

St. Helens School District #502
Board of Directors Meeting
December 13, 2010

The District School Board of School District #502, Columbia County, Oregon convened in a Regular Meeting at 6:30 p.m. in the Administration Office of the District, County on December 13, 2010.

Those present were:

Nathan Helwig, Board Chair
Benita Saatvedt, Board Vice Chair
David Morrisson, Board Member
Bill Crist, Board Member
Alan King, Board Member
Patricia Adams, Superintendent
Amanda Stuber, Executive Assistant

Guests:

Jeri Deady	Lisa Rawlings	Lori Thompson
Tonya Arnold	Andy Croley	Tim Olette
Jim Mangan	Cathy Carson	Bruce Carvalho
Lori Thompson	Rebecca Wallace	Keith Meeuwsen
Joan Steiner	Melody Killens	Marleen Zytniowski
Robin Loper	Josey Bartlett	Jeff Howell
Diane Howell		

Call to Order

Nathan Helwig called the regular session to order at 6:30 p.m. followed by the flag salute.

Agenda Approval

David Morrisson entered a motion to approve the agenda. Bill Crist seconded. The motion unanimously carried.

Public Comment

No public comment on agenda or non agenda items was provided.

Consent Agenda

Bill Crist entered a motion to approve the consent agenda as follows:

Human Resources Report – December 2010
Enrollment Report – November 2010
General Fund Revenue & Expenditure Report
General Fund Revenue & Expenditure Projection

Benita Saatvedt seconded. The motion unanimously carried.

Special Recognition

Robin Loper recognized Michael Gordon, DMD for his huge commitment to the community and district. In 2000 Dr. Van Gordon started providing free dental care to uninsured children through the Dental Van. Last Week free dental care was provided to 32 children in the district. Dr. Van Gordon was provided with a certificate of appreciation and the Board

Reports and Discussion

School Improvement for Literacy

Superintendent Adams explained Oregon K-12 Literacy Framework was adopted December 2009. The Framework was established to serve as a tool for the state, districts, and schools to support the Essential Skill of Reading. The administrative panel was introduced and provided a brief review of each building's literacy plan.

McBride Elementary School's goal is to implement effective literacy instructional strategies to increase the Oral Reading Fluency by 5%. Strategies to achieve this goal include assessment of students using Curriculum Based Measures to determine a student's instructional level and use of effective instructional strategies in both whole group and guided reading at assessed instructional levels.

Lewis & Clark Intermediate's goal is to increase the number of 4th grade writing scores that meet or exceed by 5%. Strategies to achieve this goal include writing every day; staff teaching/using Sitton Spelling; Teach Six Traits, modes and scoring; staff following recommendations of the District Literacy Team to use the Lucy Calkins' Units of Study for Teaching Writing; and assessing writing of all grade levels in the fall and spring.

Columbia City School's goal is to increase the number of 6th grade students who meet or exceed the 6th grade Reading Achievement Standards from 82% to 86% as measured by OAKS Spring 2010 results. Strategies to achieve the goal include differentiated reading instruction and assessing student learning through using formative assessments; adjusting reading materials according to assessed reading levels; and teaching and monitoring student self-selection of appropriately leveled independent reading material.

The St. Helens Middle School goal is to increase the percentage of students passing the 7th grade benchmark in writing from 51% to 56% (5%) as measured by the Oregon State Writing Test. To achieve this goal strategies implemented include staff working within Professional Learning Communities and the literacy coach to improve instructional writing practices; using the SPRUCE editing chard school wide; staff participation in an optional book study with the District's Literacy Coach; and using data to inform instruction and formative and summative assessments in the PLC process.

St. Helens High School's goal is to increase the percentage of students meeting the state standard in reading from 71% to 76% and 55% to 60% in writing. Strategies to achieve the goal include the continuance of six-trait writing efforts, PLC meetings with an instructional strategy focus by the end of the 2011/2010 school year; and integrating of writing and reading focus in reading/literature workshop class for incoming freshman.

The Board presented questions that were answered by a combination of the entire group then the Board complimented the administrative team on the positive direction they are taking the students.

In closing, Superintendent Adams provided the six terms of assessment, instruction, leadership, professional development and commitment; all of which are the focus of the Oregon K-12 Literacy Framework. Superintendent Adams applauded the administrative staff for the work and common strategies they are working toward.

