

**St. Helens School District #502  
Board of Directors Meeting  
January 11, 2012**

The St. Helens School District Board of School District #502, Columbia County, Oregon convened in a Work Session at 6:30 p.m. in the Administration Office of the District, County and State on January 11, 2012.

Those present were:

Marshall Porter, Board Vice Chair  
Nathan Helwig, Board Member  
Matt Freeman, Board Member  
Raymond Biggs, Board Member  
Mark Davalos, Superintendent  
Janine Salisbury, Business Manager  
Amanda Stuber, Executive Assistant

**Call to Order**

The January 12, 2012 Board Work Session was called to order at 6:30 p.m. followed by the flag salute.

**Agenda Approval**

Nathan Helwig entered a motion approving the agenda as submitted. Matt Freeman seconded. The motion approving the agenda as presented unanimously carried.

**Visitors to Address the Board**

No visitors addressed the board on non agenda items.

**Reports and Discussion**

**District Configuration Update**

Superintendent Davalos thanked the Board Members who were attended the January 10<sup>th</sup> public meeting regarding district configuration. The January 10<sup>th</sup> public meeting was well attended by community and staff and pertinent questions were presented. Configuration information is being distributed to key community groups as Superintendent Davalos attends. A postcard will be mailed to the community referring them to the district website for review of the configuration presentation, notes from the meetings and an invitation to participate in a survey. The next community meeting is scheduled January 12<sup>th</sup> at Lewis & Clark Intermediate at 6:30 p.m.

**Declaration of School Board Recognition Month**

Superintendent Davalos read a proclamation declaring January as School Board Recognition month. Each principal will invite a Board Member to their school for an event and the Board will be recognized at the January 25<sup>th</sup> Regular Board Meeting.

**House Bill 3681 – Admission of Nonresident Students**

Superintendent Davalos reviewed information received in the Board's meeting packet on House Bill 3681. House Bill 3681 was enacted by the 2011 legislature as a means to provide an additional method of voluntary school choice for Oregon students. The new law does not remove the traditional method

of inter-district transfers, tuition and mutual district agreements. Districts will continue to have control over the decision to accept or not accept students using the inter-district transfer method.

House Bill 3681 allows students to enroll in the district of their choice if the receiving district chooses to open enrollment through the option. The law requires districts to determine by March 1<sup>st</sup> of each year if the district will allow out of district admissions and to set the number of students the district will accept. Districts have the ability to set enrollment caps by grade, school or both. If a district does participate in the school choice option and more applications than the cap amount are received, the district is required to select students by lottery. The deadline for accepting students through House Bill 3681 is May 1<sup>st</sup> of the year. Students accepted into a district through the open enrollment option become that district's resident student until they complete school, return to their resident district or apply to another district.

The Board questioned discussion with other school district administrators in the area. Superintendent Davalos explained there has been discussion with local superintendents and they are in agreement to be respectful of the possible impact on the neighboring districts.

#### Distribution of Proposed New, Revised or Rescinded Board Policies

In the Board's packet the following new, revised and/or rescinded policies were provided:

- AD – Educational Philosophy (Optional New)
- AE – District Goals (Required Revision)
- BDDH – Public Participation in Board Meetings (Option Revision)
- EB – Safety Program (Required Rescind)
- EB – AR – Regulations Regarding the Application of Pesticides (Required Rescind)
- EBB – Accident Prevention & Safety Procedures (Required New)
- EBB – AR Regulations Regarding the Application of Pesticides (Required New AR)
- EFAA – District Nutrition & Food Services (Required Revision)
- ECAB – Vandalism/Malicious Mischief/Theft (Required Revision)
- IGBAB/JO – Education Records/Records of Students with Disabilities (Required Revision)
- IGBHE – Expanded Options Program (Required Revision)
- IKA – Grading System (Required Revision)
- IKF – Graduation Requirements (Required Revision)
- IKFB – Graduation Exercises (Required Revision)
- JE – Attendance (Required Revision)
- JECB – Admission of Nonresident Students (Required Revision)
- JED – Student Absences & Excuses (Required Revision)
- JFCHA – Use of Alcohol for Cooking (Optional New)
- JGAA – Use of Restraint & Seclusion (Required Revision)
- JHFE - Reporting of Suspected Child Abuse (Required Revision)
- JN – Student Fees, Fines & Charges (Required Revision)
- JO/IGBAB - Education Records/Records of Students with Disabilities (Required Revision)
- KBA – Public Records Education Records/Records of Students with Disabilities (Required Revision)

During review of the listed policies Marshall Porter noted policies IBBAB/JO, IGBHE and JFCHA were not included in the packet. The policies will be included in the next meeting packet.

### Budget Committee Applicant Interview

St. Helens School District resident and parent Timothy Mosterdyke was in attendance and participated in an interview of five questions for the three year budget committee vacancy.

### Public Participation Regarding Agenda Items

Keith Meeuwsen expressed concern with St. Helens School District losing many students to Scappoose School District under the new school choice law. Mr. Meeuwsen questioned the current number of students attending St. Helens School District on an interdistrict transfer and asked if most of the students were alternative school students.

Superintendent Davalos explained the agreement between St. Helens and Scappoose has been to keep the numbers even or to not accept more than five more than the other district has received. The current interdistrict transfer count between Scappoose and St. Helens has shown St. Helens School District in favor by one student.

### Action Items

#### Budget Committee Applicant Selection

Nathan Helwig entered a motion to appoint Timothy Mosterdyke to the SHSD Budget Committee for the three year term. Matt Freeman seconded. The motion carried unanimously.

#### Resolution 2011-2012 No. 9 Authorization of St. Helens High School 2012-2013 Course & User Fees

Nathan Helwig entered a motion to approve the resolution with an asterisk noting the fees are subject to change. Matt Freeman seconded.

Mr. Helwig explained the notation will give the district the ability to revise user fees if needed during or after the budget cycle.

Raymond Biggs questioned legality of doing so which led to discussion on consulting with legal counsel prior to approval.

Mr. Freeman was not in favor of revising the fees later due to students who begin earning money to cover the fees prior to the end of the school year.

Due to no second of Mr. Helwig's motion approving the resolution with an asterisk noting the fees are subject to change, the motion failed.

Mr. Freeman entered a motion to table approval of SHHS 2012-2013 until legal counsel consultation and the budget process. Mr. Helwig seconded.

School Board and Superintendent Executive Assistant Amanda Stuber explained the fees are included in the high school's curriculum guide that is scheduled for delivery to the printer on January 12<sup>th</sup> to meet the early February distribution deadline to grades 8 – 11 for forecasting. If the Board postpones approval the high school will need notified immediately and will need to remove the item from the guide.

Mr. Helwig commented he is fine with the high school distributing the fees in the curriculum guide.

Mr. Freeman's motion to table approval of SHHS 2012-2013 until legal counsel consultation and the budget process failed.

Nathan Helwig moved to approve Resolution 2011-12 No. 9 Authorization of St. Helens High School Course & User Fees. Matt Freeman seconded. The motion unanimously carried.

**Upcoming Meeting Agenda Input**

Upcoming meeting input for the January 25<sup>th</sup> Regular Meeting included:

Second Reading of New or Revised Board Policies

HB – 3681 Open Enrollment

District Configuration Update

**Adjournment**

The meeting adjourned at 7:35 p.m.

---

Board Chair

---

Superintendent