

**St. Helens School District #502  
Board of Directors  
Regular Board Meeting  
May 27, 2015**

The St. Helens School District #502 Board of Directors convened in a Regular Board Meeting on May 27, 2015 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon.

**PRESENT**

Those present were:

Gordon Jarman, Board Chair  
Bill Amos, Board Vice Chair  
Kellie Smith, Board Member  
Jeff Howell, Board Member  
Mark Davalos, Superintendent  
Jessica Pickett, Business Manager  
Kathi Gobel, Executive Assistant  
Laura Jackson, Human Resources

- Board Member Ray Biggs was absent

**CALL TO ORDER**

Gordon Jarman called the Regular Board Meeting to order at 6:36 p.m. followed by the flag salute. Gordon Jarman asked for adjustments to agenda, none were presented.

**AGENDA APPROVAL**

Bill Amos entered a motion to approve the agenda as presented - Kellie Smith seconded the motion. The motion to approve the agenda as presented carried unanimously.

**VISITORS TO ADDRESS THE BOARD**

- Keith Meeuwsen, SHEA Union Rep
  - Mr. Meeuwsen requested clarification on the 15-16 Budget; specifically if days are being cut

**CONSENT AGENDA**

- 4.1 General Fund Revenue & Expenditures Projection
- 4.2 Operating Disbursement Report
- 4.3 Human Resources Report
  - Bill Amos moved to approve the Consent Agenda as presented, Kellie Smith seconded the motion; the motion carried unanimously (Ray Biggs absent).

## REPORTS AND DISCUSSION

- 5.1 Student Recognition
  - ASB Public Relations Officer – Sarah Eleanor Thurston
  - Board Media Specialist – Teresa Darlene Gerdes
  - National Honors Society Graduates
    - Ivan Brennan Alcazar (not present)
    - Michelle Louise Sass (not present)
    - Jake Armond Sperley (not present)
    - Sarah Eleanor Thurston
  - SHHS Class of 2015 Salutatorian – Sydney Jessica Nett
  - SHHS Class of 2015 Valedictorian – Benjamin Tyler Aday
- 5.2 SHHS Student and Staff Recognition
  - BG introduced teachers Mike Herdrich & Joe Mauck
  - Joe Mauck introduced the Skills USA Carpentry Team students: David Bair & Richard Sass and explained the recent competition and level of success each student achieved
  - Mike Herdrich introduced the AAA Competition students: Jacob Richardson & Shawn Vielmetti and elaborated on the automotive event and the student's participation levels
  - Board members stated they would like to see these accomplishments published in the local papers
- 5.3 School Update
  - Lewis & Clark and McBride: Student testing update, 6<sup>th</sup> Grade Open House next week, OMSI was recently brought in for a science project, rocket building and launching, Kinder Roundup, Bike Safety Event, multiple field trips next week
  - CCEC: Testing continues, students are writing work samples, 20 JR/SR girls went to a trades fair in Portland, graduation is on June 11 at 10:30am with a BBQ to follow
  - CRYC: (Cris Gwilliam not present)
- 5.4 School Report
  - SHMS: 46 students went to Bullwinkles as positive affirmation, 6<sup>th</sup> Grade student/parent introduction tomorrow night, yearbooks came in today, backpack dance for local community raised over \$500, book fair raised over \$700 for the library, attendance up from last year at this time, reported on historical attendance, Science OAKS testing is done, SpED reading results excelled expectations, interim math assessment results, 15-16 year prep has begun, 7<sup>th</sup> Grade teachers developed a plan to increase engagement in classrooms, after school funding is being worked on.
- 5.5 SHSD 502 Business Report
  - Next Friday there will be a notice in the newspaper of record on 15-16 Budget
  - QZAB money to be received on May 12, prelim site testing has begun
  - SHMS roofing project update was provided
- 5.6 Superintendent Report
  - 15-16 Non-Resident Transfer Update: Open Enrollment Transfer results left us with a net loss of 16 students after balancing new transfers out of district and new transfers into district. Mr. Davalos provided an historical accounting of the “gentlemen’s agreement” with neighboring districts and how Open Enrollment has changed the historical process. Mr. Davalos then presented new transfer policy verbiage and possible future procedures.
  - McBride Playground Engineering Recommendation: Jared Plahn reported on the consultant’s suggestion that the existing footings are safe with regular monitoring.

Jessica Pickett suggested safety signage could be installed at all playgrounds as standard practice.

- 5.7 Superintendent Search Update
  - Laura Jackson stated the purpose of this item is to discuss the Superintendent contract to come up with parameters for the negotiation process with the finalist. An attorney will be working with the School Board during negotiations.
  - The Board members chose a salary range of \$115-\$145K
  - And a step increase range of \$1-4K
  - All other parameters were accepted as the current contract lists

**VISITORS TO ADDRESS THE BOARD**

- None presented

**ACTION ITEMS**

***7.1 Adopt 2015-16 Contracted Non-Resident Transfer Allotment***

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Item#	Motion	Board Member	Yes	No	Notes
7.1	Moved to Approve	William Amos	X		
7.1		Ray Biggs			Absent
7.1	Seconded Motion	Jeff Howell	X		
7.1		Gordon Jarman	X		
7.1		Kellie Smith	X		

***7.2 Adopt Superintendent Contract Parameters***

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Item#	Motion	Board Member	Yes	No	Notes
7.2	Moved to Approve	William Amos	X		
7.2		Ray Biggs			Absent
7.2	Seconded Motion	Jeff Howell	X		
7.2		Gordon Jarman	X		
7.2		Kellie Smith	X		

***7.3 Accept Engineering Recommendations for McBride Playground Footings***

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Item#	Motion	Board Member	Yes	No	Notes
7.3	Seconded Motion	William Amos	X		
7.3		Ray Biggs			Absent
7.3		Jeff Howell	X		
7.3		Gordon Jarman	X		

7.3	Moved to Approve	Kellie Smith	X		
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**7.4 Decision from Executive Session Appeal**

Item#	Motion	Board Member	Yes	No	Notes
7.4	Moved to Uphold Superintendent Findings	William Amos	X		
7.4		Ray Biggs			Absent
7.4	Seconded Motion	Jeff Howell	X		
7.4		Gordon Jarman	X		
7.4		Kellie Smith	X		


**UPCOMING MEETING INPUT**

- June 10.....Regular Board Meeting ..... 6:30 pm..... District Office
  - School Update: SHHS, SHMS
  - School Report: McBride and Lewis & Clark
  - 2015-16 Budget
  - SHMS Roofing Project
  
- June 24.....Regular Board Meeting ..... 6:30 pm..... District Office
  - School Update: Lewis & Clark, McBride, CCEC, CRYC
  - School Report: SHHS
  - Set Meeting Schedule for 2015-16

**ADJOURNMENT**

Gordon Jarman adjourned the Regular Board of Directors Meeting at 8:01 p.m.

  
 Gordon Jarman, Board Chair

  
 Mark Davalos, Superintendent