

**St. Helens School District #502  
Board of Directors Meeting  
April 27, 2009**

The District School Board of School District #502, Columbia County, Oregon convened in regular session at 6:30 p.m. in the Administration Office of the District, County and State on April 27, 2009 following a 5:30 executive session in accordance with ORS 192.660 (2) (d) (i).

Those present were:

David Morrisson, Board Chair  
Rebecca Wallace, Board Vice Chair  
Jana Mann, Board Member  
Bill Crist, Board Member  
Benita Saatvedt, Board Member  
Patricia Adams, Superintendent  
Teri Burns, Director of Operations and Finance  
Amanda Stuber, Executive Assistant

Guests:

Nanette Hagen	Joanna Rau	Jeri Deady
Leanne Bradford	Lisa Rawlings	Telka Peterson
Diana Peterson	Cathy Carson	Jamie Kingery
Bruce Carvalho	Lori Thompson	Linda D’Amario
Jen Massey	Britteny Patrick	Tom Barclay
John Gedlick	Nate Oliver	Erin Salisbury
Luke Salisbury	Stacy Branolt	Brent Pockrus
Bruce Carvalho	Kim Bryan	Dave Smith
Bonnie Smith	Dana Ostling	Rebecca Holien
Ariel O’Neill	Sean O’Neill	Winslow Thurston
Jill Carlson	Lisa Long	Sara Lopez
Judy Valpiani	Diana Peterson	Telka Peterson
Sara Parmeter	Sarah Borders	Terri Fields
Richard Fields	John Rokus	Michael Arthur
Charles Arthur	Dennis Tiede	Russell Hanf
Colleen Menze	Dorothy Parker	Jennifer Miller
Melissa Beisley	Rhonda Coca	Amber Myers
Ryan Frakes	Alicia Camberg	Pete Craember
Marleen Zytniowski	April Bamberg, The Chronicle	
Cecelia Haack, The Spotlight		

**Call to Order**

The meeting was called to order at 6:30 p.m. followed by the flag salute.

**Agenda Approval**

Jana Mann moved to approve the agenda as presented. Rebecca Wallace seconded and added a report on Swine Flu to the Reports and Discussion agenda item. The motion carried unanimously.

### **Public Comment on Non Agenda Items**

No public comment on non agenda items was given.

### **Consent Agenda**

Rebecca Wallace moved and Bill Crist seconded to approve the consent agenda as follows:

Minutes of the Regular Meeting – April 13, 2009  
Human Resources Report – April 2009  
General Fund Revenue & Expenditure Report  
General Fund Revenue & Expenditure Projection  
Student Enrollment/Attendance Information  
Accident Report – February & March

The motion carried unanimously.

### **Special Recognitions**

McBride Principal Lisa Rawlings recognized Dorothy Parker and Colleen Menze. Dorothy and Colleen have been part of the garden group that, through volunteer services and student involvement, maintains the outside garden area of the McBride Elementary playground.

Joanna Rau acknowledged and recognized Winslow Thurston for his high involvement through various ways in the Community Schools Program at the middle school. Mr. Thurston has been involved since the start of the program.

Terri Fields recognized her daughter, Cheyanne Olson, for receipt of the Oregon Indian Student of the Year award. Cheyanne was presented with a certificate of recognition from the School Board and displayed the award recently received at the Oregon Indian Education Association State meeting.

Marleen Zytniowski recognized St. Helens High School student Sarah Lopez for her recent volunteer translation services to the district. Sarah's assistance has allowed for the district to verbally communicate school connects messages to the Spanish speaking families in the district.

### **Reports and Discussions**

#### **St. Helens High School Personal Finance**

Leanna Bradford provided a presentation on the newly implemented Personal Finance class now being offered at St. Helens High School. How the program came about and what the curriculum includes was reviewed and it was noted that the students are highly engaged and involved in the course.

