

**St. Helens School District #502
Board of Directors Regular Meeting
August 26, 2015**

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on August 26, 2015 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon. A recording of the meeting is available on the District web-page.

PRESENT

Those present were:

Gordon Jarman, Board Chair
Bill Amos, Board Vice Chair
Kellie Smith, Board Member
Melody Killens, Board Member
Jeff Howell, Board Member
Scot Stockwell, Superintendent
Jessica Pickett, Business Manager
Kathi Gobel, Executive Assistant

Those absent were:

CALL TO ORDER

The Board Chair called the Regular Meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. Chair Jarman asked for adjustments to the agenda; none were presented.

AGENDA APPROVAL

Bill Amos moved to approve the agenda – Kellie Smith seconded the motion. The motion to approve the agenda carried unanimously.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

- None presented

CONSENT AGENDA

- **4.1 General Fund Revenue & Expenditures Projection**
- **4.2 Operating Disbursement Report**
- **4.3 Human Resources Report**
- **4.4 Work Session Minutes Summary for August 12, 2015**
- **4.5 2015-16 Food Products & Non-Food Supplies Requirements RFP Award**

Kellie Smith moved to approve the Consent Agenda, Jeff Howell seconded the motion; the motion carried unanimously.

OLD BUSINESS

- 2016-17 Academic Calendar Parameters & Committee
 - Superintendent Stockwell provided an overview of eight items for the Calendar Committee to consider
 - Discussion about required instructional days/hours ensued
 - It was decided that three calendar options would be presented to the Board members; Jeff Howell will be on the Calendar Committee
- Public Comments – best practices
 - Superintendent Stockwell provided an overview of best practices and explained the proposed updated Public Comment Card format.

NEW BUSINESS

- SHSD 502 Business Report

- Supplemental Budget – Resolution #9
- Tech Subsidy (E-Rate) Fund Abolishment and Transfer – Resolution #10
- CRYC Budget Appropriation Transfer – Resolution #11
- Superintendent Report
 - Introduction of new Spotlight reporter – Nicole Thill
 - Strategic Planning presenter – Jerry Collona will be available via phone during the September 9th Work Session
 - Report on Commissioner Earl Fischer’s Columbia County Superintendent’s Tour
- Policy Updates – First Reading
 - JFG & JFG-AR Student Searches
 - JHCD Nonprescription Medication
 - JHCDA Prescription Medication
 - JHCD/JHCDA-AR Nonprescription/Prescription Medication
 - LBEA Resident Student Denial for Virtual Public Charter School Attendance
- Resolution No. 8 Distraction Free Driving Awareness Day

PUBLIC COMMENTS ON AGENDA ITEMS

- None presented

ACTION ITEMS

8.1 RESOLUTION 2015-16 No. 8 proclaiming September 19, 2015 as “Distraction Free Driving Awareness Day” in the St. Helens School District

Item#	Motion	Board Member	Yes	No	Notes
8.1	Moved to Adopt	William Amos	X		
8.1	Seconded Motion	Melody Killens	X		
8.1		Jeff Howell	X		
8.1		Gordon Jarman	X		
8.1		Kellie Smith	X		

8.2 RESOLUTION 2015-16 No. 9 approving Supplemental Budget No. 1

Item#	Motion	Board Member	Yes	No	Notes
8.2	Moved to Approve	William Amos	X		
8.2	Seconded Motion	Melody Killens	X		
8.2		Jeff Howell	X		
8.2		Gordon Jarman	X		
8.2		Kellie Smith	X		

8.3 RESOLUTION 2015-16 No. 10 abolishment and transfer of Tech Subsidy (E-Rate) Fund

Item#	Motion	Board Member	Yes	No	Notes
8.3		William Amos	X		
8.3	Seconded Motion	Melody Killens	X		

8.3		Jeff Howell	X		
8.3		Gordon Jarman	X		
8.3	Moved to Approve	Kellie Smith	X		

8.4 RESOLUTION 2015-16 No. 11 approving CRYC Budget Appropriation Transfer

Item#	Motion	Board Member	Yes	No	Notes
8.4		William Amos	X		
8.4	Seconded Motion	Melody Killens	X		
8.4		Jeff Howell	X		
8.4		Gordon Jarman	X		
8.4	Moved to Approve	Kellie Smith	X		

UPCOMING MEETING INPUT

September 9, 2015 – Work Session at 6:30 p.m.

- Policy Updates – Second Reading..... Chair Jarman
 - **JFG & JFG-AR Student Searches**
 - **JHCD Nonprescription Medication**
 - **JHCDA Prescription Medication**
 - **JHCD/JHCDA-AR Nonprescription/Prescription Medication**
 - **LBEA Resident Student Denial for Virtual Public Charter School Attendance**
- Strategic Planning trainer - Jerry Collona – phone conversation
- Data review training
- Safe student bussing transportation

ADIJOURNMENT

Chair Jarman adjourned the Board of Directors Regular Meeting at 7:16 p.m.



 Gordon Jarman, Board Chair



 Scot Stockwell, Superintendent

