



**St. Helens School District
Board of Directors
Regular Meeting Minutes
November 19, 2014**

Board Room - St. Helens School District Office
474 North 16th
St. Helens, OR 97051

Public comment on non-agenda and agenda items is welcome at each public meeting of the St. Helens School District School Board under the **Visitors to Address the Board** agenda item. To express your interest to address the Board, please complete and submit a "Public Comment Card" to the School Board Executive Assistant.

At 9:00 p.m., the School Board may take a five-minute recess for Board Chair review of remaining agenda items for possible rescheduling at the next meeting. Public School Board Meetings will not continue beyond 9:30 p.m. without a majority vote of the School Board.

For assisted listening/speech call 1-800-735-2900 no later than 48 hours prior to the meeting.

6:30 p.m. REGULAR MEETING

- 1.0 Call to Order Gordon Jarman, Board Chair**
- 2.0 Flag Salute Gordon Jarman, Board Chair**
- 3.0 Meeting Welcome Gordon Jarman, Board Chair**
- 4.0 Agenda Approval Gordon Jarman, Board Chair**

Marshall Porter entered a motion to add the WISE conference to the Superintendent Report agenda item. Kellie Smith seconded. The motion approving the agenda as amended unanimously carried.

5.0 Recognition

5.1 SHHS Lions Volleyball Team 5A State Champions

Gordon Jarman acknowledged the SHHS volleyball coaches and team members for their hard work and the countless hours spent that led to the 2014 5A Volleyball State Championship title. Head Coach Tom Ray presented each player a certificate and pronounced Taylor Albertson the Moda Health Player of the Game/Athlete of the Meet.

6.0 Visitors to Address the Board

This is the time for public comment on agenda and non-agenda items. Under Oregon Revised Statutes, concerns or complaints about personnel discussion is restricted in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the Superintendent. Procedures for public comment are:

- Visitors should state his or her name, their resident city and, if commenting for an organization, the name of the organization.
- Public comment is limited to 3 minutes per individual or 5 minutes per represented group, unless extended by the Board Chair.
- The Board Chair, when possible, will answer questions or refer to other Board Members or staff present to reply. The Board Chair may refer questions that require investigation to the Superintendent for study and response.

- The Board may accept petitions during a Board Meeting but will not take action on the petition before the next Regular Board Meeting. The Board will refer petitions to the Superintendent for consideration and recommendation.

Columbia City School Reconfiguration Comments:

St. Helens resident, parent and teacher Heidi Green expressed concern about the communication of the Columbia City reconfiguration survey.

Resident Matt Freeman complimented the work on the reconfiguration done by Superintendent Davalos and recommended he lead the district and relies on the board and utilizes the staff for assistance on the Columbia City School re-opening.

CCEC teacher Dale Graff spoke about the school’s deficiencies (no gym so PE only in fall, lunchroom only seats 15 out of 90 students)

Doc Ackerson Stadium Comments:

Jared Phillips spoke for the SHHS football program about condition of the SHHS football field. Mr. Phillips shared that several opposing coaches have talked about the terrible conditions of the field and asked the board not to ignore it any longer.

SHHS Sophomore student Levi Norton shared about the field condition during the last game. Levi expressed concern with the smell, and the health of the players due to coming into contact with the mud and cuts infected from the feces in the mud.

SHHS Junior, Eisen White expressed disgust with the condition of the field that hinders their playing ability. He stated that seagulls have 60 types of diseases and that mud gets into their eyes and cuts. There have been instances when, during warm-ups, he vomited from swallowing standing water and mud.

Chase Nelson, SHHS Sophomore student, shared his passion for football then expressed concern with the field condition. He gets worried about safety more than his game which hinders his ability to play.

SHHS student Miles Terry expressed concern with the field because of its unpredictability. Simple injuries can become serious due to the poor conditions. He asked the board to consider a turf field.

Kellie Smith agreed to add the field condition

7.0 Consent Agenda.....Gordon Jarman, Board Chair

In accordance with School Board Policy BDDC, the Consent Agenda consists of routine business items that require action but not necessarily discussion. Any Board Member request to remove an item from the Consent Agenda moves the item to the Reports and Discussions section of the agenda. School Board approval of a motion to approve the Consent Agenda results in approval of all Consent Agenda items.