#### **Second Reading – Policy Revision IKAC – High School Classes/Courses for Eighth Graders**

Nanette Hagen reviewed findings of the research requested by the board at the work session in regards to the revision of policy IKAC and a second option of revised policy was provided. The board was in favor of the second option and requested the "eighth grade" language within the policy be changed to reflect "middle school".

### **Strategic Planning**

Superintendent Adams reported on the recently developed statements of the Strategic Planning Committee and administrative team. The next step of the planning will include the

development of actions through the linking of the action statements to the district's Facilities, Technology, Communication, and School Improvement Plans already in place. Following the action plan work there will be a board working session with the administrative team for the finalization of the complete plan.

#### Pandemic Flu

Superintendent Adams reported that in preparation of a Pandemic Flu outbreak the district works with the public health and last year a Pandemic Flu exercise was held at the high school. This exercise would also coincide with a Swine Flu outbreak should the public health determine such action is necessary. It was explained that since the onset of the Swine Flu the district has made information available through the district's website and the most recent press release from the Red Cross and Department of Human Services will be added to the district's website tomorrow morning. As part of cautionary steps the district will continue with precautionary measures such as keeping sanitary classrooms and work areas and reminders on coughing, sneezing, when to keep children home, and the need for increased hand washing. Should an epidemic in the district occur, the district is prepared to communicate to all students and the high school is the community's vaccination distribution location.

#### Deer Island Property Information

Mrs. Burns distributed information to the board on the Deer Island property for review prior to the May 11<sup>th</sup> work session. She requested the board forward questions to her and the information will be disseminated to all board members for further discussion at the May 11<sup>th</sup> meeting.

#### Arthur Academy Charter Contract Renewal

Charles Arthur from the Mastery Learning Institute provided a brief presentation on the Mastery Learning Institute and shared the student achievements made by Yankton Arthur Academy students within the first year of instruction.

Dennis Tiede reviewed budget information and answered questions regarding funding and concerns regarding financial reports.

Mr. Morrisson brought attention to the area of the contract that requires they grow a grade per year and questioned if 7<sup>th</sup> grade would be added to their program next year.

It was confirmed that the academy does intend to add 7<sup>th</sup> grade to the program next school year.

Discussion occurred between the board and YAA representatives on concerns with their funding and stories of instability, areas of the contract not being followed, and the communication breakdown between the Academy and the district.

As the discussion came to an end Superintendent Adams reminded everyone that the program is a plus to the community and the students of the community. She recognized the board's concerns and asked that YAA representatives work with the district on the contract issues.

#### ACTION ITEMS

##### Approval of Teacher Evaluation Committee Revisions

Bill Crist moved to approve the Teacher Evaluation Committee's recommended revisions. Jana Mann seconded.

Benita Saatvedt requested that Joanna Rau's title be revised to reflect her current assignment.

The motion carried unanimously.

**Superintendent Evaluation**

Rebecca Wallace moved to approve accept the evaluation of Superintendent Patricia Adams. Bill Crist seconded. Rebecca Wallace commented on the wonderful job Superintendent Adams was doing.

The motion carried unanimously.

**Public Comments Regarding Agenda Items**

Jen Massey questioned the rumors of middle school sports being cut from the budget next school year.

Superintendent Adams explained that proposed reductions go to the budget committee on May 6<sup>th</sup>. It was also noted that there have been reductions to all programs and areas but no programs have been eliminated.

Parent, John Rockus, questioned the Arthur Academy's waiting list and how to address the demand.

It was explained that the Academy is who would address the demand.

Russell Hanf addressed the board as a parent and board member of the MLI and shared his confirmation on the financial soundness of the budget documentation provided to the district.

Parent Lisa Long thanked Superintendent Adams for her reminder of what the real issue is of the contract renewal.

**Superintendent and Board Communication & Correspondence**

Mr. Morrisson acknowledged the emails received from YAA parents and thanked them all for their input.

**Upcoming Meeting Input**

No May 11<sup>th</sup> work session agenda requests were provided.

The meeting adjourned at 8:15 p.m.

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Board Chair

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Superintendent