

**St. Helens School District #502
Board of Directors
Regular Meeting
August 27, 2014**

The St. Helens School District Board of School District #502 convened in a Regular Meeting at 6:30 p.m. in the District Office Board Room of the District, County and State on August 27, 2014.

PRESENT

Those present were:

Gordon Jarman, Board Chair
Marshall Porter, Board Vice Chair
Jeff Howell, Board Member
Kellie Smith, Board Member
Ray Biggs, Board Member
Mark Davalos, Superintendent
Amanda Stuber, Executive Assistant

CALL TO ORDER

Call to Order

Board Chair Gordon Jarman called the Regular Meeting to order at 6:30 p.m. and led the flag salute.

AGENDA APPROVAL

Agenda Approval

Ray Biggs entered a motion to amend the agenda to address comments made to him at the last meeting. Marshall Porter second.

Brief Board Member discussion concluded with Board Members Jeff Howell, Kellie Smith, Marshall Porter and Gordon Jarman in favor of moving on.

The motion to amend the agenda failed as follows: Ray Biggs, yes; Jeff Howell, no; Kellie Smith, no; Marshall Porter, no; and Gordon Jarman, no.

Kellie Smith entered a motion to approve the agenda as presented. Marshall Porter seconded. The motion to approve the agenda as presented unanimously carried.

VISITORS ADDRESS THE BOARD

Visitors to Address the Board

No comments from visitors were provided.

CONSENT AGENDA

Consent Agenda

Marshall Porter entered a motion to approve the Consent Agenda as follows:
Human Resources Report – August 2014

Kellie Smith seconded. The motion unanimously carried.

REPORTS & DISCUSSION

Reports & Discussion

Superintendent Goals: Superintendent Davalos presented goals for 2014-15 to:

- 1) Improve attendance results for students,
- 2) Consider the reopening of Columbia City School, and
- 3) Improve communication and community engagement/relations.

Marshall Porter questioned the selection of improved attendance at grades 6, 8 and 9 and expressed preference of percentages by each grade level in goal one. Superintendent Davalos explained the grades targeted in the attendance goal are the most at-risk identified in the Achievement Compact. Discussion concluded with Superintendent agreement to provide an attendance data report and bring a recommendation to the September Work Session.

Gordon Jarman revised goal two from consideration for reopening (Columbia City School) to will reopen.

Jeff Howell requested the addition of sending weekly school reports to local newspapers to the Measure of Verification of Achievement in goal three. Marshall Porter requested the addition to push state-level work and community communication about how legislative decisions impact them. Following conversation and clarification about Mr. Porter's request, Jeff Howell recommended Mr. Porter assist with state-level work as a Board goal. In response to Mr. Howell's request to submit weekly school reports to local newspapers, Ray Biggs recommended submitting monthly school communication.

CRYC Volunteer Paint Project: The Board reviewed an email from CRYC employee Terri Lewis that expressed concern about condition the school and grounds after cancellation of the CRYC volunteer painting project. Superintendent Davalos and Maintenance/Grounds Supervisor Jared Plahn addressed the concerns and explained the project will continue later in the year with contract painters.

Superintendent Report: Superintendent Davalos reported on the all staff Back to School Welcome and thanked the Board for attending. Each principal provided a report on back to school preparation work going on in the schools and shared upcoming open house information.

K-12 Attendance Campaign: Superintendent Davalos reported on the K-12 attendance campaign and explained his current plan is to add a 3.25 FTE classified position to each of the four schools. Each position will work with staff and families with attendance challenges and keeping the positions at 3.25 FTE will not add benefit costs. The cost to increase the current high school classified attendance position and the high school and middle school counseling positions from part time to full time was requested by the Board. Superintendent Davalos agreed to provide the requested information at the September Work Session.

Strategic Planning: In response to the Board's request for references from OSBA and Vision Creation Consulting, Superintendent Davalos explained OSBA was unable to provide the information at this time and shared what information was available for Vision Creation Consulting.

