

**St. Helens School District #502
Board of Directors
Regular Board Meeting
June 24, 2015**

The St. Helens School District #502 Board of Directors convened in a Regular Board Meeting on June 24, 2015 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon.

PRESENT

Those present were:

Gordon Jarman, Board Chair
Bill Amos, Board Vice Chair
Kellie Smith, Board Member
Jeff Howell, Board Member
Jessica Pickett, Business Manager
Kathi Gobel, Executive Assistant

CALL TO ORDER

Gordon Jarman called the Regular Meeting to order at 6:32 p.m. followed by the flag salute. Chair Jarman asked for adjustments to agenda, none were presented.

AGENDA APPROVAL

Kellie Smith entered a motion to approve the agenda as presented - Jeff Howell seconded the motion. The motion to approve the agenda as presented carried unanimously.

VISITORS TO ADDRESS THE BOARD

- None presented

CONSENT AGENDA

- 4.1 General Fund Revenue & Expenditures Projection
- 4.2 Operating Disbursement Report
- 4.3 Human Resources Report
- 4.4 Budget Hearing & Regular Board Minutes Summary for June 10
- 4.3 Budget Committee Minutes for May 19 & May 26

Bill Amos made a motion to approve the Consent Agenda, Kellie Smith seconded the motion; the motion passed unanimously

REPORTS AND DISCUSSION

- 5.1 School Update:
 - 5.1.1 Lewis & Clark - McBride by Dustin Salisbury & Lisa Tyler
 - Attendance Reporting was provided via slide presentation
 - Achievement Compact focused on 6th grade
 - One-on-one impact with students by Attendance Assistants made a big difference in attendance rates; schools both asked to have those positions reinstated if possible
 - 5.1.2 CRYC by Cris Gwilliam
 - Invasive plant removal and native habitat preservation was a focus this year
 - Project partners were displayed in a slide presentation

- List of recent events was provided and it was explained that a few events continue into summer
 - Graduation news and future grant information was provided
 - All of the graduating students walked at the SHHS ceremony
 - The students invite all to 'check out their website'
- 5.2 School Report:
 - 5.2.1 SHHS by BG Aguirre
 - Thanked the Board for attending graduation
 - Admins attended COSA & ODE conferences
 - The office staff will be reorganized next year to better facilitate attendance issues
 - More stake holders will become accountable for intervention
 - A consistent message of teaching from bell-to-bell will be emphasized
 - State test scores and graduation rate needs to improve, and students must be in classes to do so
 - Staff reductions affected past intervention practices that were making a difference
 - Summer school is needed for credit recovery
 - Funding is needed for 'crack of the bat' freshman preparation whether it be in 8th grade or beginning of 9th – or a blend of both
 - LA position was filled – teacher has AVID strengths that will be beneficial
 - Math position has not yet been filled – there are concerns with finding the right person for this position
 - Master Schedule has not yet been released due to staff funding cuts
 - A discussion about the advantages versus cost of summer school ensued
- 5.3 SHSD 502 Business Report by Jessica Pickett
 - Audit
 - Brief results summary presented
 - Proposed Technology Leases (included in Budget)
 - Dell Financial Services – teaching staff computers which are more than 5 years old. Refurbishing computers into class room use if at all possible.
 - BendTel | Ascentium Capital - Voicemail Server Replacement would be a 4 year lease. Current system is over 8 years old.
- 5.4 Superintendent Report
 - Chair Jarman made a presentation and gave thanks to Superintendent Davalos for his years of service
- 5.5 Renewal of Board Advisory Facilities Committee for 2015-16
 - Committee will be renewed and positions filled in July
- 5.6 2015-16 School Board Meeting Calendar
 - Discussion of meeting night resulted in decision to keep Wednesday nights and set the first meeting for July 8 - the Organizational Meeting - and then set the year schedule at that work session.
 - Bill Amos would like to return to collaborative bargaining. The 2 year contract will end in 2016 so this will begin fall 2015. A letter of intent to bargain is submitted prior to proceeding.

VISITORS TO ADDRESS THE BOARD

- None presented

ACTION ITEMS

7.1 Continuation of Board Advisory Facilities Committee

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Item#	Motion	Board Member	Yes	No	Notes
7.1	Seconded Motion	William Amos	X		
7.1		Ray Biggs			absent
7.1	Moved to Continue Advisory Committee	Jeff Howell	X		
7.1		Gordon Jarman	X		
7.1		Kellie Smith	X		

7.2 Adopt 2015-16 School Board Meeting Calendar

- The calendar will be set at the July Organizational Meeting

Item#	Motion	Board Member	Yes	No	Notes
7.2	Moved to Adopt on July 8	William Amos	X		
7.2		Ray Biggs			absent
7.2		Jeff Howell	X		
7.2		Gordon Jarman	X		
7.2	Seconded Motion	Kellie Smith	X		

7.3 Authorization for District to Enter into Capital Lease Agreements

- Dell Financial Services – Staff Computers
- BendTel | Ascentium Capital - Voicemail Server Replacement

Item#	Motion	Board Member	Yes	No	Notes
7.3		William Amos	X		
7.3		Ray Biggs			absent
7.3	Seconded Motion	Jeff Howell	X		
7.3		Gordon Jarman	X		
7.3	Moved to Approve	Kellie Smith	X		

UPCOMING MEETING INPUT (dates are subject to adopted calendar)

July 8, 2015 Organizational Meeting Agenda Items

- Oath of Office - New Board Member
- Consent Agenda
- Annual Procedural Business
 - Election of Board Chair for 2015-2016
 - Election of Board Vice-Chair for 2015-2016
 - Authorize Chair and Vice Chair to sign any and all documents
 - Designate (Supt) Chief Administrative Officer and School District Clerk

- Designate self-insurance option for workers compensation insurance
- Extension of worker's compensation insurance to volunteers
- Designate 2015-16 Board Meeting Times, Dates and Locations
- Authorize Lori Thompson as District's Administrative Representative in charge of the IDEA program
- Designate Brown & Brown Northwest Insurance as Insurance Agent of Record (formerly Beecher Carlson Insurance Agency)
- Designate the firm of Grove, Mueller and Swank as District Auditor
- Designate Garrett, Hemman, Robertson as SHSD attorney with services on an "as needed" basis
- Designate Jared Plahn as District Asbestos LEA
- Designate "The Spotlight" as Newspaper of Record
- TBD

Work Session Agenda Items

Reports/Discussion:

- SHSD Strategic Planning
- Summer Board Planning Work Session Agenda
- 2015-16 Board Meeting Calendar
- OSBA Policy Updates
- District Wide Attendance
- Board Advisory Facilities Committee
- Other Board appointed committees (if any)

July 17-19, 2015 OSBA Summer Board Conference

July 29, 2015 Summer Board Planning Work Session @ DO

August 5, 2015 Work Session Agenda Items

- OSBA Legislative Policies & Priorities
- OSBA Policy Updates:
 - EFA & EFA-AR Local Wellness Program (3rd)
 - JFG & JFG-AR Student Searches (1st)
 - JHCD Nonprescription Medication (1st)
 - JHCDA Prescription Medication (1st)
 - JHCD/JHCDA-AR Nonprescription/Prescription Medication (1st)
 - LBEA Resident Student Denial for Virtual Public Charter School Attendance(1st)

ADJOURNMENT

Gordon Jarman adjourned the Regular Board of Directors Meeting at 7:38 p.m.



 Gordon Jarman, Board Chair

(ABSENT)

 Mark Davalos, Superintendent