

St. Helens School District #502
Board of Directors Meeting
January 23, 2013

Following the adjournment of a 5:30 p.m. Executive Session in accordance with ORS 192.660 (2) (i) to evaluate the superintendent, ORS 192.660 (2) (h) litigation or litigation likely to be filed, ORS 192.660 (2) (f) considering student information or records exempt by law from public inspection and ORS 192.660 (2) (d) conducting deliberations with persons designated to carry on labor negotiations The St. Helens School District Board of School District #502 convened in a Regular Meeting at 6:30 p.m. in the District Office Board Room of the St. Helens School District, Columbia County , Oregon on January 23, 2013.

Those present were:

Marshall Porter, Board Chair
Alan King, Board Member
Matt Freeman, Board Member
Mark Davalos, Superintendent
Janine Salisbury, Business Manager
Donna Rethati, Recorder

CALL TO ORDER

Marshall Porter called the Regular Meeting to order at 6:30 p.m. followed by the flag salute.

AGENDA APPROVAL

Alan King entered a motion to amend agenda moving items below to the next board work session. Matt Freeman seconded.

Special Introduction and Recognitions:

5.2 SHSD Education, Heidi Green

Reports and Discussion:

- 6.5.1 EEA – Student Transportation Services;
- 6.5.2 EEACC – Student Conduct on Buses
- 6.5.3 EEACD – Use of District Activity Vehicles for Student Transportation
- 6.5.4 GCDA/GDDA – Criminal Records Checks/Fingerprinting
- 6.5.5 GDDA/GCDA – Criminal Records Checks/Fingerprinting
- 6.5.6 IL – Assessment Programs
- 6.5.7 JECBB – Intradistrict Transfer Students
- 6.5.8 JECC – Assignment of Student to Schools
- 6.5.9 JECF – Intradistrict Transfer of Resident Students

The motion approving the agenda as amended unanimously carried.

VISITORS TO ADDRESS THE BOARD

Keith Meeuwsen introduced MaKayla Bennett a member of the high school mock trial team. Mr. Meeuwsen is the coach of the team which comprises of 10 volunteer students who meet several days a week for about 2 hours. The team competed in a mini mock trial in December and placed in the top 10.

MaKayla Bennett shared that last summer she was chosen to represent the state of Oregon in Washington DC at the National Youth Leadership Conference in law Crime Scene Investigations.

CONSENT AGENDA

Matt Freeman entered a motion to approve the consent agenda as follows:

- Enrollment – December 2012
- Human Resources Report – January 2013
- Revenues & Expenditures Report –December 2012
- Year to Date Financial Report – December 2012

Alan King seconded. The motion approving the consent agenda unanimously carried.

SPECIAL INTRODUCTION & RECOGNITIONS

Mary Mitchell was introduced and formally welcomed to St. Helens School District by Superintendent Davalos.

Mary Mitchell indicated she feels fortunate to work in St. Helens. The school district staffs have been inviting, welcoming and patient. She is enjoying working here.

Superintendent Davalos read the State of Oregon Proclamation from the office of the Governor proclaiming January 2013 to be School Board recognition Month. Certificates for the board members were read distributed.

REPORTS & DISCUSSION

SHHS ASB Leadership Introductions

Eliazar Lopez, SHHS ASB Public Relations Representative, reported on:

- The Winter Festival and Assembly's success with a variety of activities including the Winter Ball which had over 400 attendees.
- Announced Feb 7 there will be a pep assembly at High School. The wrestling team and swimming team will participate in games prepared by leadership crew.
- Announced Feb 20 blood drive at St. Helens High School library during school hours.

Qwest Corporation Easement Correction

SHSD Business Manager Janine Salisbury brought forward an easement granted to Pacific Northwest Bell in 1989. It was recently discovered that the legal description was incorrect. Legal counsel reviewed and updated. Concerns and questions were addressed.

Deer Island Property Sale

SHSD Business Manager Janine Salisbury was asked to contact legal counsel to investigate the sale of Deer Island property. It was found that we have a wide range of options available for the sale and a recommendation to sell by owner was made. The yearly cost to the district to maintain this property is \$15,000 including insurance and maintenance; the appraised value is \$160,000. Questions concerns were addressed.

Mr. Freeman expressed concern about listing the property ourselves. He suggests for sale-by-owner for 6 months, if not sold then hire commercial real estate firm.

Achievement Compact Committee Report

Superintendent Davalos shared the "Mid-Year Achievement compact Report, February 2013". He explained the birth of Achievement Compacts and walked the Board through the report. The Achievement Compact Committee work was outlined and a brief explanation of shared past meetings was given. Recent changes to the compact by OEIB were shared.

Discussion was held regarding how to achieve kindergarten readiness before entering school and how to widely communicate kindergarten readiness expectations.

Distribution of Policy Updates

Revised and/or new board policies were distributed to the Board for first reading:

JFCJ – Weapons (required)

GBJ – Weapons in Schools – Staff (Optional)

It was explained that GBJ provides sample wording for consideration.

It was asked that suggested changes be e-mailed to Amanda or Mark before next meeting.

PUBLIC COMMENT REGARDING ACTION ITEMS

No public comment regarding agenda items was provided.

ACTION ITEMS

SHSD 2011-12 Fiscal Audit

Mr. King entered a motion to accept and approve the SHSD 2011-12 fiscal audit prepared by Grove Mueller & Swank. Mr. Freeman seconded.

Mr. King congratulated Janine Salisbury for having books in good order. There were no major deviations/ findings.

Mr. Freeman expressed his appreciation of having Janine on the team.

The motion to approve the SHSD 2011-12 Fiscal Audit unanimously carried.

Budget Committee Member Appointment

Mr. Freeman entered a motion to approve the appointment of Volf Sanderson to the budget committee to serve the remaining term through June 30, 2013. Mr. King seconded.

The motion to approve the budget committee member appointment unanimously carried.

Decision Pertaining to Executive Session

Mr. King entered a motion to approve and execute the Gable Road easement to be granted to Century Link, which cancels and supersedes the previous easement granted to Pacific NW Bell Telephone Company in 1989, which contained the wrong legal descriptions. Matt Freeman seconded.

The motion unanimously carried.

Decisions Pertaining to Executive Session

Mr. King entered a motion to advertise the Deer Island School as property for sale by owner for a period of 6 months. Mr. Freeman seconded.

Mr. Freeman raised concerns over for sale-by-owner versus hiring a real estate professional. After explaining concerns he suggested modifying the for-sale-by-owner period to 3 months and if not sold hire real estate professional.

Mr. King suggested that keeping for sale by owner for a period of 4 months so interested local entities have a chance to possibly buy. If not sold hire commercial real estate company.

Ms. Salisbury acknowledged Mr. Freeman's view and addressed concerns.

Mr. King modified the motion to advertise the Deer Island School as property for sale-by-owner for a period of 4 months. Matt Freeman seconded.

The motion unanimously carried.

UPCOMING MEETING INPUT

February 13, 2013 meeting agenda items scheduled include:

- Executive Session – Superintendent Evaluation
- Advanced Credit Opportunity Report & Recommendations
- Cooperative Educational Options w/Scappoose SD –
- Operations Efficiency Report & Recommendations
- 2013-2014 Budget Survey Results
- 2013-2014 Budget Priorities
- NWRESD 2013-14 Local Service Plan
- 2nd reading JFCJ and First reading of tabled policies.
- Report on Financial Summit

February 27, 2013 meeting agenda items scheduled include:

- Bus company report - requested

ADJOURNMENT

The November 28, 2012 Regular Board Meeting adjourned at 7:40 p.m.

Board Chair

Superintendent