt all policies and code of ethics in effect the previous year, as well as any policy approved after July 1, 2011	Approved
Appointment of Joseph Fiorino , Facilities Supervisor, as Asbestos Compliance Officer for the 2011 - 2012 school year	Approved
Appointment Dr. Shari Camhi as the Title IX Compliance Officer for the 2011 - 2012 school year	Approved
Appointment Michael Tweed as the Section 504 Compliance Officer for the 2011 - 2012 school year	Approved
Appointment Ida Johnson, District Clerk , as Records Access Officer and Fiscal Records Access Officer for the 2011 – 2012 school year	Approved
Authorize the Superintendent of Schools to take action on administrative, teacher and other staff requests to attend conferences, conventions and workshops within the limit of the 2011 - 2012 budget appropriations and in accordance with Board Policy (General Municipal Law 77-b).	Approved
Regular Business Meetings and Planning / Budget Meetings on Mondays (unless otherwise noted below), at or about 8:00 PM at the Middle School (unless otherwise noted below), as follows: <u>Regular Business Meetings:</u> July 25, 2011 September 26, 2011 – High School November 28, 2011 – Connolly School January 23, 2012 – Landing School March 26, 2012- High School May 21, 2012 – Third Monday August 22, 2011 October 24, 2011 – Deasy School December 12, 2011 - Gribbin February 27, 2012 April 23, 2012 June 18, 2012 – Third Monday	Approved

<u>Planning Sessions:</u> August 08, 2011 October 17, 2011 – High School January 9, 2012 – High School March 12, 2012		September 12, 2011 November 14, 2011 February 13, 2012
Board adopt the following resolution regarding the elimination of religious holidays in counting the best attendance periods for state aid (Commissioner's Regulations 175.40): WHEREAS, through action of the New York State Legislature and of the Governor of the State of New York, a Board of Education may decide to eliminate religious holidays in counting the best attendance periods for state aid, THEREFORE, BE IT RESOLVED, that each of the religious holidays designated by the Commissioner of Education during the school year 2011 - 2012, on which school may be held, be eliminated from the 2011 - 2012 state aid attendance worksheet, if it is in the best interest of the District.		Approved
Authorize preparation of surety bonds for the Deputy Superintendent, School District Treasurer and Deputy Treasurer in the amount of Two Million dollars each (Education Law, Section 2130)		Approved
Continuation of agreement between the Board of Education and the city of Glen Cove for the collection of taxes on real estate for the 2011 - 2012 school year as levied by the Board of Education for school district purposes		Approved
Confirming of the school tax list and issuance of the school tax warrant, and the continuance of agreement with the City of Glen Cove for the collection of taxes on real estate for the school year 2011-2012 as levied by the Board of Education for School District purposes		Approved
Delegate to the Superintendent of Schools the authority to act as its agent in the participation of the National School Lunch / School Breakfast / Special Milk Programs and to sign all contracts and agreements associated with said participation		Approved
Prices for the School Lunch Program for the 2011 - 2012 school year as attached.		Approved
NYSIR for insurance policy coverage in the amount of \$325,135		Approved
Fitzharris Agency Inc. as Insurance Agent for student accident insurance in the amount of \$25,100		Approved
Execute tuition and other contracts with the Board of Cooperative Educational Services and other schools for which tuition and other services have been approved by appropriated action of the Board of Education and Health Service Contracts providing for health services to be rendered to pupils of this district attending schools in other districts. The President of the Board is also hereby authorized to execute tuition and other contracts for the educational of children with disabilities pursuant to the Education Law of the State of New York Section 4404-2B		Approved

Adopt the coverage provided by Section 18 of the Public Officers Law of the State of New York for its employees, as defined by that statute. The adoption of this resolution is intended to provide benefits which shall supplement and be available in addition to, defense or indemnification protection conferred by virtue of other enactments, statutory provisions, previous actions of this Board or other sources. The Superintendent of Schools or his designee shall take such action as may be necessary to obtain insurance protection against such potential liability to the district as may arise as a result of the adoption of this resolution.	Approved
Substitute salary schedule for the 2011-2012 school year	Approved
Appointment of Catherine Papsidero as additional clerical to complete the 21 st Century Grant effective July 1, 2011 through June 30, 2012 at a stipend of \$7,000	Approved
Rescission of appointment of Christopher Lippe , Part-Time Music Teacher, R.M. Finley Middle School, effective July 1, 2011	Approved
Rescission of appointment of Amanda Sanchez , Teacher Assistant After 3 Summer Program, effective June 24, 2011	Approved
Unpaid Leave of Absence of Margherita Metallo , Food Service Helper, R.M. Finley Middle School, effective September 7, 2011 - September 14, 2011	Approved
<p>WHEREAS, the Board of Education (hereinafter "Board") of the Glen Cove City School District (hereinafter "District") has determined that it needs to hire an Interim Assistant to the Superintendent for Personnel;</p> <p>NOW, THEREFORE, BE IT RESOLVED that the Board herewith appoints MAUREEN HOCKER (hereinafter "Ms. Hocker") to the position of Interim Assistant to the Superintendent for Personnel for the period of July 1, 2011 through August 31, 2011</p> <p>BE IT FURTHER RESOLVED that the terms and conditions of Ms. Hocker's employment with the District shall be governed by the written agreement between the Board and said individual, was previously executed by the Board President and said individuals.</p>	Approved
Appointment of Christopher Lippe , Music Teacher, R.M. Finley Middle School, effective September 1, 2011 - August 31, 2014	Approved
Appointment of Denise Reynolds , Elementary Teacher, Connolly School, effective September 1, 2011 - June 30, 2012	Approved
<p>The Superintendent of Schools recommends that the Board of Education approve the following Board Resolutions:</p> <p>WHEREAS, the Board of Education (hereinafter "Board") of the Glen Cove City School District (hereinafter "District") adopted a resolution dated March 12, 2007 granting tenure to MR. KEVIN WURTZ in the position of Assistant to the Superintendent for Business; and</p> <p>WHEREAS, the Board adopted a resolution dated August 9, 2010 abolishing the and simultaneously appointing Mr. Wurtz to a newly created position of Deputy Superintendent; and</p> <p>WHEREAS, the Board has been advised that the aforesaid grant of tenure in the</p>	Approved

