

**St. Helens School District #502
Board of Directors Meeting
November 17, 2009**

The School Board of School District #502, Columbia County, Oregon convened a special work session at 11:00 a.m. in the Administration Office of the District, County and State on November 17, 2009.

Those present were:

David Morrisson, Board Chair
Bill Crist, Board Member
Alan King, Board Member
Nathan Helwig, Board Member
Patricia Adams, Superintendent
Amanda Stuber, Executive Assistant

Guests:

None

Call to Order

David Morrisson called the meeting to order at 11:00 a.m. followed by the flag salute.

Agenda Approval

Bill Crist moved to approve the agenda as presented. Alan King seconded. The motion carried unanimously.

Reports and Discussions

Prior to beginning the policy revisions Mr. Morrisson requested the board share their comments on each policy as they come to that agenda item and if there is a motion for approval, enter that motion following that discussion.

Policy Revisions First Reading

IGBB – Talented and Gifted Program and IGBBC – Programs and Services – Talented and Gifted: Mr. Morrisson explained IGBB and IGBBC are presented for a first reading. No further discussion on the two policies occurred. IGBB and IGBBC will be on the December 14 meeting agenda for a second reading.

Policy Revisions Third Reading

AD – Educational Philosophy: Nathan Helwig entered a motion to accept OSBA's second version of the proposed policy. Mr. Crist seconded. The board discussed removing the third paragraph of version two.

Mr. Morrisson entered a motion to remove the word "wholesome" in paragraph three. Mr. King seconded. Following board discussion on the different interpretations of the word "wholesome" and alternate words for inclusion, the motion to remove "wholesome" from paragraph three unanimously carried.

Mr. Helwig entered a motion to remove the third paragraph completely from the policy. Mr. Crist seconded. The motion carried unanimously.

Mr. King entered a motion to not adopt optional policy AD – Educational Philosophy. Mr. Helwig seconded. The motion to not adopt optional policy AD unanimously passed.

AE – District Goals: Mr. Helwig entered a motion to approve version two of policy AE. Mr. Morrisson seconded.

Following discussion on the version, Mr. Helwig entered a motion to remove the bracketed text in paragraph two and the removal of the bracket text on item seven.

Mr. Morrisson explained the bracketed text in item seven is necessary if item eight is added.

Mr. Helwig entered an amended motion leaving the bracketed text “and” at the end of item seven. Mr. Morrisson seconded. The motion carried unanimously.

The board unanimously approved version two of policy AE with the removal of the bracketed text in paragraph three, removal of “and” at the end of item six, inclusion of the bracketed “and” at the end of item seven and the inclusion of item eight.

BBF – Board Member Standards of Conduct: Mr. King entered a motion to adopt version one of BBF. With no second to Mr. King’s motion failed.

Mr. Helwig entered a motion to retain the district’s current policy. Bill Crist seconded.

Mr. Helwig questioned the board’s need for the recommended policy revision.

Superintendent Adams explained the recommended revision comes from the increased electronic communication by boards.

Following board discussion on need of the recommended revision, Mr. Helwig entered a motion to approve version one of BBF as recommended by OSBA. Mr. King seconded. The motion carried unanimously.

BD/BDA – Board Meetings/Regular Board Meetings: Mr. Helwig entered a motion to approve BD/BDA. Mr. King seconded.

Mr. Helwig recommended the added text in item 2 of the paragraph be struck from the paragraph and add the following be included instead as item 2: “E-mail to, by, and among Board Members in the capacity as Board Members shall not be used for the purpose of discussion district business. E-mail among Board Members shall be limited to: 1) disseminating information; 2) agenda item suggestions; 3) reminders regarding meeting times, dates, and places; 4) board meeting agendas or information concerning agenda items; one-way information from board members or superintendent to each board member (e.g., and article on student achievement or to share a report on district progress on goals).”

Following discussion on the recommended changes and how electronic board member communication can easily result in a public meeting violation, Nathan Helwig withdrew his motion to revise item two as previously recommended.

Mr. King entered a motion to revised item two to read as follows:

E-mail communication to, by, and among Board Members, in their capacity as Board members, shall comply with Oregon Public Meeting Laws. E-mails sent to Board Members shall have the following notice: “Important: Please do not reply or forward this e-mail if this communication constitutes a decision or deliberation toward a decision between and among a quorum of a governing body which could be considered a public meeting. E-mails on district business are governed by public records law.”

Mr. Crist seconded. The motion carried unanimously.

Mr. Helwig entered a motion to remove the bracket text at the end of the policy addressing the possession of deadly weapons as this is addressed in a separate policy. Mr. King seconded. The motion carried unanimously.

GCDA/GDDA – Criminal Records Checks/Fingerprinting: Mr. Helwig moved to approve the second version of policy GCDA/GDDA with the selection of “may” instead of “shall” in paragraph three, the inclusion of “volunteer service” as currently included, and the selection of “may” in paragraph four. Mr. Morrisson seconded.

Mr. King entered a motion to modify paragraph two to change “may” to “will” which would require all volunteers with direct, unsupervised contact with students to undergo an Oregon criminal history check. Mr. Morrisson seconded.

