

**St. Helens School District #502  
Board of Directors Regular Meeting  
April 27, 2016**

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on April 27, 2016 at 6:30 p.m. at the District Office Board Room in Columbia County, Oregon. A recording of the meeting is available on the District web-page.

**PRESENT**

Those present were:

Gordon Jarman, Board Chair  
Bill Amos, Board Vice Chair  
Jeff Howell, Board Member  
Melody Killens, Board Member  
Scot Stockwell, Superintendent  
Jessica Pickett, Business Manager  
Kathi Gobel, Executive Assistant

Those absent were:

Kellie Smith, Board Member

**CALL TO ORDER**

1.0 The Board Chair called the Regular Meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. Chair Jarman asked for adjustments to the agenda; none were presented.

**AGENDA APPROVAL**

2.0 Jeff Howell moved to approve the agenda, Bill Amos seconded the motion; the agenda passed unanimously.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

- 3.0 None presented

**CONSENT AGENDA**

- **4.1 General Fund Revenue & Expenditures Projection**
- **4.2 Operating Disbursement Report**
- **4.3 Human Resources Report April 2016**
- **4.4 Meeting Minutes Summary from March 16 & April 13, 2016**

Bill Amos moved to approve the Consent Agenda, Jeff Howell seconded the motion; the motion passed unanimously.

**OLD BUSINESS**

- 5.1 Policy Updates - Third Reading
  - **GCDA/GDDA Criminal Records Checks/Fingerprinting**
  - **IGAEB Drug, Alcohol and Tobacco Prevention, Health Education**
  - **IKF Graduation Requirements**
  - **JEBA Early Entrance**
  - **DELETE - ILBA Assessment Exemption**

There was no discussion on the third reading of these policies.

## **NEW BUSINESS**

- 6.1 SHHS ASB Public Relations Report:
  - John Chabala reported on the results from the ASB elections, Prom is on April 30<sup>th</sup> in Portland, an ASB assembly on Friday, the Robotics Team is at the World Competitions in St Louis, class elections will take place this week, and the Addams Family play is coming up.
- 6.2 CCEC Student Public Relations Report:
  - No report available, Devon Ducre was not present
- 6.3 CRYC Student Public Relations Report:
  - Cyan Morrison-Gray & Ben Tack reported: Students attended the PCC Job Fair yesterday, attended the play The Pianist of Winston Lane, enjoyed a kick-ball game, went to a PSU percussion event, worked at McBride on Earth Day with students from the Special Needs class. Students went on a trip to the coast range exploring geology, visited Rainier HS nursery and made potting boxes for them, both work crews planted approximately 1500 willows in Clatskanie. Cyan also shared her senior project promoting CRYC and its 20<sup>th</sup> anniversary (she graduates on Friday).
- 6.4 Building Briefs:
  - High School – BG Aguirre reported on the Career Expo that took place yesterday with county wide participation and partnerships. 80 participating vendors participated and students across the county from 6<sup>th</sup> grade up attended. This was a well done breakout event that garnered immediate positive feedback.
  - Middle School – Mark Janke reported on Spirit Week with the goal to raise \$500.00 for Doernbecher Children’s Hospital, all of 7<sup>th</sup> grade participated in yesterday’s Career Expo at the high school and returned with excitement about their futures. Raina Harms and Karina Vargas co-edited this year’s Reflections Literary Journal and provided a presentation to the Board. Reception is on Thursday, May 5<sup>th</sup> at 6pm in the cafeteria.
  - Lewis & Clark Elementary – Dustin Salisbury reported the three day 6<sup>th</sup> Grade Outdoor School began today, PBIS Rewards are being celebrated, Smarter Balanced testing began this week, next Monday are two attendance awards assemblies, also next Monday three staff will be visiting David Douglas SD to observe assessment practices, May 13<sup>th</sup> bicycle safety assembly for 5<sup>th</sup> Grade, May 16<sup>th</sup> 2<sup>nd</sup> Grade music program at 10:00am, May 19<sup>th</sup> Kindergarten Roundup, and the new electronic reader board.
  - McBride Elementary – Lisa Rawlings provided a pictorial report on 6<sup>th</sup> Grade Outdoor School at Cedar Ridge, the school courtyard project, and the new playground structure.
- 6.5 Oregon Rising Campaign Presentation
  - Superintendent Stockwell explained the combined effort statewide campaign, led a discussion, and offered the survey to gather feedback for state legislature.
- 6.6 SHSD 502 Business Report
  - Audit RFP Results were presented. After committee scoring was completed, the winner was Grove, Mueller and Swank and the district recommends retaining them as District Auditor.
- 6.7 Superintendent Report:
  - Reported on the many district projects, accomplishments and partnerships to-date.
  - The PACE Joinder to Trust Agreement was discussed.
  - Teacher Appreciation Week is set for May 2-6, 2016.