position of Assistant to the Superintendent for Business was an *ultra vires* act and that Education Law, Section 2509 (3) provides that persons holding positions of Assistant Superintendent or Deputy Superintendent in a city school district may only be appointed to a term of one to five years pursuant to a contract granted by a board of education, and a board of education shall not grant tenure to individuals in the aforesaid positions;

NOW, THEREFORE, BE IT RESOLVED, that the Board herewith nullifies, rescinds, and revokes its prior resolution authorizing a grant of tenure to Mr. Wurtz in the position of Assistant to the Superintendent for Business, and to the extent that said grant of tenure is applicable, if at all, to his current appointment as Deputy Superintendent; and

The wage and benefits applicable to said position are as set forth in a certain Wage and Benefit agreement dated July 26, 2010, amended by a certain First Amendment dated August 9, 2010.

BE IT FURTHER RESOLVED, that the Board hereby appoints Mr. Wurtz to a term of one year in the position of Deputy Superintendent effective July 6, 2011, terminating on July 5, 2012.

WHEREAS, the Board of Education (hereinafter "Board") of the Glen Cove City School District (hereinafter "District") adopted a resolution dated January 28, 2008, granting tenure to DR. SHARI CAMHI in the position of Assistant Superintendent for Curriculum, Instruction and Technology; and

WHEREAS, the Board has been advised that the aforesaid grant of tenure was an *ultra vires* act and that Education Law, Section 2509 (3) provides that persons holding positions of Assistant Superintendent or Deputy Superintendent in a city school district may only be appointed to a term of one to five years pursuant to a contract granted by a board of education, and a board of education shall not grant tenure to individuals in the aforesaid positions;

NOW, THEREFORE, BE IT RESOLVED, that the Board herewith nullifies, rescinds and revokes its prior resolution authorizing a grant of tenure to Dr. Camhi in the position of Assistant Superintendent for Curriculum, Instruction and Technology; and

BE IT FURTHER RESOLVED, that the Board hereby appoints Dr. Camhi to a term of one year in the position of Assistant Superintendent for Curriculum, Instruction and Technology effective July 6, 2011, terminating on July 5, 2012. The wage and benefits applicable to said position are as set forth in a certain Wage and Benefit agreement dated July 26, 2010.

Appointment of **Lynne Kaiser** for the Glen Cove after 3 program, R.M. Finley Middle School, effective July 5, 2011 - August 16, 2011 from 9:00am - 12:00pm (Monday - Thursday)

Approved

Appointment of **Nicholas Carbutto** (Jazz Ensemble); **Edward Norris** (Music Theory); **Maria Brofka** (Italian) for extra 6th period classes, High School effective 2011-2012 school year

Approved

Appointment of Steven Kocienda (Earth Science Lab); Sheryl Palmer (Earth Science Lab); Keith Schmidt (Jazz Band) for Extra 6th Period Classes, R.M. Finley Middle School, effective 2011-2012 school year.	Approved
Appointment of Harry Vilien (Program Supervisor); Kerry Jones-Golembeski (Teacher-English/Social Studies); Roseanne Brodsky (Teacher-Math/Science), GED Program, High School, effective on or around September 6, 2011-June 9, 2012	Approved
Appointment of Leonardo LaTouche (Football AJH); Peter Bednarski (Boys Soccer JH/7th) as Fall Coaches for the 2011-2012 school year	Approved
Appointment of Frank Curatolo (Boys Basketball (JH/7th); Anthony Gallo (Girls Basketball (Jh/7th); Amanda Sullivan (Girls Volleyball (JH/*7th-contingent upon enrollment); Richard Bullis (Rifle-contingent upon it not conflicting with drivers education) Winter Coaches for the 2011-2012 school year.	Approved
Appointment of Diane Ruggiero (High School) and Patricia Schepanski (RM Finley Middle School) for an additional 15 minutes per day as cafeteria managers, effective on or around September 1, 2011 due to change in lunch periods	Approved
Appointment of William Peet as EMT for all Home Football Games (Varsity, JV & JH)	Approved
Appointment of Stephanie Kletter , Carriage House Only, Temporary Summer Typist, effective July 5, 2011-August 31, 2011 or sooner.	Approved
Appointment of Mary Anne Germino , Tracey Taylor , Natalie Moskowitz , Debra Debronsky-Manziona , Wendy Jensen , Susan Liantonio as Summer School Nurses for Credit Recovery Program, effective July 6, 2011-August 15, 2011, 3 days per week from 9:00am-12:00pm	Approved

New Business

Audit Committee Meeting - July 25, 2011 @ 6:00pm to meet with the independent external district auditors	Approved
Emergency Repairs to 1910 building cornice bid awarded to Capital Restoration in the amount of \$314,110	Approved

Open Session: During open session the members of the audience had the opportunity to ask questions and make comments on any items of their choosing.

The next meeting is scheduled for Monday, July 25th @ 8:00 p.m., R.M. Finley Middle School. Board of Education moved into executive session to discuss personnel.

Submitted By: Ida Johnson

Board Secretary / District Clerk