- 7.1 Human Resources Report – November 2014
- 7.2 Enrollment Report – September 2014
- 7.3 Enrollment Report – October 2014
- 7.4 Licensed Staff Horizontal Salary Schedule
- 7.5 Revenue & Expenditure Projection

Ray Biggs motion – Jeff Howell seconded. **Carried**

8.0 Reports and Discussion

8.1 SHHS ASB Report.....Sarah Thurston

Sarah Thurston reported on the Leadership conference they attended in Seaside in which they received many ideas from other schools.

Winter festival planning, assembly in December, dance in January, royalty selection currently underway, and the senior class selecting mural.

8.2 School Updates.....SHSD Principals

Lewis & Clark: Cathy Carson thanked the board for approving an attendance assistant, Rachel Thorp, and described her job duties.

Dustin Salisbury reviewed the average daily attendance results as follows:

- 6th grade – 96.35% which is on target according to the student Achievement Compact. Non-chronic absence is above the targeted 84% at 92.8% so far this year.
- Kindergarten – 96.9% with not-chronic at 92.71%

McBride School: Lisa Rawlings stated that McBride is using an evidence based program mirroring Lewis & Clark Elementary. Average daily attendance results for 6th grade is 96% with not-chronic at 88% which is on track for with the Student Achievement Compact goal. She also thanked the board for approval of her attendance assistant, Sandra Salisbury, and explained her job duties. McBride is taking a positive approach when it comes to attendance by providing a calendar for each child and highlighting the days when they attend rather than the days they are absent. Kids are responding to this method and they like marking their calendars each day. They are kicking off attendance incentives this week with awards for the pod with the highest % of attendance.

Kellie Smith asked for the school definition of tardy and the state standard. It was explained students have to be in the classroom by the time the 7:50 bell rings.

Middle School: Carol Dowsett provided an update regarding attendance, and thanked the board for the ½ time counselor. The new counselor’s focus is on attendance and interventions.

- 7th grade is at 94.69% and 8th grade is at 94.34%. The school is aiming for 95%.

High School: BG Aguirre stated that the HS had over 120 first quarter perfect attendance and had a celebration with donuts and a drawing. Honor Roll students were honored. Winter sport tryouts were successful, conferences overview, professional development, PBS under revision and 621 pride awards given. Ron Hernley reviewed Christine Hanson’s duties as the Intervention Specialist who tracks and reports attendance issues. As the Homeless Liaison Christine tracks homeless students’ attendance and academic progress and reports on a spreadsheet. Ron Hernley reviewed their new mentor program which involves 50 students and 25 staff mentors.

8.3 Facilities Committee Update Kellie Smith & Jeff Howell

The most recent Facilities Committee meeting discussion was regarding the middle school. Kellie asked if the soccer turf field would help the condition of the football field.

Gordon Jarman expressed concern with player health and safety because of conditions. Recommended getting an estimate.

Jared Plahn explained maintenance on the field is done regularly. He is hoping to grow new grass but unable to do so until May. He states that the field has never been this good but does get bad when we have lots of rain. Time and money is needed in order to improve conditions.

Kelly stated that she wants a report on what has been done to improve the field. This will be addressed at the next meeting.

SHMS Grade Level Report..... Carol Dowsett
Carol Dowsett introduced Emma, NJHS president and Ella, Builders Club president. Builders Club reviewed program goal and previous projects. Current goal is a canned food drive for Christmas. NJHS: review of qualifications, requirements, and activities. First quarter project was the Veterans Day breakfast and assembly in which vets were honored.

Facilities Committee Update (Continued)

Superintendent Davalos provided an update regarding the SHHS painting project. The project is not complete. Jared is working with the company for satisfactory completion (spring). Facility Use Application process was reviewed, change staff item to custodian, insurance requirement.

Ray Biggs asked if the FC has looked at CCEC. JH explained they will be touring the district soon.

