

**St. Helens School District #502
Board of Directors Work Session
February 10, 2016**

The St. Helens School District #502 Board of Directors convened in a Work Session on February 10, 2016 at 6:30 p.m. at the District Office Board Room in Columbia County, Oregon. A recording of the meeting is available on the District web-page.

PRESENT

Those present were:

Gordon Jarman, Board Chair
Bill Amos, Board Vice Chair
Kellie Smith, Board Member
Jeff Howell, Board Member
Melody Killens, Board Member
Scot Stockwell, Superintendent
Jessica Pickett, Business Manager
Kathi Gobel, Executive Assistant

Those absent were:

CALL TO ORDER

The Board Chair called the Work Session to order at 6:30 p.m. followed by the Pledge of Allegiance. Chair Jarman asked for adjustments to the agenda; none were presented.

AGENDA APPROVAL

Jeff Howell moved to approve the agenda, Melody Killens seconded the motion; the agenda passed unanimously.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

- None presented

OLD BUSINESS

There was no discussion on the following policy:

- 4.1 Policy Updates – Second Reading
 - DJFA Use of District Credit and Procurement Cards
 - EB Safety Program
 - EFA Local Wellness Program
 - IGBAC Special Education – Personnel
 - IGBAF Special Education – Individualized Education Program (IEP)
 - IGBAL Special Education – Services for Home-Schooled Students with Disabilities
 - JFCF Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence - Student

NEW BUSINESS

- 5.1 Board Operating Agreement & Self Evaluation
 - Superintendent Stockwell summarized the timeline for developing and finalizing the B.O.A. and requested 1-3+ items of interest from each Board member to develop upon.
 - Sharing and discussion of the six samples and preferences took place.
- 5.2 Columbia City School Update
 - Superintendent Stockwell presented a three year financial operations projection summary that depicted the differences of opening Columbia City School versus as-is operations. In depth discussion ensued.
 - Jessica Pickett made a suggestion that the Board develop an ending fund balance policy for operation.
 - Next a discussion on enrollment trending took place.

- Superintendent Stockwell then presented potential Columbia City School specific numbers and staff allocation, which was followed by further discussion.
- Lastly, Superintendent Stockwell presented projected 2016-17 student enrollments and possible target populations at the elementary level; discussion followed.
- 5.3 TELL Survey
 - Superintendent Stockwell explained the survey and the potential uses of the data; discussion followed.
 - The Board decided to revisit the results of the current and past surveys at a future meeting.

PUBLIC COMMENTS ON AGENDA ITEMS

- None presented

UPCOMING MEETING INPUT

February 24, 2016 – Regular Meeting at 6:30 p.m. at the District Office

- Policy Updates: **Third Reading**
 - **DJFA Use of District Credit and Procurement Cards**
 - **EB Safety Program**
 - **EFA Local Wellness Program**
 - **IGBAC Special Education – Personnel**
 - **IGBAF Special Education – Individualized Education Program (IEP)**
 - **IGBAL Special Education – Services for Home-Schooled Students with Disabilities**
 - **JFCF Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence/ Domestic Violence - Student**
- Budget Committee Interviews & Selection
- Board Budget Priorities
- Declaration of Open Enrollments
- Columbia City School
- Audit RFP Process
- Policy Updates: **First Reading**
 - GCBDD/GDBDD Sick Time
 - CCDA/GDDA Criminal Records Checks/Fingerprinting
 - IGAEB Drug, Alcohol and Tobacco Prevention, Health Education
 - IKF Graduation Requirements
 - JEBA Early Entrance
 - **DELETE** ILBA Assessment Exemption

ADJOURNMENT

Chair Jarman adjourned the Board of Directors Work Session at 8:05 p.m.



 Gordon Jarman, Board Chair



 Scot Stockwell, Superintendent