Mr. Helwig expressed his opposition to the motion due to an increased cost to a volunteer associated with fingerprinting of volunteers.

Superintendent Adams explained the district conducts criminal history background checks on every volunteer before they are allowed in the classrooms. Fingerprinting includes the same background check plus an FBI background check and is done on all coaches, substitute staff and employees.

The motion to approve GCDA/GDDA as recommended in motion one was unanimously approved.

The motion to approve with the motion modifying paragraph two unanimously passed.

GCPB/GDPB – Resignation of Staff: Mr. King moved to approve OSBA’s recommended revisions to GCPB/GDPB. Mr. Helwig seconded.

Mr. Helwig entered a motion to move sentence two of paragraph two to the end of paragraph one. Mr. King seconded.

The motion to approve GCPB/GDPB as amended by Mr. Helwig’s motion was unanimously approved.

IA – Instructional Goals: Mr. Helwig entered a motion to retain version two with the recommended additions. Mr. Morrisson seconded.

Mr. King expressed interest in OSBA’s version one. Following board discussion on the version Mr. Helwig expressed a preference to receive input from the administrative team on the items listed in version one prior to board action.

Superintendent Adams recommended the board keep version two if they are comfortable with it and invited them to compare version one to the 2009-11 Consolidated Improvement Plan recently submitted to the state. The CIP provides a clear message that the district is already doing what is outlined in version one.

The motion to retain version two of policy IA with OSBA’s recommended revisions passed as follows: Mr. King, no; Mr. Morrisson, yes; Mr. Helwig, yes; and Mr. Crist, yes.

IGAI – Human Sexuality, AIDS/HIV Sexually Transmitted Diseases, Health Education: Mr. Helwig entered a motion to table policy IGAI until after the middle school’s committee presentation to the board. Mr. Crist seconded. The motion to table IGAI unanimously passed.

IKF – Graduation Requirements: Mr. Helwig entered a motion to approve version two of IKF as previously amended during the first and second reading. Mr. Crist seconded. The motion carried unanimously.

Adjournment

Mr. Morrisson adjourned the special session at 12:10 p.m. for a 30 minute lunch.

Call to Order

Mr. Morrisson reconvened the special session at 12:40 p.m.

Reports and Discussion:

Policy Revisions Third Reading

IKFB – Graduation Exercises: Mr. King entered a motion to approve OSBA’s second version of IKFB.

Following discussion on the difference between OSBA’s version and the district’s currently adopted version Mr. Helwig entered a motion to adopt IKFB with the inclusion of “the district” in the bracketed section of paragraph two, the removal of paragraph three, the moving of sentence two of paragraph three to paragraph two, the moving of paragraph three of the district’s current policy to paragraph three, and the revision of paragraph four to read “All students in good standing as certified by the principal and who have successfully completed the requirements for a senior high school diploma, a modified diploma, extended diploma or alternate certificate, or who meet conditions listed in paragraph three may participate in graduation exercises.” The motion unanimously passed.

JAA – Student Policy Objectives: Mr. Morrisson entered a motion to approve OSBA’s version one of JAA with a change in title from Student Policy Objectives to Student Policy Goals. Mr. Helwig seconded.

Mr. King entered a motion to add the first paragraph of version two to version one. Mr. Helwig seconded. The motion carried unanimously.

The board unanimously approved the motion adopting version one of JAA with the title change and the inclusion of paragraph one of policy version two.

JFCEB – Personal Communication Devices and Social Media: The board briefly reviewed OSBA’s recommended revisions and due to there being questions that require clarification from the district’s information technology department, the board tabled JFCEB for further review.

GCAB – Personal Communication Devices and Social Media – Staff: Following discussion on the proposed new policy, Mr. Helwig entered a motion to adopt GCAB with the elimination of the last sentence of paragraph four which addresses texting students. Mr. King seconded.

Superintendent Adams warded against the removal of the last sentence as all communication avenues should be specifically defined as a precautionary measure.

Mr. King entered a motion to add “All” to the start of sentence three in paragraph four. Mr. Crist seconded.

Mr. King entered a motion to change “with students electronically” in sentence four in paragraph four to “by e-mail”. Mr. Helwig seconded.

The board unanimously approved new policy GBAB with the elimination of the last sentence of paragraph four, the addition of “All” to the start of sentence three in paragraph four, and the change of sentence four to read “If communicating by e-mail, staff should use district e-mail”.

GB AR – Hiring : Superintendent Adams requested board input on recommended revisions to the Hiring administrative rule GB-AR and explained she will review the recommendations with the administrative team for updating.

Mr. Crist requested the interview timeline currently outlined in the policy administrative rule be reviewed.

Mr. Morrisson questioned the area addressing job advertisement locations. He recommended it be less specific and be clearer on which employee group it applies to. Mr. Morrisson also asked that the last page of the policy be more specific as to who the interviewer is that the policy refers to.

Adjournment

The meeting was adjourned at 1:50 p.m.

Board Chair

Superintendent