



**Part-Time Choir TEACHER
MERCY HIGH SCHOOL
Burlingame, California
(650) 343-3631**

Mercy High School, an all-girls college preparatory secondary school has an opening for a part-time (one class) Choir teacher starting in August 2023. Teachers have the opportunity to work in a small school environment, with class sizes ranging from 8-24 students. This position includes only one section at the moment, but Mercy has a strong commitment to expanding our performing arts program.

Reporting to the Visual and Performing Arts department chairperson, the Choir teacher is responsible for the overall coordination of teaching in the Choir classroom, including executing well-developed lesson plans, accurate assessment of student's progress, participation in department meetings and team planning sessions, supervision of students, willingness to learn new methodology, ability to undertake co-curricular responsibilities.

Requirements include a Bachelor's degree, successful high school teaching experience, and a demonstrated ability to teach Choir. The ideal candidate will also be proficient in educational technology.

Required knowledge and skills for all teaching positions at Mercy High High School:

- A clear commitment to the mission of the school.
- Strong teaching ability; enjoy working with adolescents.
- Fluency in reading, writing, and speaking in English.
- Excellent oral and written skills, as well as outstanding interpersonal skills.
- Ability to work well with students and colleagues; willingness to be an active, enthusiastic member of the Mercy community.
- Obvious passion for singing and performance.
- Willingness to adapt to an existing curriculum as well as contribute ideas to enhance the respective academic programs.
- Excellent attendance and punctuality.
- Excellent technology skills.
- Possess a commitment to diversity, equity and inclusion.
- Thrive in a collaborative, dynamic, and faithful learning community to develop curricula, lessons, and assessments.

Qualifications for this position

- Fluency in English.

- At least 3 years of high school or middle school teaching experience, preferably in a college preparatory high school setting.
- Familiarity with student-centered approaches to teaching language.
- Appreciation of teens and understanding of their developmental stages.
- Proficient with educational technology and choir instruction

To Apply:

We encourage all qualified applicants to send a resume, a cover letter, and contact information for three references.

Position requires the candidate to be on campus for training and orientation near the start of August. Salary based on faculty salary scale, and commensurate with experience and education of the applicant.

We will conduct interviews on a rolling basis.

Send resume and cover letter to: Lynn Beal at lbeal@mercyhsb.com and Art Walker at awalker@mercyhsb.com. If emailing, please use subject line "Choir Teacher"

STATEMENT OF NON-DISCRIMINATION

All school staff of Catholic schools of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories. (Administrative Handbook #4111.4)