

**St Helens School District #502
Board of Directors Meeting
July 7, 2008**

The District School Board of School District #502, Columbia County, Oregon convened a regular meeting at 6:30 in the Board Room of the administration offices of the District, County and State on July 7, 2008.

Those present were:

David Morrisson
Jana Mann
Rebecca Wallace
Bill Crist
Patricia Adams, Superintendent
Terri Burns, Director Operations & Finance
Amanda Stuber, Executive Assistant

Others present were:

Benita Saatvedt Albert Davidian Marleen Zytniowski

CALL TO ORDER

Superintendent Adams called the meeting to order at 6:30 p.m. followed by the flag salute.

ELECTION OF BOARD CHAIR & VICE CHAIR

The nominations for board chair were opened.

Bill Crist moved to nominate Rebecca Wallace for Board Chair. With no second to the nomination the nomination failed.

Rebecca Wallace moved to nominate David Morrisson for Board Chair. David Morrisson seconded.

Jana Mann expressed her interest in serving as Board Chair during the last year of her term.

Nominations were closed. The motion carried as follows: David Morrisson, yes; Rebecca Wallace, yes; Bill Crist, yes; Jana Mann, no.

The nominations for board vice-chair were opened.

David Morrisson moved to nominate Rebecca Wallace as Board Vice Chair for the 2008-2009 school year and Bill Crist seconded the motion. Nominations were closed. The motion carried unanimously.

AGENDA APPROVAL

Rebecca Wallace moved to approve the agenda as presented. Bill Crist seconded. The motion carried unanimously.

APPROVAL OF MINUTES

Rebecca Wallace moved to approve the minutes of June 9, 2008 Work Session, June 17, 2008 Special Session, and the June 23, 2008 Regular Meeting. Bill Crist seconded. The motion carried unanimously.

APPROVAL OF HUMAN RESOURCES REPORT

Bill Crist moved to approve the updated July 7, 2008 Human Resources Report as presented. Rebecca Wallace seconded. The motion carried unanimously.

REPORTS AND DISCUSSION

Designation of Meeting Times, Dates and Place

The board reviewed a proposed schedule of 2008-2009 meeting dates and all were in agreement of the schedule as presented.

Third Reading Revised Policy JECF

There was no further input into the proposed revision to board policy JECF on Inter-District Transfer of Resident Students.

ACTION ITEMS

Resolution 2008-09 #1

Bill Crist moved and Rebecca Wallace seconded the motion to adopt Resolution 2008-09 #1 authorizing the Chairman and Vice Chairman to sign any and all documents. The motion carried unanimously.

Resolution 2008-09 #2

Rebecca Wallace moved and Bill Crist seconded the motion to adopt Resolution 2008-09 #2 designating Patricia Adams Chief Administrative Officer and School District Clerk. The motion carried unanimously.

Resolution 2008-09 #3

Bill Crist moved and Rebecca Wallace seconded the motion to adopt Resolution 2008-09 #3 appointing Terri Burns Business Manager/Deputy Clerk and Custodian of funds and District Budget officer in accordance with ORS 328.441. The motion carried unanimously.

Resolution 2008-09 #4

Rebecca Wallace moved and Bill Crist seconded the motion to adopt Resolution 2008-09 #4 designating the depositories for school funds. The motion carried unanimously.

Resolution 2008-09 #5

Bill Crist moved and Rebecca Wallace seconded the motion to adopt Resolution 2008-09 #5 to require fidelity bonds in the amount of \$100,000 for Clerk and \$200,000 for Deputy Clerk. The motion carried unanimously.

Resolution 2008-09 #6

Rebecca Wallace moved and Bill Crist seconded the motion to adopt Resolution 2008-09 #6 approving student fees at Columbia City, the Middle School, and High School. The motion carried unanimously.

Resolution 2008-09 #7

Bill Crist moved and Rebecca Wallace seconded the motion to adopt Resolution 2008-09 #7 designating self-insurance option for workers compensation insurance. The motion carried unanimously.

Resolution 2008-09 #8

Bill Crist moved and Rebecca Wallace seconded the motion to adopt Resolution 2008-09 #8 extension of workers' comp. insurance to volunteers. The motion carried unanimously.

