

**St. Helens School District #502**  
**Board of Directors Meeting**  
**May 22, 2013**

The St. Helens School District Board of School District #502 convened in a Regular Meeting at 6:30 p.m. in the District Office Board Room of the District, County and State on May 22, 2013.

Those present were:

Marshall Porter, Board Chair  
Nathan Helwig, Board Vice Chair  
Alan King, Board Member  
Raymond Biggs, Board Member  
Matt Freeman, Board Member  
Mark Davalos, Superintendent  
Janine Salisbury, Business Manager  
Amanda Stuber, Executive Assistant

**CALL TO ORDER**

Marshall Porter called the Regular Meeting to order at 6:30 p.m. followed by the flag salute.

**AGENDA APPROVAL**

Nathan Helwig entered a motion to approve the agenda. Alan King seconded.

The agenda unanimously carried.

**VISITORS TO ADDRESS THE BOARD**

No visitors addressed the board.

**CONSENT AGENDA**

Marshall Porter requested removal of the April 2013 Revenues and Expenditures Report.

Nathan Helwig entered a motion to approve the agenda as amended due to the removal of the April 2013 Revenues and Expenditures Report from the Consent Agenda and addition of the April 2013 Revenues and Expenditures Report to Reports and Discussion as agenda item 6.7. Alan King seconded.

The motion unanimously carried.

Nathan Helwig entered a motion to approve the amended consent agenda as follows:

Enrollment – April 2013  
Human Resources Report – May 2013  
Year to Date Financial Report – April 2013  
April 24, 2013 Regular Meeting Minutes  
SHSD Regular Meeting – May 22, 2013

## May 8, 2013 Work Session Minutes

Alan King seconded. The motion approving the consent agenda unanimously carried.

### **RECOGNITIONS**

The School Board and Superintendent Mark Davalos recognized Eliazar Lopez, Jared Houghtelling, SHHS Symphonic Band, Les Schwab Tire Company, Astro Tool Corporation, American Precisions Industries, and Omega Morgan.

### **REPORTS & DISCUSSION**

#### SHHS ASB Report

Eliazar Lopez reported on the Prom at the World Forestry Center on May 11<sup>th</sup> with 400 students in attendance. Spring sports have ended and fall sports signups start next week. Thursday morning is the final awards assembly for the 2012-13 school year. June 3 and 4 is the senior classes last day of school, June 6<sup>th</sup> is the senior awards ceremony, and June 7<sup>th</sup> is graduation.

#### Superintendent Report

Superintendent Davalos acknowledged the candidates who ran for one of the three SHSD school board positions and the desire for community involvement. Superintendent Davalos then introduced Matt Freeman who reviewed the recent process for hiring the next St. Helens High School principal. Mr. Freeman spoke to the deep care for students and student success of the selected candidate then formally announced BG Aguirre as the next St. Helens High School principal. Superintendent Davalos introduced BG Aguirre and expressed confidence in her to continue the outstanding work of current principal Andy Croley.

Superintendent Davalos concluded the Superintendent Report by congratulating SHHS choir for their recent achievement and explaining to the board that a comprehensive enrollment/transfer report will occur at a summer meeting.

#### SHHS Advanced Natural Resources Report

St. Helens High School students Jacob Cottman and Holdon Ragan provided information on Bio Swales and Rain Gardens and requested permission for the SHHS Natural Resources students to build the two items on SHHS property.

Marshall Porter acknowledged Mr. Cottman and Mr. Ragan for presenting the information and requested more information on cost and maintenance costs prior to moving forward. Superintendent Davalos requested the teacher and students in the Advanced Natural Resources class work with SHHS administration and SHSD maintenance personnel for

### CCEC Report

Coleen Grogan introduced the board to the CCEC alternative program created in 1997 as a county alternative school. CCEC became a district charter school in 2002 and operated under a charter until 2007. In 2008 CCEC became a SHSD alternative school where students attend a mandatory Discovery course as a new student. Discovery teaches students dignity, respect and courtesy as well as Career Related Learning Skills such as team building, conflict resolution, self-management, etc. and creates a positive school culture. The difference the CCEC alternative program makes in attending student lives was shared and the report ended with the board and Principal Croley complimenting CCEC staff for their dedication to the program and the students.

### SHHS Career Technical Program Report

St. Helens High School Principal Andy Croley provided a report on SHHS Career Technical Program as attached.

Matt Freeman expressed desire for increased media coverage of SHHS CTE student accomplishments.

Alan King asked how the district could support the program. Mike Herdrich responded the district could communicate CTE accomplishments, success and sponsorship recognition with the community.

### Revenue and Expenditures Report

Marshall Porter requested clarification on the June estimate of \$110,000 in the Capital Outlay expenditure. Janine Salisbury explained what the financial information the report covers and noted the estimated expenditure item for June could include projects such as the Lewis & Clark Elementary playground or other end of the year maintenance projects.

Mr. Porter raised concern with the amount in the budget and requested information on the new SHHS bleachers project. Mr. Porter expressed frustration with not receiving requested information on the project when originally requested and with a report on the item not being provided during the meeting as he understood would be done.

Superintendent Davalos apologized for the misunderstanding and agreed to email the board a maintenance project update in the board briefs.

### **ACTION ITEMS**

#### Declaration of June 12, 2013 Work Session as Regular Meeting w/Public Budget Hearing

Alan King entered a motion to declare the June 12, 2013 Work Session as a Regular Meeting with the Public Budget Hearing. Nathan Helwig seconded.

Janine Salisbury explained the need for the budget meeting date change is to meet the publication date for the legal form. The form is due the day after the May 30<sup>th</sup> budget meeting.

The motion carried 4 – 1 as follows: Nathan Helwig, yes; Ray Biggs, yes; Alan King, yes; Matt Freeman, yes; and Marshall Porter, no.

#### April 2013 Revenue & Expenditure Report

Nathan Helwig entered a motion to approve the April 2013 Revenue and Expenditure Report. Matt Freeman second.

The motion carried 4 – 1 as follows: Nathan Helwig, yes; Ray Biggs, yes; Alan King, yes; Matt Freeman, yes; and Marshall Porter, no.

#### **UPCOMING MEETING INPUT**

Agenda items scheduled at the June 12, 2013 Regular Meeting includes:

- SB290 Committee Recommendation
- Education Compact Committee Recommendation
- 2013-14 Calendar Revision Recommendation

Matt Freeman announced the City of St. Helens Bicycle and Pedestrian Commission event at McBride Elementary School on May 10<sup>th</sup>.

Matt Freeman requested input on moving district office to empty portables on school property as a cost savings. Mrs. Salisbury explained the district has not been able to properly maintain some of the portables which may limit access.

Mr. Biggs requested information on Common Core State Standards to dispel negative information he has received.

#### **ADJOURNMENT INTO EXECUTIVE SESSION**

The meeting adjourned at 7:14 p.m. into Executive Session in accordance with ORS 192.660 (2) (h), (f) and (d). Discussion topics pertained to litigation or litigation likely to be filed, staff records exempt from the public, and labor negotiations. The Executive Session adjourned at 7:45 p.m.

The Regular Meeting was called back to order and adjourned at 7:48 p.m.

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Board Chair

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Superintendent