SBCUSD – IT Training Quick Reference
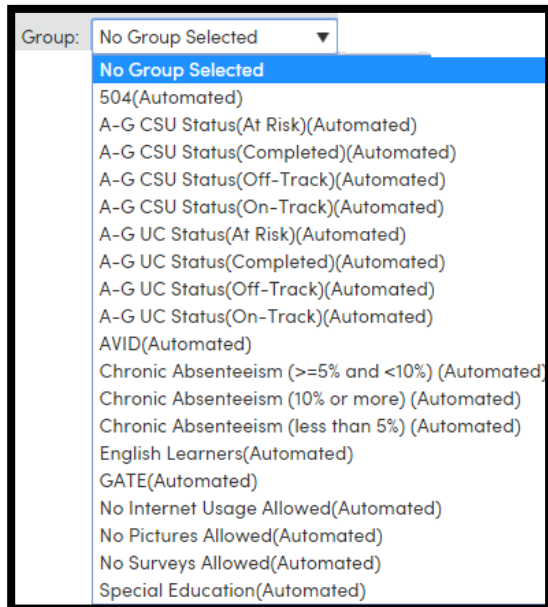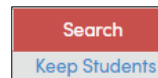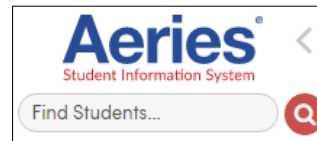# Aeries Student Groups

STUDENT GROUPS

This allows you to see students in specified groups. This can be run at the District Level or Site Level.

STEP BY STEP

1. Log into **Aeries**

2. Click on the 🔍 icon to bring up the search box

3. Click in the **Group:** Field at the right and select one of the groups listed

4. Click on the List All button List All

5. Note the list of students and the count and then close the screen

6. Click on the **Keep Students** link under the Search button

> **NOTE: -** *This creates a KEEP statement. Anything you run in Aeries will now be limited to these students.*
> *You can create a KEEP or SKIP statement before using this feature to limit the list by site, ethnic group, gender, grade, etc.*