Superintendent Davalos commented on the SHMS Veterans' Day event, acknowledged the staff and students, and thanked the SHMS for the event. Ray Biggs suggested informing the State of Oregon Veterans' Department when these events are held.

Superintendent Report.....Mark Davalos

Columbia City School Re-Opening

Scheduling optional staff meetings at the schools to receive staff input. Two forums and an Open House but were not well attended because they were during the same week as conferences. December 10 another series of open house events will take place and then another in the spring.

Configuration Survey Results were discussed. A summary of the results were given. The board has the summary and they are on-line for community to view.

- 8.3.1.1.1 Next Steps
- 8.3.1.1.2 Superintendent Recommendation – December
- 8.3.1.1.3 Public Hearing on Recommendation - January
- 8.3.1.1.4 Board Plan for Action on Recommendation - January

Historical Attendance Data

Supt Davalos provided an overview of attendance data
WISE Conference: SHSD received WISE grant in 2009. SHSD did not send a group as part of the grant. If students attended, they went on their own. Department of Education has been written that SHSD will not be participating in the grant any longer.

Sacajawea uses the building at Lewis & Clark but they are run by Columbia County Mental Health. It is not a SHSD clinic. Kelly would like a report on Sacajawea and Gordon suggested reviewing the pamphlets Sacajawea uses.

8.4 Instructional Materials Adoption Waiver.....Mark Davalos
Superintendent Davalos suggested that SHSD not adopt materials at this time because there aren't any materials available that aligns with the Common Core requirements. It is in the plan to have a budget for adoption materials next year to replace outdated materials. Superintendent Davalos would like to aim in the direction of technology.

Additional Public Comment

Mr. Gibson, parent, spoke on condition of the SHHS football field. He said it is the worst he has ever seen. He suggested either having an alternate site for heavy rain days or cancelling games. He also wanted to suggest fewer early release days being observed because there are so many non-school days and it interrupts the student consistency.

Action Items

SHSD & SHEA Memorandum Agreement – PLT/PLC Time

Marshall Porter moved. Ray Biggs seconded. **The motion passed unanimously**

2014-2015 Calendar Revisions

Marshall Porter moved. Ray Biggs seconded. **The motion passed unanimously**

Instructional Materials Adoption Waiver

English Language Arts

- Category 1 - Grades K-5/6
- Category 2 – Grades 6-8
- Category 3 – Grades 9-12

Jeff Howell moved. Marshall Porter seconded. Kellie Smith inquired whether it was for one year, which was verified. **The motion passed unanimously.**

9.0 Upcoming Meeting Input – December 17, 2014 Regular Meeting

9.1 Agenda Items

- 9.1.1 SHHS ASB
- 9.1.2 School Updates
- 9.1.3 Facilities Committee Update
- 9.1.4 Columbia City School Configuration Recommendation
- 9.1.5 SHHS Grade Level Report
- 9.1.6 SHHS 2015-16 User Fees
- 9.1.7 SHHS football field
- 9.1.8 Sacagawea Report
- 9.1.9 CCEC & YAA
- 9.1.10 OSBA School Board Policy Updates – First Reading

Adjourn Regular Meeting.....Gordon Jarman, Board Chair
9:05 p.m.

10.0 Executive Session (Closed Meeting).....Gordon Jarman, Board Chair

The St. Helens School District School Board will met in Executive Session in accordance with ORS 192.660 (2) (d) to conduct deliberations with persons designated to carry on labor negotiations. News media representatives and the public may not attend.

Adjourn at 9:30 p.m.

11.0 Reconvene Regular Meeting & AdjournGordon Jarman, Board Chair
9:35 p.m.

Marshall Porter announced he will formally resign in March due to relocating.

IMPORTANT DATES

November 18.....SHSD & SHEA Contract Negotiations..... 4:00 p.m.District Office
November 19..... K-12 Early Release
November 26-28 No School
December 11Facilities Committee Meeting 10:00 a.m.District Office
December 17 Regular Board Meeting..... 6:30 p.m. District Office
December 22 – January 2 Winter Break ~ No School
January 7, 14, 21 & 28 K-12 Early Release