

St. Helens School District #502
Board of Directors
Regular Board Meeting
April 22, 2015

The St. Helens School District Board of School District #502 convened in a Work Session/Regular Board Meeting at 6:30 p.m. in the District Office Board Room of the District, County and State on April 22, 2015.

PRESENT

Those present were:

Gordon Jarman, Board Chair
Bill Amos, Board Vice Chair
Kellie Smith, Board Member
Ray Biggs, Board Member
Jeff Howell, Board Member
Mark Davalos, Superintendent
Jessica Pickett, Business Manager
Kristi Ward, Interim Executive Assistant
Kathi Gobel, Executive Assistant
Laura Jackson, Human Resources

CALL TO ORDER

Gordon Jarman called the Work Session/Regular Board Meeting to order at 6:30 p.m. followed by the flag salute. Kristi Ward was honored for her service as Interim Executive Assistant. Gordon Jarman asked for adjustments to agenda; none were made.

AGENDA APPROVAL

Ray Biggs entered a motion to approve the agenda as presented. Bill Amos seconded the motion. The motion to approve the agenda as presented carried unanimously.

VISITORS TO ADDRESS THE BOARD

- Liana Russell – Request for Executive Session
- Don Domes – Robotics & CTE Commendation/Recognition

CONSENT AGENDA

- 4.1 General Fund Revenue & Expenditures Projection
- 4.2 Operating Disbursement Report
- 4.3 Student Enrollment Report-March 2015
- 4.4 Human Resources Report

Bill Amos motioned to approve the agenda as presented; Ray Biggs seconded the motion. The motion to approve passed unanimously.

REPORTS AND DISCUSSION

- 4.1 Teresa Gerdes reported on SHHS ASB

- 5.2 Eight members of the SHHS Robotics Team explained and presented their robotics invention, “5450”, which was used in competition
- 5.3.1 School Update Response to Intervention at Lewis and Clark & McBride Elementary Schools – Rosalie Sumsion presented via PowerPoint with interactive audience participation to demonstrate progress and excellence of program.
 - Board members made comment they would like to see this type of program published in local papers, or in some way provided to public.
- 5.3.2 CCEC Karla Thompson reported the program is on schedule and doing well.
 - Board members would like EOY calendar of events.
- 5.3.3 CRYC BG Aguirre reported via PowerPoint on current student projects.
- 5.4.1 Jessica Pickett gave report on the QZAB Resolution, Execution & Delivery, Authorized Representative, Selecting Counsel, placement Agent and Purchaser (*Paraphrased*).
- 5.4.2 Jessica Pickett reported on District Utilization of Intermountain ESD/AEPA Agreement for Procuring Synthetic Field (046 –vs- 049 discussions ensued).
- 5.4.3 Jessica Pickett reported on Middle School Reroofing Project.
- 5.4.4 Jessica Pickett reported on CCEC: Campus Improvements with \$50,000 Contingency Funds.
- 5.5.1 Mark Davalos shared the Arthur Academy report will not be available until the May 13 meeting. A first look handout was provided to the Board members with electronic version to follow.
- 5.6.1 Laura Jackson provided Hiring Timeline. Gordon Jarman asked if there were questions; Kellie Smith asked about committee members who may not be able to make every function. The Board members agreed they would be able to work with committee schedule conflicts as they arise. Laura explained the OSBA manual and provided an overview of the process.
- 5.6.2 Gordon Jarman explained the Superintendent salary ranking table. Laura Jackson provided explanation and clarification as well. Board members discussed comparison district salaries. Mark Davalos and Jessica Pickett interjected feedback. Board members decided upon \$115,000-\$145,000 salary range with specific amount to be determined at a later date.
- Bill Amos asked if a decision to open Columbia City School should be addressed. Mark Davalos suggested it be added to an upcoming meeting agenda. Jeff Howell requested a baseline budget presentation be provided.
- 5.7 Gordon Jarman asked Board members if they felt comfortable accepting the policy updates provided by District Office staff, or if they would need further time to review the policy updates. Mark Davalos recommended the policy update approvals be delayed to the next meeting to allow the Board members time to review the suggested updates. Kristi Ward provided that there are seven (7) more required policy updates to be reviewed after these first seven (7) on today’s agenda.

