

**St. Helens School District #502
Board of Directors Special Session
August 16, 2010**

The District School Board of School District #502, Columbia County, Oregon convened in Special Session at 5:00 p.m. in the Administration Office of the District, County and State on August 16, 2010.

Those present were:

Nathan Helwig, Board Chair
Benita Saatvedt, Vice Chair
Bill Crist, Board Member
Alan King, Board Member
Patricia Adams, Superintendent
Amanda Stuber, Executive Assistant

Guests:

No guests attended the August 16, 2010 Special Session.

CALL TO ORDER

The meeting was called to order at 5:00 p.m. followed by the flag salute.

AGENDA APPROVAL

Nathan Helwig entered a motion to amend the agenda with the addition of Board Meeting Retreat discussion. Alan King seconded. The motion carried unanimously.

Benita Saatvedt entered a motion to add agenda item Board Communication with District. Alan King seconded. The motion carried unanimously.

Alan King entered a motion to approve the agenda as amended by Mr. Helwig and Mrs. Saatvedt. Benita Saatvedt seconded. The motion carried unanimously.

ACTION ITEMS

Resolution 2010-11 #10 Approval of Student Extracurricular Athletic User Fees

Prior to approval of Resolution 2010-11 #10 Alan King questioned the availability of financial assistance for families in need of athletic user fee assistance and communication to the families of what is available. Superintendent Adams explained the schools have an application process for families who need assistance and her confidence in the communication of such to families was expressed.

Bill Crist entered a motion to accept Resolution 2010-11 #10. Alan King seconded.

Alan King requested the student and family cap be removed or considered for future removal.

Benita Saatvedt recommended the district base fee assistance on the same income guidelines the Food Service Program follows.

Alan King entered a motion to amend the middle school family cap in the resolution to a four sport cap as the high school has. With no second to the motion the motion failed.

Benita Saatvedt recommended the Board approve the fees as presented with the removal of the family cap to allow time for public input, etc. with administration reporting back to the Board on the number of families who meet the cap.

Superintendent Adams reminded the Board of their role during the budget cycle and explained in the five years she has been with the district there has not been an issue with what is in place.

The motion to approve Resolution 2010-11 #10 as presented unanimously carried.

Nathan Helwig requested a board update on how many families reach the cap and how many families qualify for athletic user fee assistance or a waiver.

Discussion

Board Retreat

The Board discussed dates for rescheduling of the Board Retreat. The Board Retreat was scheduled on September 9, 2010 at a location to be determined.

Board Member Communication

Benita Saatvedt questioned how to improve Board Member communication via email between the Board and their Executive Assistant. It was explained information is often sent via email that is not reviewed before meetings or emails are not read in a timely manner. Bill Crist preferred phone communication while Alan King, Nathan Helwig, and Benita Saatvedt check email more regularly. Benita Saatvedt also shared information on the email texting option and requested she be sent a text email when an item is emailed that needs immediate attention.

The Board agreed to check email on a more regular basis and the day before meetings. Communication will be discussed further at the September 9 Board Retreat.

Adjourn Into Executive Session

The meeting adjourned at 5:45 p.m. and convened in an Executive Session in accordance with ORS 192.660 (2) (a) to discuss filling of the middle school assistant principal vacancy.

Reconvene Into Special Session

The August 16, 2010 Special Session reconvened and adjourned at 5:55 p.m.

Board Chair

Superintendent