

**St. Helens School District #502  
Board of Directors Regular Meeting  
October 28, 2015**

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on October 28, 2015 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon. A recording of the meeting is available on the District web-page.

**PRESENT**

Those present were:

Gordon Jarman, Board Chair  
Bill Amos, Board Vice Chair  
Kellie Smith, Board Member  
Melody Killens, Board Member  
Scot Stockwell, Superintendent  
Jessica Pickett, Business Manager  
Kathi Gobel, Executive Assistant

Those absent were:

Jeff Howell, Board Member

**CALL TO ORDER**

The Board Chair called the Regular Meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. Chair Jarman asked for adjustments to the agenda; none were presented.

**AGENDA APPROVAL**

Melody Killens moved to approve the agenda – Kellie Smith seconded the motion. The motion to approve the agenda carried unanimously.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

- SHHS Cross Country Team, Northwest Oregon Conference Champions, were introduced and the competition was recapped. The last time St. Helens won this was in 1998. They will be competing at state on Saturday.

**CONSENT AGENDA**

- **4.1 General Fund Revenue & Expenditures Projection**
- **4.2 Operating Disbursement Report**
- **4.3 Human Resources Report October 2015**
- **4.4 Licensed Staff Horizontal Salary Schedule**
- **4.5 Meeting Minutes Summary from September 23, 2015**
- **4.6 Meeting Minutes Summary from October 14, 2015**

Kellie Smith moved to approve the Consent Agenda, Bill Amos seconded the motion; the motion carried unanimously.

**OLD BUSINESS**

- 5.1 Policy Updates – Third Reading ..... Gordon Jarman
  - **AC Nondiscrimination**
  - **JEDA Truancy**
  - **JFC Student Conduct**
  - **JG Student Discipline**
  - **JGD Suspension**
  - **JGE Expulsion**
- Board Recognition – I.D.E.A. Award presented as one potential name. The strategic planning process will help define this further.

**NEW BUSINESS**

- SHHS ASB Public Relations Report:
  - John Chabala report on SHHS events over the last two weeks and upcoming events.
- Building Briefs:
  - Lewis & Clark Elementary – Cathy Carson; report on community connections and events
  - McBride Elementary – Lisa Rawlings; report on parent connections and events
  - Middle School – Carol Dowsett; report on “things that make you smile”
  - High School – BG Aguirre; report on “upping their game” for college readiness
- SHSD 502 Business Report
  - Supplemental Travel Plan; explanation was provided and Q & A followed
  - New Construction Excise Tax Rates; discussion began with an historical recount of tax rates and then the new rates were explained
  - Appointment of District Representation for Long Painting Project; Resolution No. 17 was discussed
- Superintendent Report:
  - Community building efforts report
  - Strategic Planning process update – next Board meeting will include a focus group and will be held at Columbia City School
  - Update on four CTE Grants was provided
  - Calendar Committee update provided
  - Superintendent Q & A Blog will be launched as a one month trial; to continue if successful
- Policy Updates – First Reading – explanation provided on “track changes” formatting, no discussion on these first reading policy updates:
  - DN Disposal of School Property
  - EBCB Emergency Drills
  - EBCD Emergency School Closures
  - GBK/JFCG/KGC Tobacco-Free Environment
  - JECB Admission of Nonresident Students
  - JFCG/JFCH/JFCI Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems
  - JFCG/KGC/GBK Tobacco-Free Environment
  - KGC/GBK/JFCG Tobacco-Free Environment
  - KL Complaints
  - LBE Public Charter Schools
  - LGA Compliance with Standards
- OSBA Board of Directors Position 14: Overview of candidate and position provided by Chair Jarman

**PUBLIC COMMENTS ON AGENDA ITEMS**

- None presented

**ACTION ITEMS**

**8.1 Policy Update – AC Nondiscrimination**

**8.2 Policy Update – JEDA Truancy**

**8.3 Policy Update – JFC Student Conduct**

**8.4 Policy Update – JG Student Discipline**

**8.5 Policy Update – JGD Suspension**

**8.6 Policy Update – JGE Expulsion**

- Bill Amos made a motion to combine Action Items 8.1 – 8.6 and vote in favor of adopting all policy updates, Kellie Smith seconded the motion; the presented motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.1-6	Moved to accept	William Amos	X		
8.1-6		Melody Killens	X		
8.1-6		Jeff Howell			absent

8.1-6		Gordon Jarman	X		
8.1-6	Seconded motion	Kellie Smith	X		

**8.7 RESOLUTION NO. 12 - New Construction Excise Tax Rates**

- Clarifying discussion ensued.

Item#	Motion	Board Member	Yes	No	Notes
8.7	Moved to accept	William Amos	X		
8.7		Melody Killens	X		
8.7		Jeff Howell			absent
8.7		Gordon Jarman	X		
8.7	Seconded motion	Kellie Smith	X		

**8.8 RESOLUTION NO. 13 - OSBA Board of Directors Position 14**

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Item#	Motion	Board Member	Yes	No	Notes
8.8	Moved to accept	William Amos	X		
8.8	Seconded motion	Melody Killens	X		
8.8		Jeff Howell			absent
8.8		Gordon Jarman	X		
8.8		Kellie Smith	X		

**8.9 RESOLUTION NO.14 - Supplemental Travel Plan**

- Clarifying discussion ensued

Item#	Motion	Board Member	Yes	No	Notes
8.9		William Amos	X		
8.9	Moved to accept	Melody Killens	X		
8.9		Jeff Howell			absent
8.9		Gordon Jarman	X		
8.9	Seconded motion	Kellie Smith	X		

**8.10 RESOLUTION NO. 15 - General Fund Reappropriation**

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Item#	Motion	Board Member	Yes	No	Notes
8.10		William Amos	X		
8.10	Seconded motion	Melody Killens	X		
8.10		Jeff Howell			absent
8.10		Gordon Jarman	X		
8.10	Moved to accept	Kellie Smith	X		

**8.11 RESOLUTION NO. 16 - Capital Project Fund Reappropriation**

Item#	Motion	Board Member	Yes	No	Notes
8.11	Moved to accept	William Amos	X		
8.11	Seconded motion	Melody Killens	X		
8.11		Jeff Howell			absent
8.11		Gordon Jarman	X		
8.11		Kellie Smith	X		

**8.12 RESOLUTION NO. 17 – Appointment of District Representation**

Item#	Motion	Board Member	Yes	No	Notes
8.12		William Amos	X		
8.12	Moved to accept	Melody Killens	X		
8.12		Jeff Howell			absent
8.12		Gordon Jarman	X		
8.12	Seconded motion	Kellie Smith	X		

**UPCOMING MEETING INPUT**

November 18, 2015 – Regular Meeting at 6:30 p.m. - Location to be Columbia City School

- Focus Group first item on agenda – advertise location and 6:30pm start time
- Policy Updates: Second Reading
  - DN Disposal of School Property
  - EBCB Emergency Drills
  - EBCD Emergency School Closures
  - GBK/JFCG/KGC Tobacco-Free Environment
  - JECB Admission of Nonresident Students
  - JFCG/JFCH/JFCI Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems
  - JFCG/KGC/GBK Tobacco-Free Environment
  - KGC/GBK/JFCG Tobacco-Free Environment
  - KL Complaints
  - LBE Public Charter Schools
  - LGA Compliance with Standards
- Include CCEC/CRYC in the Building Briefs at future meetings

**ADJOURNMENT**

Chair Jarman adjourned the Board of Directors Regular Meeting at 7:35 p.m.

  
 Gordon Jarman, Board Chair

  
 Scot Stockwell, Superintendent