

Mt. Diablo Unified School District
Budget Advisory Committee
Meeting Minutes

Wednesday, October 5, 2022

Committee Purpose (Board approved 12/12/06):

The Budget Advisory Committee (BAC) composed of 16* members, constituted to advise the Superintendent on budget issues, with a purpose to:

- (a) understand the budget development process,
- (b) discover how the budget is the reflection of the district's educational programs,
- (c) articulate the components of the budget to constituents, and
- (d) provide input on budget enhancements and reductions.

*reduced to 15 by Governing Board in 2022 - eliminated Measure A representative

BAC Members

- X Jane Kwiatkowski, Local 1 CST ('24)
- X Carmen Garces, DELAC ('24)
- Anita Johnson, MDEA ('23)
- Vacant**, (Mayo) ('24)
- Vacant**, CSEA
- Roberto Murillo, (Mason) ('25)
- X John Ferrante, Meas. C CBOC ('2)
- Casie Permenter (McFerrin) ('24)

- Walker Dearth, MDSPA ('23)
- X Teresa Bergum, Teamsters ('23)
- X Mike Langley, Meas. J CBOC ('23)
- X Cindy Dunn, DMA ('25)
- X Lisa Buffum, CAC ('24)
- X Brandon Scott, (Khaund) ('23)
- X Andrea Rios (Nzewi) ('25)

Board Liaisons

- Erin McFerrin (Board Member)
- Cherise Khaund (Board Member)

Staff

Dr. Lisa Gonzales, Chief Business Officer
Mika Arbelbide, Executive Director of Fiscal Services

13 filled seats - quorum is 7

Agenda:

1.0 Call to Order/Welcome/Roll Call

Meeting called to order at 5:05 pm

2.0 Public Comment

No public comment

3.0 Minutes from August 31, 2022

Motion to approve the minutes was made by Mike, second by John. There was no further discussion about the minutes. All approved.

4.0 Complete edits to Bylaws for October 12, 2022 board meeting

- For 2.3 John purpose to re-word the draft for Bylaws to make it clear to understand. All agreed to replace "non-renewable" to "at most".
- 2.1.4 did not make sense to John which was fixed by illuminating a second word "total" in the sentence.

- In section 2.4, the word “member” at the end of the sentence was replaced with “time” to make it more clear. Question was asked by Mike if members have to be approved by the board or if they get assigned. Lisa explained that they can nominate anyone, the board ratifies and then they become members which is a practice for every position across the board. Brandon asked if BAC could have guests listeners at the meetings and how it works. Lisa said that since this is a public meeting anyone has the ability to listen in and meeting times are listed on the MDUSD website’s calendar.
- Jane noticed that on 2.1.5 CST is listed as AFSCME and she thinks it might need to be changed to “CST local 1 / AFSCME” since they are quarter AFSCME. Jane will check and let all members know.
- Corrections for 4.4 were understood by all members.
- It was suggested to add details to 4.6 to specify the definition of the “year”. Lisa suggested adding “fiscal” and “July through June” to make it more clear.

Lisa Gonzales read the correction needing to be made and asked for the motion. John moved to accept the motion of Bylaws. Second by Cindy. No further discussion. All approved. The Bylaws will go to the Board for approval on November 9, 2022.

5.0 Staffing and Enrollment as it relates to budgets

Wendi Aghily presented the Allocation of Staff Annual Process. She explained how the report works and how long it takes to gather all needed information to have enough staff for the amount of children that are enrolled in schools.

6.0 Review of Unaudited Actuals

Lisa Gonzales went over the Unaudited Actuals only sections about restricted and unrestricted budgets. She explained that some money will need to be returned to the State but a lot of it was spent getting new supplies. Michael was checking if there was a change on funding based on attendance since some children are missing school because of abundance of caution but the district is not getting the funds based on absences.

7.0 Topics for December meeting

- 1st Interim Report
- Other suggestions within our purview

8.0 For the Good of The Order (commendations, gratitude, acknowledgements, celebrations, appreciations)

9.0 Adjourn Meeting

Meeting adjourned at 6:06 pm

Respectfully submitted,
Anastasia Carter