

St. Helens School District #502  
Board of Directors Meeting  
October 26, 2011

Following an Executive Session in accordance with ORS 192.660 (2) (d) regarding labor negotiations, the District School Board of School District #502, Columbia County, Oregon convened in a Regular Meeting at 6:30 p.m. in the Administration Office of the District, County and State on October 26, 2011.

Those present were:

Alan King, Board Vice Chair  
Matt Freeman, Board Chair  
Marshal Porter, Board Member  
Nathan Helwig, Board Member  
Raymond Biggs, Board Member  
Mark Davalos, Superintendent  
Janine Salisbury, Business Manager  
Amanda Stuber, Executive Session

**Call to Order**

Alan King called the regular session to order at 6:30 p.m. followed by the flag salute.

**Oath to Office**

New Board Member Matt Freeman was administered the Oath to Office.

**Election of Board Chair**

Nathan Helwig entered a motion nominating Alan King as Board Chair. Marshall Porter seconded. The motion nominating Alan King as Board Chair unanimously carried.

**Election of Board Vice Chair**

Ray Biggs entered a motion nominating Marshall Porter as Vice Chair. Nathan Helwig seconded. The motion nominating Marshall Porter as Vice Chair unanimously carried.

**Agenda Approval**

Nathan Helwig entered a motion to approve the agenda. Marshall Porter seconded.

Nathan Helwig entered a motion to revise the agenda by adding Public Comment. Marshall Porter seconded.

The motion approving the agenda as revised unanimously carried.

**Public Comment**

No public comment was provided.

**Consent Agenda**

Nathan Helwig entered a motion to approve the consent agenda as follows:

General Fund Revenue & Expenditure Report – September 2011  
Human Resources Report – October 2011

Marshall Porter seconded. The motion approving the consent agenda carried unanimously.

### **Reports and Discussion**

#### **SHHS ASB Leadership Introductions & Report**

St. Helens High School Activities Director John Lessard introduced the 2011-2012 ASB leadership executive council then turned the report over to ASB public relations representative Amanda Katz. Ms. Katz provided a report on October and upcoming November events at St. Helens High School.

#### **District Configuration**

As requested by the Board at the October Work Session, a project overview and organization plan to reconfigure the district was developed and provided by Superintendent Davalos. The project outcome is expected to:

- Efficiently utilize fiscal resources to provide optimal learning for SHSD students,
- Minimize transitions, reduce transportation costs and positively impact the community,
- Create longer and more personalized experiences for SHSD students and families, and
- Maximize the use of district facilities.

The timeline for the process was presented as follows:

- November 2011 – January 2012 – Research, planning and design work by a design committee followed by community review and input
- Late January 2012 - Recommendation to the Board
- February 2012 – September 2012 – Rollout and implementation of Board adopted reconfiguration

Other areas addressed in the overview included the research, planning and design process; work team makeup; questions for the design and budget team to consider; the rollout and implementation timeline; communication of information; and demographic information such as building capacity and current enrollment counts.

There was a brief concern expressed with the short timeline for public input and for the Board to take action, but the Board was in agreement the item needed to proceed.

#### **Superintendent Goals**

Discussion on the establishment of superintendent goals was held and input was provided. As a starting point the qualities and qualifications from the OSBA hiring brochure was used as a starting point. Following the sharing of a concern on the extensiveness of the list Superintendent Davalos noted the length is similar to what teaching and administrative staff is evaluated on and he expressed willingness to report on the items identified in the brochure's list.

The Board will discuss superintendent goals further at the November 2<sup>nd</sup> Roles and Responsibilities Workshop with OSBA with approval following at the November 9<sup>th</sup> Work Session.

St. Helens Student Foundation Board Representation

Superintendent Davalos provided a brief overview of St. Helens Student Foundation’s bylaws that calls for a SHSD Board Member to serve on the foundation’s Board then requested Board Member interest on serving in the capacity. Following minor discussion on the item Raymond Biggs expressed interest in serving.

**Action Items**

District Reconfiguration Committee

Nathan Helwig entered a motion directing Superintendent Davalos to proceed with the establishment of the district reconfiguration design committee with a recommendation to the Board late January 2012. Matt Freeman seconded. The motion unanimously carried.

**Upcoming Agenda Items**

Agenda items for the November 9<sup>th</sup> Work Session will include an update on district reconfiguration and superintendent goal approval. 2011-2012 school improvement plans will be presented to the Board in December.

**Adjournment**

The Regular Board Meeting adjourned at 8:30 p.m.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Superintendent