

**St. Helens School District #502
Board of Directors
Work Session Minutes
December 17, 2014**

The St. Helens School District Board of School District #502 convened in a Regular Session at 6:30 p.m. in the District Office Board Room of the District, County and State on December 17, 2014.

PRESENT

Those present were:

Gordon Jarman, Board Chair
Marshall Porter, Board Vice Chair
Kellie Smith, Board Member
Ray Biggs, Board Member
Mark Davalos, Superintendent
Kristi Ward, Interim Board Secretary
Laura Jackson, Executive Assistant

**CALL TO
ORDER**

Call to Order

Board Chair Gordon Jarman called the Work Session to order at 6:30 p.m. and led the flag salute.

**AGENDA
APPROVAL**

Agenda Approval

Jeff Howell entered a motion to approve the agenda as presented. Kellie Smith seconded. The agenda unanimously carried.

**VISITORS
ADDRESS
THE BOARD**

Visitors Address the Board

Dale Graff addressed the Board regarding the condition of CCEC. He presented the Board with a letter from Monica Cade, in which she suggested the Board house CCEC at the Columbia City School.

Linda Zahl addressed the Board regarding the future usage of the Columbia City School. She recommended that it be used for CCEC students when it opens in the fall.

Lisa Maloney, Scappoose resident, addressed the Board regarding the attendance of SHSD students at the Adolescent Sexuality Conference that took place in Seaside in April. She commented about the conference and the services given at Sacagawea, and suggested the Board send students to places other than the student based health center for their medical care.

Carol Rose Shipley, Astoria resident, read a letter from Lori Porter, who was not in attendance. Ms. Porter is a Beaverton resident that formerly taught in the SHSD. In the letter, Ms. Porter recommended the Board exercise the authority given them by ORS 332.072 and disallow further attendance of the Adolescent Sexuality Conference.

Keith Locke addressed the Board regarding placing the St. Helens Youth Council on the agenda for the next Board meeting. Gordon Jarman confirmed that the Board will add the item to the **January 14th** agenda.

Melody Killens addressed the Board regarding her concern about the increased number of head lice cases she has seen as a daycare provider. She suggested that teams of approved volunteers receive training to conduct more head checks.

CONSENT AGENDA

Kellie Smith entered a motion to approve the consent agenda as follows:

Minutes of Regular Meeting-November 19, 2014

Human Resources Report-December

Student Enrollment Information

General Fund Revenue & Expenditure Projection

Jeff seconded. The consent agenda unanimously carried.

REPORTS & DISCUSSION

SHHS ASP Report: Sarah Thurston reported that this week is Winter Festival. There are dress-up, decorating skit and mural painting competitions amongst the classes taking place. Winter Ball will occur on January 31st. HS students are organizing a canned food drive for the local food bank, and the senior class alone has already collected over 1000 cans. They have selected 24 students to supply holiday gifts for local families that would otherwise be unable to afford it.

School Updates

- McBride Elementary: Lisa Rawlings reported that they have had their first quarter awards ceremony, a 5-6 music program, a PTO Polar Express fundraiser, and a craft bazaar. Attendance has been 94.5% to date and the teachers in a successful PLT focusing on SBAC.
- Lewis and Clark Elementary: Cathy Carson reported that they have also had their academic award ceremony, as well as three attendance award assemblies and a 4th grade music program. The Phi-Delta Kappa's successfully implemented the BEAR program for the second time, and "Bikes for Books" is in place by the local Masonic Club.
- SHMS: Carol Dowsett reported that this week was the band and choir concerts at the MS. For a senior project, three HS students developed a MS jazz band that performed as well. Teachers in the Math and LA departments are implementing Smarter Balanced curriculum into their coursework. The MS has conducted a successful canned food drive and has already surpassed their goal. There were two students chosen for the state band competition.
- SHHS: BG introduced Tanya Arnold and Lisa Dailey, whom are both funded on a .33 basis from Title II this year. They reported their current findings regarding the Smarter Balanced Assessments which will be implemented in place of OAKS this year. They noted the

Math Department has purchased an interim program that resembles SBAC for students to practice with until April. The L.A. Department did not identify an affordable program for that same purpose. They compared the SBAC and OAKS tests and identified many differences in the new test. The Superintendent asked how skilled our students are in terms of navigating the test, and they reported that they are currently scheduling test runs for students to practice navigating/manipulating the test. The HS now has a set of Chrome books, so they are using those as much as possible.

Sacagawea Report: Nicole Lawrence reported that this is Sacagawea's 14th year of operation. There is a pediatric nurse practitioner, Mental Health therapist and a medical assistant employed by the school based health center. They are hoping to expand by adding a dental care provider. She noted that parental involvement is a big focus for their staff. She described the manner in which the students that attended the Adolescent Sexuality Conference were selected and the number that attended. She mentioned that none of the materials from the conference were distributed by Sacagawea, and that the conference expenses were paid for from a grant, not district funds.

