

**St. Helens School District #502
Board of Directors
Regular Board Meeting
May 13, 2015**

The St. Helens School District Board of School District #502 convened in a Regular Board Meeting at 6:30 p.m. in the District Office Board Room of the District, County and State on May 13, 2015.

PRESENT

Those present were:

Gordon Jarman, Board Chair
Bill Amos, Board Vice Chair
Kellie Smith, Board Member
Ray Biggs, Board Member
Jeff Howell, Board Member
Mark Davalos, Superintendent
Jessica Pickett, Business Manager
Kathi Gobel, Executive Assistant
Laura Jackson, Human Resources

CALL TO ORDER

Gordon Jarman called the Regular Board Meeting to order at 6:30 p.m. followed by the flag salute. Gordon Jarman asked for adjustments to agenda; none were made.

AGENDA APPROVAL

Ray Biggs entered a motion to approve the agenda as presented. Kellie Smith seconded the motion. The motion to approve the agenda as presented carried unanimously.

VISITORS TO ADDRESS THE BOARD

- Liana Russell (parent) – Addressed special needs student population needs
- Kelli Mounq (teacher) – Petitioned to reverse Physical Education cuts due to budget shortfall
- Elizabeth Neal (teacher) – Petitioned to continue Physical Education Specialist position
- Liana Russell (parent) – Requested Executive Session as follow-up from previous Executive Session on April 29; Board approved request for Executive Session to follow the current regular meeting.
- Tong Mounq (parent) – Stated ramifications of cutting Physical Education positions in elementary schools

CONSENT AGENDA

- Kellie Smith motioned to approve the agenda as presented, Jeff Howell seconded the motion. The motion to approve passed unanimously.

REPORTS AND DISCUSSION

- 5.1 Outdoor School Presentation by SHHS students Maggie Lewno & Jamie Gustafson (Amber Horn & Alison Charbonneau teachers). This project was very successful and provided educational opportunity to over 200 students.

- 5.2 SHMS Update: Community Schools – 3 SHMS students, Anthony Navarro, Ben Hoff, Megan Oyler, who participate in the after school programs held every Tuesday/Thursday, answered questions from Principal Dowsett about the 1.5 hour programs. The students succinctly made known the many benefits of the programs to students.
- 5.2 SHHS Update: Smarter Balance 11th grade – all testing will be finalized May 22; State Band Competition is coming up; Automotive AAA Competition results; Tennis & Track Districts this week; Prom is on Saturday; and the Drama Program successfully presented the play Arsenic and Old Lace.
- 5.3 Business Report by Jessica Pickett
 - 5.3.1 Corporate Credit Card Program history, and the need to transition to a procurement card program.
 - 5.3.2 State School Fund; 2010–2014 figures reviewed which included a 94% collection rate factored into all calculations.
 - 5.3.3 Requested change in Budget Committee calendar to postpone the Board’s decision to the June 10 meeting.
- 5.4 Superintendent Davalos reported on Columbia City School opening, and reiterated his recommendation to postpone. Ray Biggs requested a report of the cost to move District Office to Columbia City School.
 - An update on the McBride playground upgrades was provided by the superintendent. There is a need to make a decision about the project at a future meeting.
- 5.5 Gordon Jarman announced that Superintendent Finalist Ken Parshall has withdrawn leaving Scott Stockwell as the sole candidate. The search will continue, and the May 22 Community Forum will be cancelled.
- 5.5.2 Laura Jackson explained the ‘schedule of the day’ on the one remaining Community Forum day - May 21.
- 5.5.3 Laura Jackson announced Superintendent Reference Checks will be completed by May 19, and the committee will use the agreed upon questions to-be-adopted.

VISITORS TO ADDRESS THE BOARD

- There were none.

ACTION ITEMS

7.1 Adopt Policies

Kellie Smith requested discussion on item 7.1.3 before voting. Ray Biggs moved to adopt the presented Policy items, Jeff Howell seconded the motion; the motion to adopt all Policy items fail unanimously.

Remaining item 7.1.3 was discussed and a suggestion to also discuss with the principals prior to further decision was made. Bill Amos moved to table Policy item 7.1.3 EFA Local Wellness Program, Ray Biggs seconded the motion; the motion passed unanimously.

- 7.1.1 EBB – Integrated Pest Management
- 7.1.2 EEA – Student Transportation Services
- 7.1.3 EFA – Local Wellness Program
- 7.1.4 EFAA – District Nutrition and Food Services
- 7.1.5 EFAA-AR – Reimbursable School Meals and Milk Program
- 7.1.6 GBDA – Mother Friendly Workplace
- 7.1.7 GBM – Staff Complaints

Item#	Motion	Board Member	Yes	No	Notes
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7.1		William Amos	X		All but 7.1.3
7.1		Ray Biggs	X		All but 7.1.3
7.1	Seconded Motion	Jeff Howell	X		All but 7.1.3
7.1		Gordon Jarman	X		All but 7.1.3
7.1	Moved to adopt 7.1.1, 7.1.2, 7.1.4, 7.1.5, 7.1.6, 7.1.7	Kellie Smith	X		All but 7.1.3

7.2 Approve Superintendent Candidate Reference Check Questions

Item#	Motion	Board Member	Yes	No	Notes
7.2	Moved to adopt questions as discussed	William Amos	X		
7.2		Ray Biggs	X		
7.2	Second Motion	Jeff Howell	X		
7.2		Gordon Jarman	X		
7.2		Kellie Smith	X		

7.3 Approve CCEC Contingency Determination

A motion to discuss the subject was made by Kellie Smith and seconded by Ray Biggs; the motion passed unanimously. Jessica Pickett provided explanation of \$50K budget, its use, and progress thus far.

Item#	Motion	Board Member	Yes	No	Notes
7.3		William Amos		X	
7.3	Moved to rescind prior decision to spend funds	Ray Biggs		X	
7.3		Jeff Howell		X	
7.3		Gordon Jarman		X	
7.3	Seconded Motion	Kellie Smith		X	

7.4 Approve Columbia City School Opening

Item#	Motion	Board Member	Yes	No	Notes
7.4	Motion to postpone for no less than one year	William Amos	X		
7.4		Ray Biggs		X	
7.4	Seconded Motion	Jeff Howell	X		
7.4		Gordon Jarman	X		
7.4		Kellie Smith	X		

7.5 Approve Amendment to Budget Committee Calendar

Action Item decision to be rescheduled from May 27 to June 10.

Item#	Motion	Board Member	Yes	No	Notes
7.5		William Amos	X		
7.5		Ray Biggs	X		
7.5	Motion to reschedule to June 10 meeting	Jeff Howell	X		
7.5		Gordon Jarman	X		
7.5	Seconded Motion	Kellie Smith	X		

UPCOMING MEETING INPUT

Remove May 22 Superintendent Community Forum
 Add McBride Playground Update – cost to correct footings

- May 19 Budget Committee Meeting 6:30 pm Columbia City School
- **May 20..... Executive Session 6:00 pmDistrict Office**
- May 20 Regular Meeting..... 6:30 pm District Office
- May 21 Public Forum, Supt Candidate 5:00 pm Columbia City School
- **May 21..... Executive Session 6:45 pmColumbia City School**
- May 27 Regular Board Meeting..... 6:30 pm District Office
- June 10 Regular Board Meeting..... 6:30 pm District Office
- June 24..... Regular Board Meeting..... 6:30 pm District Office

ADJOURNMENT

Gordon Jarman adjourned the Regular Board of Directors Meeting at 8:15 p.m.

 Gordon Jarman, Board Chair

 Mark Davalos, Superintendent