Adoption of Budget Calendar

Rebecca Wallace moved and Bill Crist seconded the motion to adopt the 2009-2010 budget calendar. The motion carried unanimously.

Designation of Meeting, Times, Dates and Place

Bill Crist moved and Rebecca Wallace seconded the motion to designate meetings at 6:30 p.m. on the second and fourth Mondays of the month with the work session being on the second Monday and regular session on the fourth Monday at the district office board room. The motion carried unanimously.

Authorization for Investments

Rebecca Wallace moved and Bill Crist seconded the motion to Authorize the Business Manager/Deputy Clerk to invest in securities consistent with the office of the State Treasurer, U.S. Government and Agency Securities for local Government Investment under ORS 294.035 and 294.040 provided pursuant to ORS 294.046. The motion carried unanimously.

Authorization for Investments

Bill Crist moved and Rebecca Wallace seconded the motion to Authorize the Business Manager/Deputy Clerk to invest funds in the State Government Pool when interest rates are higher than can be found elsewhere. The motion carried unanimously.

Authorize Facsimile Signature

Rebecca Wallace moved and Bill Crist seconded the motion to Authorize Terri Burns, Business Manager/Deputy Clerk, to use a facsimile signature for District Clerk in accordance with ORS 328.445 (1). The motion carried unanimously.

Authorize IDEA Representative

Bill Crist moved and Rebecca Wallace seconded the motion to Authorize Jeri Deady as District's Administrative Representative in charge of the IDEA program. The motion carried unanimously.

Designation of Legal Counsel

Rebecca Wallace moved and Bill Crist seconded the motion to designate Harold Olsen as School District attorney and the services are on an "on call" basis. The motion carried unanimously.

Designation of Newspaper of Record

Bill Crist moved and Rebecca Wallace seconded the motion to designate "The Chronicle" and "The Spotlight" as Newspapers of Record.

David Morrisson commented on the lack of objectiveness in various articles published in The Spotlight last school year and discussion was conducted on the continued use of The

Spotlight as the Newspapers of Record. During discussion it was determined that although The Spotlight is a Scappoose based paper, community members may prefer that paper over The Chronicle.

The board wanted to ensure that legal notices make it to the community so the conversation concluded with the motion designating both "The Chronicle" and "The Spotlight" as Newspapers of Record passed unanimously.

Designate Insurance Agent of Record

Rebecca Wallace moved and Bill Crist seconded the motion to designate Insurance Services Northwest as Insurance Agent of Record. The motion carried unanimously.

Designate District Auditor

Bill Crist moved and Rebecca Wallace seconded the motion to designate the firm of Grove, Mueller and Swank as District Auditor. The motion carried unanimously.

Designate Asbestos LEA

Rebecca Wallace moved and Bill Crist seconded the motion to designate Nathan Nash as District Asbestos LEA. The motion carried unanimously.

Graduation Calendar

Bill Crist moved and Rebecca Wallace seconded the motion to adopt the graduation calendar as follows:

June 3, 2009	Senior Assembly	10:00 a.m.
	Award Program	6:30 p.m.
June 4, 2009	Senior Banquet	6:30 p.m.
June 5, 2009	Graduation	7:30 p.m.

The motion carried unanimously.

Policy JECF Revision

Following no further input to the revisions to board policy JECF, Rebecca Wallace moved to approve JECF as provided. David Morrisson seconded. The motion carried unanimously.

BOARD MEMBER APPLICANT INTERVIEW & APPOINTMENT

The board interviewed Board Member Applicant Benita Saatvedt and following her dismissal from the interview and meeting, board member deliberation was conducted. Following the favorable deliberation, Rebecca Wallace moved to appoint Bonita Saatvedt to vacant board position one. Bill Crist seconded. The motion carried unanimously.

Rebecca Wallace announced the content of the new board member handbook is complete and will be compiled for distribution later in the week.

Jana Mann commented on recent unfavorable experiences she has experienced and discussion between the board members was conducted on the public perception of the board, a need for increased communication between the board members, and the agenda setting process. All of the noted items will be items for review during the August School Board Retreat.

The meeting was adjourned at 8:00 p.m.

Board Chair

Superintendent