Mr. Howell asked Superintendent Davalos where we are now with this item and he reported that it was originally thought that the funding was from the WISE grant, but it was discovered that it was from a CORE grant instead. **He said that in the future we will deny both grants and any attendance to that conference until the state concludes its investigation into the matter.**

Facilities Committee Update

Jeff Howell and Kellie Smith reported that the last meeting was held on December 11th. They addressed the new turf field at the HS, the items needed to finalize the new playground equipment at McBride, and are considering placing a fence at McBride to keep students from entering the parking lot area.

SHMS Roof

Jared Plahn reported that the MS roof is failing, and a 5-year plan is in place for improvements. He noted that a \$1.1 million replacement plan was established in 2007, but not completed due to bond remodeling plans. He submitted a cost estimate for repair options that ranges from \$353,000 and \$398,000 to include a project manager.

Ray Biggs suggested we stop patching the roof and replace it with sheet metal. He asked about the age of the building and Carol Dowsett reported that it is 50 years old.

Marshall Porter asked whether we could look at replacing the building when the three year bond is up. Jared suggested we need to take action prior to that time.

SHHS Varsity Football Field

Maintenance Supervisor Jared Plahn presented four plans for the board to choose from in terms of taking care of or replacing the field. These plans were produced in response to reports about the condition of the field following any heavy rain. The cost of the plans ranges from our current approved amount to an additional \$1,100,000.00 for a full turf replacement with a drainage system.

Superintendent Davalos read his HS Athletic Field Improvement report in which he proposed the district take out a \$1.5 million no-interest Qualified Zone Academy Bonds (QZAB) loan. He explained that the loan would overlap with an existing one taken for repairs at Columbia City School for three years. Kyle Boggs from the Booster organization has committed to recommending to the Booster's board that they step into the role of community partner which is a requirement for the loan. Superintendent Davalos expressed his wish for the board to move he go forward with the application process.

Superintendent Davalos reported that the district and SEA have settled a 2014-16 labor contract. The district and OSEA have reached a tentative agreement at this time. Jeff Howell complimented the work done by all parties.

Columbia City Configuration Recommendation

Superintendent Davalos read his report, in which he recommended a neighborhood K-6 serving Columbia City and Deer Island students. Kellie Smith requested the decision be tabled until the newly hired business manager starts and has time to review the cost analysis.

**PUBLIC
INPUT
AGENDA
ITEMS**

Ethen Christiansen addressed the board regarding the lack of reports done about the condition of CCEC. He reported that there is visible mold, and that many students have to stand in the rain to eat lunch due to lack of seating. He suggested the board require an updated report. Gordon Jarman requested the January agenda be amended to include that.

Melody Killens suggested that the board request a report about CRYC as well. She requested that whatever the configuration decision, that the district be diligent in getting that information to the community.

Chris Gibson asked the board about all of the costs spent for the Adolescent Sexuality Conference.

Esther Cromwell, Astoria resident voiced her concern about the students that attended the Adolescent Sexuality Conference. She reported that the Spanish community members she advocates for were not provided with the appropriate information in Spanish with which to make decisions for their students.

Matt Freeman recommended the board research policy item DC prior to applying for the QZAB loan.

**ACTION
ITEMS**

Jeff Howell moved to amend the action items to add 9.4 to direct Superintendent Davalos to pursue an application for the QZAB loan. Ray Biggs seconded the motion. The motion carried unanimously.

OSEA MOA

Marshall Porter moved for approval of the OSEA MOA. Jeff Howell seconded. The motion carried unanimously.

Approve SHHS User Fees

Marshall Porter moved to approve all the proposed fees with the exception of the Music/Vocal items pending further research. Jeff Howell seconded, and the motion carried unanimously.

QZAB Loan Application

Jeff Howell moved that the Board direct the Superintendent to go forward with the application process. A stipulation was added that he first research the legality and policy compliance of the loan. Marshall Porter seconded, and the motion passed unanimously.

**SCHOOL
BOARD
STATE-
MENTS**

Gordon Jarman moved to amend the agenda to allow Marshall Porter to make an announcement. He announced that he will be leaving his Board position in January. Gordon Jarman read from Board Policy BBE regarding the process for filling a board vacancy. Superintendent Davalos suggested Interim Board Secretary Kristi Ward verifies the policy with OSBA.

Adjournment

The December 17, 2014 Work Session adjourned at 9:43 p.m.

Gordon Jarman, Board Chair

Mark Davalos, Superintendent