Regional School District No. 17

Board of Education

Personnel & Evaluation Subcommittee

Minutes

Co-Chairs: Suzanne Sack and Corey Roberts

A meeting of the Regional School District No. 17 Personnel & Evaluation Subcommittee was held on May 15, 2023 at 5:30 p.m. at the Central Office in the BoardRoom**.**

Subcommittee Members Present: Suzanne Sack, Corey Roberts (6:15pm), Jennifer Favalora, Joel D'Angelo (5:50pm)

Subcommittee Members Absent: None

Other attendees: Superintendent Wihbey and Assistant Superintendent Miller

1. **Call to Order/Opening of the Meeting:** The meeting was called to order at 5:40 p.m. by Suzanne Sack (Co Chair)

2. **Approval of Minutes**

   Minutes were not reviewed and will be reviewed for approval at the next Subcommittee meeting.

3. **Unaffiliated Letter/Contract Negotiations**

   The committee discussed the unaffiliated letters. The committee discussed "banding" positions at like levels for compensation, benefit comparisons, consistencies, and job descriptions.

4. **New Positions**

   Assistant Superintendent presented to the committee for review the Speech and Language Pathologist Assistant job description.

5. **Human Resources Updates**

   Assistant Superintendent Miller provide the committee with an update on job descriptions throughout the District.

6. **Superintendent Evergreen Year End Evaluation & Contract**

   Superintendent Wihbey confirmed that he will provide an email to the Co Chairs to Evergreen his contract and provide requested terms.

7. **Middle School Principal Onboarding Plan**

   Superintendent Wihbey and Assistant Superintendent Miller reviewed with the committee the onboarding plan for the Middle School Principal.

8. **Review of P&E goals**

   The Co Chairs reviewed the committee's goals and the work schedule with the committee. No further input was provided and the Co Chairs will share with the full Board.

9. **Adjournment:** Meeting adjourned at 6:50 p.m.