Board Policy DJC Review: Ray Biggs reported he spoke with Rick Stuke from OSBA about Policy DJC and Mr. Stuke recommended administration contact Angie Petterman with OASBO. Mr. Biggs requested a copy of the Oregon Attorney General's Public Contract Rules referenced in Policy DJC

and entered a motion to adopt his recommended policy revisions and to have administration contact Angie Petterman. Marshall Porter seconded. Lengthy discussion about the policy revision process and concern about the staff time needed to conduct the research Mr. Biggs' requested resulted in Mr. Biggs withdrawing the motion.

**PUBLIC
COMMENT**

Public Comment

Kellie Smith entered a motion to amend the agenda to add Public Comment to hear comments from a late meeting attendee. Marshall Porter seconded. The motion to amend the agenda unanimously carried.

SHSD resident Linda Zahl provided information on the CCEC program, staff and facility. Mrs. Zahl proposed and advocated for CCEC moving to Columbia City School.

**EXECUTIVE
SESSION**

Adjournment for Executive Session

The August 27, 2014 Regular Meeting adjourned at 8:15 p.m. to meet in Executive Session in accordance with ORS 192.660 2 (f).

**RECONVENE
REGULAR
MEETING**

Regular Meeting

Gordon Jarman reconvened the August 27, 2014 Regular Meeting after Executive Session at 9:10 p.m.

Marshall Porter entered a motion to amend the agenda to move Action Item 10.3 to 10.1 and to add Executive Session to discuss superintendent evaluation after Action Item. Kellie Smith seconded. The motion unanimously carried.

**ACTION
ITEMS**

Action Items

Executive Session Decisions

1. Student Matter One – Ray Biggs entered a motion to approve. Marshall Porter second. The motion unanimously carried.
2. Student Matter Two – Marshall Porter entered a motion to approve. Ray Biggs seconded. The motion passed 4 to 1 as follows: Marshall Porter, yes; Kellie Smith, yes; Jeff Howell, yes; Ray Biggs, yes; and Gordon Jarman against.
3. Student Matter Three – Kellie Smith entered a motion to approve. Marshall Porter seconded. The motion passed 3 to 2 as follows: Marshall Porter, yes; Kellie Smith, yes; Ray Biggs, yes; Jeff Howell, no; and Gordon Jarman against.

Strategic Planning

Marshall Porter entered a motion to table action on agenda item 10.2 until formal references are available. Jeff Howell seconded. The motion carried 3 to 2 as follows: Marshall Porter, yes; Ray Biggs, yes; Jeff Howell, yes; Kellie Smith, no; and Gordon Jarman no.

Marshall Porter entered a motion to continue the meeting beyond 9:30 p.m. to meet in Executive Session to discuss superintendent evaluation. Kellie Smith seconded. The motion carried as follows: Marshall Porter, yes; Kellie Smith, yes; Jeff Howell, yes; Ray Biggs, yes; and Gordon Jarman against.

**EXECUTIVE
SESSION**

Adjournment for Executive Session

The August 27, 2014 Regular Meeting adjourned at 9:15 p.m. to met in Executive Session in accordance with ORS 192.660 2 (i) review and evaluate the employment related performance of the Superintendent.

**RECONVENE
REGULAR
MEETING**

Regular Meeting

Gordon Jarman reconvened the August 27, 2014 Regular Meeting at 9:45 p.m. after Executive Session.

**UPCOMING
MEETING
INPUT**

Upcoming Meeting Input

Agenda input for the September 10, 2014 Work Session included:

- Board Policy Updates – First Reading
- Agenda Reports
- Maintenance Project Management

ADJOURN

Adjournment

Gordon Jarman adjourned the August 27, 2014 Regular Meeting at 10:15 p.m.

Gordon Jarman, Board Chair

Mark Davalos, Superintendent