VISITORS TO ADDRESS THE BOARD

- Keith Meeuwsen – Superintendent Hiring Committee. SHEA would like the Board members to consider adding a second representative from their bargaining unit to the Superintendent Hiring Committee.

ACTION ITEMS

7.1 Adopt Policies

- EBB – Integrated Pest Management
- EEA – Student Transportation Services
- EFA – Local Wellness Program
- EFAA – District Nutrition and Food Services
- EFAA-AR – Reimbursable School Meals and Milk Program
- GBDA – Mother Friendly Workplace
- GBM – Staff Complaints

Item#	Motion	Board Member	Yes	No	Notes
7.1		William Amos	X		
7.1	Motion to table for next regular meeting	Ray Biggs	X		
7.1	Seconded motion	Jeff Howell	X		
7.1		Gordon Jarman	X		
7.1		Kellie Smith	X		

7.2 Approve Timeline for Superintendent Search

Item#	Motion	Board Member	Yes	No	Notes
7.2		William Amos	X		
7.2	Motioned to approve as presented	Ray Biggs	X		
7.2		Jeff Howell	X		
7.2		Gordon Jarman	X		
7.2	Seconded motion	Kellie Smith	X		

7.3 Approve Salary Range for Superintendent

Item#	Motion	Board Member	Yes	No	Notes
7.3	Motioned to approve \$115-\$145K salary range	William Amos	X		
7.3	Seconded motion	Ray Biggs	X		
7.3		Jeff Howell	X		
7.3		Gordon Jarman	X		
7.3		Kellie Smith	X		

7.4 Approve QZAB Resolution

Kellie Smith questioned if this project should be utilized at a later date due to financial constraints. Bill Amos asked if the QZAB monies could be used to save teaching positions. Jessica Pickett stated that would be the School Board and Superintendent's discretion. Expenses for Columbia City School were discussed. Bill Amos stated the athletic field would be a multi-purpose space that would benefit the district and community as well as increase school pride. Ray Biggs stated funds are

needed for spaces such as CCEC structural improvements. Gordon Jarman made a point that the district has not provided any extra-curricular improvements for a while, and it is time to do so. Bill Amos asked if the QZAB funds are a onetime offer; Jessica Pickett provided clarification. Further discussion by Board members ensued.

Item#	Motion	Board Member	Yes	No	Notes
7.4	Moved to approve as presented	William Amos	X		
7.4		Ray Biggs		X	
7.4	Seconded motion	Jeff Howell	X		
7.4		Gordon Jarman	X		
7.4		Kellie Smith	X		

7.5 Approve Middle School Reroofing Project RFP

Item#	Motion	Board Member	Yes	No	Notes
7.5		William Amos	X		
7.5	Seconded motion	Ray Biggs	X		
7.5	Moved to approve as presented	Jeff Howell	X		
7.5		Gordon Jarman	X		
7.5		Kellie Smith	X		

7.6 Approve Utilization of Intermountain ESD/ AEPA Purchasing Agreement for Artificial Turf Field

Item#	Motion	Board Member	Yes	No	Notes
7.6		William Amos	X		
7.6		Ray Biggs			Abstained
7.6	Moved to approve as presented	Jeff Howell	X		
7.6		Gordon Jarman	X		
7.6	Seconded motion	Kellie Smith	X		

UPCOMING MEETING INPUT

May 13 Board Regular Meeting Agenda Items:

- April 29 Executive Session at 5pm
- April 29 Regular Meeting at 5:30pm
- April 29 Executive Session at 6:00pm
- May 13 School Updates: McBride/Lewis and Clark, CCEC, CRYC
- May 13 Credit Card Expenditures – provide prior review data

- May 13 Columbia City School discussion – provide minimal budget overview

ADJOURNMENT

Gordon Jarman adjourned the Regular Board of Directors Meeting at 8:28 p.m.

Gordon Jarman, Board Chair

Mark Davalos, Superintendent