



**Ronald McDonald House Charities of the Carolinas
Teen Leadership Board (TLB) Application Packet
2023-2024**

Applications can be completed ONLINE by visiting the link below.

LINK ADDRESS: <https://rb.gy/vn1nc>

Application Checklist:

- Completed TLB application
- 2 Recommendation forms- can be completed online. **ONLINE LINK:** <https://rb.gy/ubixl>
- Contract signed by you and a parent/guardian.

Applications are due by Friday, June 9, 2023, at noon.

Only complete on-time applications will be considered.

2023-2024 Program Information

The TLB program will run from August 2023 through May 2024. The board meets on the 1st Wednesday of the month except on holidays or dates that conflict with the House. Mandatory Orientation is scheduled for Saturday, August 12, 2023, from 2 pm-5 pm at the Ronald McDonald House of the Carolinas.

If you have any questions during the application process, please contact McKenna Best at mbest@rmhcarolinas.com or Michael Lanier at mlanier@rmhcarolinas.com Please do not call to check on the status of your application. Notifications will be postmarked or sent via email by July 1.

Ronald McDonald House Charities of the Carolinas Contacts:

McKenna Best | Volunteer & Communications Manager
mbest@rmhcarolinas.com | 864.235.0506

Michael Lanier | Development Manager
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706 Grove Road, Greenville, SC 29605



Ronald McDonald House Charities of the Carolinas Teen Leadership Board (TLB) Charter

Purpose

The Ronald McDonald House Charities of the Carolinas Teen Leadership Board aims to equip and embolden students into the next generation of servant-leaders. Through the Teen Leadership Board, Teen Ambassadors will learn Business Acumen Skills focusing on project management, building relationships, communication, and philanthropy while advocating for the Ronald McDonald House of the Carolinas.

Composition

The TLB shall comprise high school students from participating area high schools, including home schools. The TLB shall have a minimum of 15 members and a maximum of 30 members annually. The TLB shall comprise two entities: the Executive Teen Leadership Board (ETLB) and members at large.

The ETLB will consist of the following positions: President, Vice-President, Secretary, Marketing, Two Co-Service, and Membership. ETLB members have served on the Teen Leadership Board for at least one year and have displayed high leadership and integrity.

Members at large are students chosen based on prior leadership and service experience by a committee of RMHC volunteers and staff. Application materials and interviews are used to select TLB members. Returning members are not guaranteed membership on future boards.

Overview of Duties

- Serve as an ambassador in the community for the Ronald McDonald House Charities of the Carolinas.
- Prepare and lead service activities for fellow Teen Leadership Board members and teens in the community.
- Assist with the planning and execution of the TLB signature projects.
- Plan and Participate in the “Big Give Event”

TLB Code of Conduct

- Must be in High School and maintain good standing at all times.
- Attend all TLB meetings and assigned activities.
- Come prepared and actively participate in all aspects of TLB.
- Display high level of integrity and honesty with fellow board members and RMHCC Staff
- Approach each task confidently in your ability to perform your work at a high standard.
- Embrace opportunities to engage or educate the community and fellow peers on the RMHCC.
- Communicate with the RMHCC TLB Executive Members and RMHCC Staff Advisors.
- Generate awareness, donations, or funds through individual “Big Give Event” projects.
- No drug or alcohol use and no profanity or inappropriate behavior.

Failure to abide by the TLB Code of Conduct will result in immediate dismissal from the Teen Leadership Board.



Ronald McDonald House Charities of the Carolinas Teen Leadership Board Application

Student Information:

Name: _____ Preferred Name: _____

Age: _____ Birthday: ____ / ____ School: _____

Grade in 2023-2024 year: _____

Full Address: _____

Cell Phone: ____ . ____ . ____ E-Mail _____

Emergency Contact Information:

Primary Parent/Guardian Name: _____

Relationship _____ Phone #: ____ . ____ . ____ E-Mail Address: _____

Secondary Parent/Guardian Name: _____

Relationship _____ Phone #: ____ . ____ . ____ E-Mail Address: _____

Part I

Please tell us why you wish to join the Teen Leadership Board. What do you hope to gain from participating? Why do you want to support the Ronald McDonald House of the Carolinas?



Ronald McDonald House Charities of the Carolinas Teen Leadership Board (TLB) Volunteer Contract

1. Commitment

- a. A large part of volunteering is commitment. During the school year, TLB members are expected to attend all board meetings and stay for the duration of the meeting.
- b. TLB members are expected to make their service on the board a priority.

Missing more than 2 meetings for any reason or being absent from the orientation in August may result in immediate removal from the board.

Meeting Dates:

The TLB will meet the first Wednesday of each month at 5:30pm – 6:30pm from September through May, except for holidays or House conflicts. Below are the following TLB Meeting Dates

August 19, 2023 | 2pm-5pm | Board Orientation
September 6, 2023 | 5:30pm-6:30pm | TLB Meeting
October 4, 2023 | 5:30pm-6:30pm | TLB Meeting
November 1, 2023 | 5:30pm-6:30pm | TLB Meeting
December 6, 2023 | 5:30pm-6:30pm | TLB Meeting
January 3, 2024 | 5:30pm-6:30pm | TLB Meeting
February 7, 2024 | 5:30pm-6:30pm | TLB Meeting
March 6, 2024 | 5:30pm-6:30pm | TLB Meeting
April 3, 2024 | 5:30pm-6:30pm | TLB Meeting

**All meetings are held at the Ronald McDonald House of the Carolinas located at 706 Grove Road
Greenville South Carolina 29605**

In addition to the meetings above, each ambassador commits to service activities and attends TLB signature projects outside of regular meeting times.

2. Etiquette

- a. Every member of the TLB has skills, talents and ideas to contribute. Every member is expected to participate in meetings and give their best effort.
- b. Every member of the TLB has value and should be treated with respect. There should be no personal attacks—challenge ideas, not people. Every member should contribute to a supportive environment and maintain a positive attitude during meetings, projects and events.
- c. Treat RMHC staff, guest families, volunteers and fellow TLB members with respect and courtesy.
- d. Exhibit appropriate behavior always—no foul language, texting or other distracting and inappropriate behaviors. Inappropriate behavior may result in expulsion from the board.



Ronald McDonald House Charities of the Carolinas Teen Leadership Board (TLB) Volunteer Contract

3. Dress Code

- a. TLB members serve as ambassadors of the Ronald McDonald House and should dress in a neat, clean and appropriate manner.
- b. Please wear appropriate clothing to all TLB meetings, events and service activities—clothing should provide appropriate body coverage and bear no offensive images or language.

4. TLB Responsibilities

- a. Actively participate in meetings, contribute ideas and provide feedback.
- b. Attend all TLB meetings and events—arrive on time and stay to help clean up if needed.
- c. Pursue opportunities within your school and community to engage others in the mission of the Ronald McDonald House Charities of the Carolinas.
- d. Organize your leadership service activities to be fun, meaningful and appropriate to engage other teens.
- e. Complete assigned tasks in a timely manner and support your fellow TLB members on their assignments.

I understand the Teen Leadership Board Charter, application, and contract. I agree to abide by the Code of Conduct and responsibilities outlined above.

Applicant Signature & Date: _____

Please note that you must include two letters of recommendations in your application. Your application will only be accepted and considered complete with them. Recommendations can come from a teacher, counselor, or mentor.