Honors Diploma

Andy Croley provided a draft recommendation of a revision to the Honors Diploma. The provided revisions include the requirement to take AP US History or AP Euro History; an appeal option if a student transfers from another district and were on track for an Honors Diploma at the other district, has a schedule conflict based on the master schedule of the school, or a student has taken an equivalent course elsewhere (PCC or online).

The Board was in favor of the recommendations and the format the revisions were provided in. The Board requested the changes be placed in the Board's administrative rule for Board action.

Renaming of St. Helens Middle School

Mr. Helwig explained that based on the large amount of favorable input on the request to rename St. Helens Middle School he would like to hold a public forum for public comment with the inclusion of district office representation with estimated costs of the renaming. The Board was in support of the public forum to allow the community time to comment. The forum will be scheduled mid February at the middle school.

Action Items

Mr. King entered a motion to add Oregon School Board Associations resolutions regarding membership, dues and assessments, amending the OSBA constitution, and adopting the proposed 2011 OSBA legislative policies and priorities. Benita Saatvedt seconded. The motion adding OSBA's resolutions to the agenda unanimously carried.

Superintendent Search Screening Committee

At the November 22 Regular Board Meeting the Board approved the makeup of the Superintendent Search Screening Committee that would include the five board members, two administrators, three licensed employees (one officer and two members), two classified employees (one officer and one member), one confidential district office employee, the board and superintendent's assistant, one St. Helens High School Leadership student, and three community members. Due to the high number of submitted interest forms a lottery was conducted during the meeting. The screening committee members were drawn and appointed as follows: Michelle Johnson, Aaron Fugere, Mike Herdrich, Gayle Martyn, Mary Beatley, Andy Croley, Lori Thompson, Eric Redding, Rebecca Wallace, Shanon Kline, Diane Dillard, Amanda Stuber and Merrie Loyd.

Resolution 2010-11 No. 14: Local Option Levy

Superintendent Adams explained since the adoption of the previously approved resolution approving a Local Option Levy the district has received updated property tax data from the county. The updated figures reflect a lower Measure 5 Gap Capacity the district is eligible to collect. The updated rate reflects a levy limit of \$1.6 million. After conducting a property by property analysis it has been determined the district will need to levy \$1.20 per \$1,000 to achieve close to, without going over, the allowed \$1.6 million.

Alan King entered a motion to approve Resolution No. 2010-11 No. 14 Calling a Measure Election in the amount of \$1.20 per thousand. Bill Crist seconded. The motion passed as follows: Alan King, yes; Nathan Helwig, yes; Bill Crist, yes; David Morrisson, yes; Benita Saatvedt, no.

Declaration of Budget Committee Vacancies

Mr. Helwig declared the two vacant budget committee vacancies open and Applications will be accepted at district office through January 10.

Benita Saatvedt entered a motion to declare the opening of two three year terms on the St. Helens School District Budget Committee. Bill Crist seconded. The motion carried unanimously.

OSBA Resolutions

Alan King entered a motion to vote against the presented OSBA resolutions since they have to be approved as a package. David Morrisson seconded. The motion voting against OSBA's resolutions unanimously carried.

St. Helens High School 2011-12 User Fees

Alan King entered a motion to add St. Helens High School 2011-12 user fees to the agenda. David Morrisson seconded. The motion adding St. Helens High School user fees to the agenda approved unanimously.

David Morrisson entered a motion to approve the St. Helens High School 2011-12 User Fees. Benita Saatvedt seconded.

Mr. King questioned the fee for required Senior Project.

It was explained the fee is to recoup the costs associated with photocopying flyers through district copiers and supplies.

Mr. Morrisson entered a motion to amend the fee schedule to reflect actual expense incurred. With no second the motion failed.

Mr. King entered a motion to remove the \$10.00 senior project fee. David Morrisson seconded. The motion carried as follows: Alan King, yes; Nathan Helwig, yes; Bill Crist, yes; David Morrisson, yes; Benita Saatvedt, no. The motion approving the St. Helens High School's 2011-12 user fees as revised carried.

Upcoming Meeting Input

Input on the January 10, 2011 meeting agenda included operating levy and instructional improvement initiative discussion.

Superintendent and Board Communication and Correspondence

The received emails were acknowledged as received.

Adjournment

The meeting adjourned at 8:00 p.m.

Board Chair

Superintendent