

District English Learner Advisory Committee (DELAC) Meeting  
Wednesday, May 16<sup>th</sup>, 2012

MINUTES

Meeting Called to Order: 9:05 AM  
By: Angel Santiago

I. Welcome by DELAC Chairperson

II. Review of Responsibilities of DELAC

The DELAC will ADVISE the governing School Board on all of the following:	Date Completed
Development of a district Master Plan for educational programs and services for English Learners that takes into consideration the Single Plan for Student Achievement.	5/16/2012
Conducting of a district-wide needs assessment on a school-by-school basis.	11/16/2011
Establishment of district program, goals, and objectives for programs and services for ELs.	1/25/2012
Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.	3/14/2012
Administration of the annual Language Census Report.	5/16/2012
Review and comment on the district's reclassification procedures.	3/14/2012
Review and comment on the written notifications required to be sent to parents and guardians.	3/14/2012

III. Review of Minutes from March meeting. Minutes were approved with one change (typo).  
Approved by: Nidia Moreno, Jefferson  
Seconded by: Maria Bucio, York

IV. The committee reviewed and commented on the district's summary of the Master Plan for English Learners. All sections were approved, though the committee is aware that this document is in the process of being updated.

V. The committee reviewed the data submitted to CDE of the R-30 Language Census. (see handout)

VI. Cheryl Franklin, Technology Specialist, shared information about technology. Mrs. Franklin demonstrated the links afforded on the district website. She reviewed Internet Safety tips (handout) with parents. She discussed the power of social networking sites and gave tips on how parents can monitor the sites. Mrs. Franklin offered to repeat the presentation at parent meetings at individual sites if so requested.

VII. The committee reviewed the plan to ensure compliance with any applicable teacher and instructional aide requirement. No changes were made or deemed necessary.

VIII. Information DELAC would like to advise School Board of... the minutes suffice.

IX. Questions or Comments

Parents discussed that for next year we should have a meeting for parents of students who are in middle school or entering middle school and have not yet reclassified. This idea will be tabled until the committee's first meeting of the 2012-2013 school year.

Parents have also requested that the EL Brochure be available for viewing on the district webpage.

Meeting Adjourned: 10:55 AM By Chairperson: Angel Santiago

Next Meeting Date & Time: Wednesday, June 20th, 2012, potluck with District Advisory Committee

Reunión del Comité Asesor del Idioma Inglés del Distrito  
 miércoles, 16 de mayo del 2012

AGENDA

Reunión comienza: \_\_\_\_:\_\_\_\_ AM  
 Por Presidente: \_\_\_\_\_

- I. Bienvenida hecha por el Presidente de DELAC
- II. Repaso de las responsabilidades de DELAC

El DELAC le AVISARÁ a la Junta Directiva gobernante de todos los siguientes:	Fecha en que se completó
Del desarrollo de un Plan Maestro para programas educativos y servicios para los Aprendices de Inglés que toma en consideración el Plan Sencillo para el Éxito del Estudiante.	5/16/2012
De la conducción de las necesidades de evaluación en todo el distrito, escuela por escuela.	11/16/2011
Establecimiento del programa del distrito, metas, y objetivos para programas y servicios para los Aprendices de Inglés.	1/25/2012
Del desarrollo de un plan para asegurar el cumplimiento con cualquiera de los requisitos pertinentes al maestro y al asistente del maestro.	3/14/2012
De la administración del Reporte del Censo anual del Lenguaje.	5/16/2012
Del repaso y comentario sobre los procedimientos de reclasificación del distrito escolar.	3/14/2012
Del repaso y comentario sobre las notificaciones escritas que se requiere que se envíen a los padres y tutores.	3/14/2012

- III. Repaso de las actas de la reunión de marzo.  
 Aprobado por: \_\_\_\_\_  
 Aprobado por (segundo): \_\_\_\_\_
- IV. El comité repasará y comentará acerca del plan maestro para los Aprendices de Inglés.
- V. El comité repasará la administración del censo anual de idioma, R-30.
- VI. Cheryl Franklin, Especialista de Tecnología, compartirá información acerca de sitio de internet de redes sociales.
- VII. El comité repasará el plan para asegurar el cumplimiento con cualquiera de los requisitos pertinentes al maestro y al asistente del maestro.
- VIII. Información que DELAC le gustaría comunicar a la Mesa Directiva
- X. Preguntas y Comentarios

La reunión se termina a las: \_\_\_\_:\_\_\_\_ AM Por presidente: \_\_\_\_\_

Fecha y Hora de la Próxima Reunión: 20 de junio del 2012, comida con el Comité Asesor del Distrito