

**St. Helens School District #502  
Board of Directors Regular Meeting  
November 18, 2015**

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on November 18, 2015 at 6:30 p.m. at the Columbia City School in Columbia County, Oregon. A recording of the meeting is available on the District web-page.

**PRESENT**

Those present were:

Gordon Jarman, Board Chair  
Bill Amos, Board Vice Chair  
Kellie Smith, Board Member  
Jeff Howell, Board Member  
Melody Killens, Board Member  
Scot Stockwell, Superintendent  
Jessica Pickett, Business Manager  
Kathi Gobel, Executive Assistant

Those absent were:

**CALL TO ORDER**

The Board Chair called the Regular Meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. Chair Jarman asked for adjustments to the agenda; item 7.5 Negotiation Team was added under New Business.

**AGENDA APPROVAL**

Bill Amos moved to approve the agenda as amended. The amended agenda passed with a unanimous vote.

**STRATEGIC PLANNING FOCUS GROUP**

- Jerry Colonna and Jim Mabbott facilitated an one hour community question and answer session to gather public input to help steer the future of the district.
- At the conclusion of the Focus Group, the Board called for a 2 minute break before proceeding

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

- None presented

**CONSENT AGENDA**

- **5.1 General Fund Revenue & Expenditures Projection**
- **5.2 Operating Disbursement Report**
- **5.3 Human Resources Report November 2015**
- **5.4 Meeting Minutes Summary from October 28, 2015**

Bill Amos moved to approve the Consent Agenda, Melody Killens seconded the motion; the motion carried unanimously.

**OLD BUSINESS**

- 6.1 Policy Updates – Second Reading ..... Gordon Jarman  
There was no discussion of the following policy updates:
  - DN Disposal of School Property

- EBCB Emergency Drills
- EBCD Emergency School Closures
- GBK/JFCG/KGC Tobacco-Free Environment
- JECB Admission of Nonresident Students
- JFCG/JFCH/JFCI Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems
- JFCG/KGC/GBK Tobacco-Free Environment
- KGC/GBK/JFCG Tobacco-Free Environment
- KL Complaints
- LBE Public Charter Schools
- LGA Compliance with Standards

**NEW BUSINESS**

- SHHS ASB Public Relations Report:
  - John Chabala was absent due to conflicting program at the High School.
- Building Briefs:
  - McBride Elementary – Lisa Rawlings; report on “what students have been doing that puts a smile on your face”
  - Lewis & Clark Elementary – Cathy Carson; report on upcoming events and invited Board to a 4<sup>th</sup> grade music program the morning of December 14<sup>th</sup>.
  - Middle School – Carol Dowsett; report on current and upcoming events
  - High School – Cris Gwilliam; report on college and career readiness
  - CCEC – no report available
  - CRYC – no report available
- SHSD 502 Business Report
  - Resolution No. 18 explanation was provided; declaration of an asset
- Superintendent Report:
  - South Columbia County First Responders meeting update
  - Report on recent classroom visits
  - Strategic Planning process update – the January 13 work session will include the report from the focus groups
- Added item 7.5 – The upcoming negotiation team and methods of bargaining were discussed

**PUBLIC COMMENTS ON AGENDA ITEMS**

- None presented

**ACTION ITEMS**

**9.1 RESOLUTION NO. 18 – Disposal of Surplus Property**

- Jeff Howell made a motion to approve the declaration, Melody Killens seconded the motion; the motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
9.1		William Amos	X		
9.1	Seconded motion	Melody Killens	X		
9.1	Moved to accept	Jeff Howell	X		
9.1		Gordon Jarman	X		
9.1		Kellie Smith	X		

**UPCOMING MEETING INPUT**


December 16, 2015 – Regular Meeting at 6:30 p.m. at the District Office

- Policy Updates: Third Reading
  - DN Disposal of School Property
  - EBCB Emergency Drills
  - EBCD Emergency School Closures
  - GBK/JFCG/KGC Tobacco-Free Environment
  - JECB Admission of Nonresident Students
  - JFCG/JFCH/JFCI Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems
  - JFCG/KGC/GBK Tobacco-Free Environment
  - KGC/GBK/JFCG Tobacco-Free Environment
  - KL Complaints
  - LBE Public Charter Schools
  - LGA Compliance with Standards

**ADJOURNMENT**

Chair Jarman adjourned the Board of Directors Regular Meeting at 8:16 p.m.

  
Gordon Jarman, Board Chair

  
Scot Stockwell, Superintendent