## **PUBLIC COMMENTS ON AGENDA ITEMS**

- 7.0 None presented

**ACTION ITEMS**

**8.1 RESOLUTION 2015-16 NO. 24 – Proclaiming Teacher Appreciation Week**

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Item#	Motion	Board Member	Yes	No	Notes
8.1	Moved to approve	William Amos	X		
8.1	Seconded the motion	Melody Killens	X		
8.1		Jeff Howell	X		
8.1		Gordon Jarman	X		
8.1		Kellie Smith			Absent

**8.2 RESOLUTION 2015-16 NO. 25 – PACE Declaration of Trust Agreement Update**

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Item#	Motion	Board Member	Yes	No	Notes
8.2	Moved to approve	William Amos	X		
8.2		Melody Killens	X		
8.2	Seconded the motion	Jeff Howell	X		
8.2		Gordon Jarman	X		
8.2		Kellie Smith			Absent

**8.3 Adopt Policy GCBDD/GDBDD Sick Time**

- Jeff Howell motioned to combine items 8.3 – 8.7 into one vote, Melody Killens seconded the motion; the motion passed unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.3	Moved to adopt	William Amos	X		
8.3	Seconded the motion	Melody Killens	X		
8.3		Jeff Howell	X		
8.3		Gordon Jarman	X		
8.3		Kellie Smith			Absent

**8.4 Adopt Policy GCDA/GDDA Criminal Records Checks/Fingerprinting**

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Item#	Motion	Board Member	Yes	No	Notes
8.4	Moved to adopt	William Amos	X		
8.4	Seconded the motion	Melody Killens	X		
8.4		Jeff Howell	X		
8.4		Gordon Jarman	X		

8.4		Kellie Smith			Absent
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**8.5 Adopt Policy IGAEB Drug, Alcohol and Tobacco Prevention, Health Education**

Item#	Motion	Board Member	Yes	No	Notes
8.5	Moved to accept	William Amos	X		
8.5	Seconded the motion	Melody Killens	X		
8.5		Jeff Howell	X		
8.5		Gordon Jarman	X		
8.5		Kellie Smith			Absent

**8.6 Adopt Policy IKF Graduation Requirements**

Item#	Motion	Board Member	Yes	No	Notes
8.6	Moved to accept	William Amos	X		
8.6	Seconded the motion	Melody Killens	X		
8.6		Jeff Howell	X		
8.6		Gordon Jarman	X		
8.6		Kellie Smith			Absent

**8.7 Adopt Policy JEBA Early Entrance**

Item#	Motion	Board Member	Yes	No	Notes
8.7	Moved to accept	William Amos	X		
8.7	Seconded the motion	Melody Killens	X		
8.7		Jeff Howell	X		
8.7		Gordon Jarman	X		
8.7		Kellie Smith			Absent

**8.8 Delete Policy ILBA Assessment Exemption**

Item#	Motion	Board Member	Yes	No	Notes
8.8	Moved to accept	William Amos	X		
8.8	Seconded the motion	Melody Killens	X		
8.8		Jeff Howell	X		
8.8		Gordon Jarman	X		
8.8		Kellie Smith			Absent

**8.9 Award Audit Services to Grove, Mueller and Swank**

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Item#	Motion	Board Member	Yes	No	Notes
8.9		William Amos	X		
8.9	Seconded the motion	Melody Killens	X		
8.9	Moved to accept	Jeff Howell	X		
8.9		Gordon Jarman	X		
8.9		Kellie Smith			Absent

**UPCOMING MEETING INPUT**

9.0 May 11, 2016 – Work Session at 6:30 p.m. at the District Office

- Strategic Planning Report – Goals, Indicators, & Metrics, Key Indicators
- Bond Update

**ADJOURNMENT**

10.0 Chair Jarman adjourned the Board of Directors Regular Meeting at 7:39 p.m.

  
Gordon Jarman, Board Chair

  
Scot Stockwell, Superintendent