

## Directions for using My School Bucks to pay for AP exams.

1. Go to [myschoolbucks.com](https://myschoolbucks.com) or download the myschoolbucks mobile app.
2. Create your free account.
3. Add your child(ren) using their student ID.
4. Click on School Store, select View all, and then select your AP Exam(s). Please note: There is a different section and price for the Research and Seminar Exams.
5. Add to your cart the exams your child is taking. Note: If you don't see the option to pay for AP exams, it is most likely that you haven't added your children to the account. Click on "my students" or "add students."
6. Check out using your credit/debit card or electronic check.
7. If you are on free/reduced lunch, your payment amount will be adjusted automatically. Please contact Nutrition Services at the district office if you need assistance with reduced fees.
8. If, after November 8, your child decides to take additional exams or cancels any exam, College Board will charge \$40 per exam.
9. Refunds: If your child does not take an exam you paid for, please contact the AP Coordinators and we'll work with you to issue a refund. Reminder: College Board will keep \$40 of the exam fee for each canceled exam.

Please email us if you have any difficulty paying on My School Bucks.

Thank you.

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