

**St. Helens School District #502  
Board of Directors Work Session  
August 12, 2015**

The St. Helens School District #502 Board of Directors convened in a Work Session on August 12, 2015 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon. A recording of the meeting is available on the District web-page.

**PRESENT**

Those present were:

Gordon Jarman, Board Chair  
Bill Amos, Board Vice Chair  
Kellie Smith, Board Member  
Melody Killens, Board Member  
Jeff Howell, Board Member  
Scot Stockwell, Superintendent  
Jessica Pickett, Business Manager  
Kathi Gobel, Executive Assistant

Those absent were:

**CALL TO ORDER**

The Board Chair called the Work Session to order at 6:30 p.m. followed by the Pledge of Allegiance. Chair Jarman asked for adjustments to the agenda; Superintendent Stockwell requested an item be added to the New Business section.

**AGENDA APPROVAL**

Bill Amos moved to approve the agenda with the proposed adjustments – Kellie Smith seconded the motion. The motion to approve the agenda as presented carried unanimously.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

- None presented

**CONSENT AGENDA**

Jeff Howell moved to approve the Consent Agenda, Melody Killens seconded the motion; all were in favor of the motion.

- EFA & EFA-AR Local Wellness Program
- July 29, 2015 Regular School Board Meeting Minutes

**OLD BUSINESS**

- Welcome Back to School Staff Event
  - Superintendent Stockwell provided an update on the September 1 staff inservice to be held at the High School. Chair Jarman clarified that all board members may attend and requested that all do.
- 2016-17 Academic Calendar
  - Bill Amos presented items to consider when setting the next school calendar:
    - Advanced family vacation planning
    - Number of days –vs- instructional hours
    - Start and end times of day
    - Start and end dates of year
    - Graduation date
    - Thanksgiving and Christmas breaks
    - Snow Days
    - Contract negotiations

- The Calendar Committee and a tentative goal of finalizing by the end of October was discussed. Superintendent Stockwell recommended clear and concise objectives should be set by Board.
- Jeff Howell asked if the Early Release on September 9 in the current year calendar is correct. Superintendent Stockwell will contact the Calendar Committee to clarify.
- Jeff Howell agreed to sit on the 2016-17 Calendar Committee.
- Superintendent Stockwell requested time to review past practice prior to moving forward with the process.

**NEW BUSINESS**

- School Start Times & Transportation Coordination
  - Superintendent Stockwell pointed out that this may well be combined with the 2016-17 school calendar, and would also like to gather further community input before making decisions. He presented statistics on other districts elementary hours, and made a suggestion to include this topic in Strategic Planning.
- Superintendent Planning Session Carry-Over Items
  - Information on staff development was provided to the board and the members participated in learning exercises that will be used with the staff.

**PUBLIC COMMENTS ON AGENDA ITEMS**

- None presented

Discussion about the Public Comments portion of meetings ensued. The informational statement provided on the agendas and comment cards will be updated.

**UPCOMING MEETING INPUT**

August 26, 2015 – Regular Meeting

- Policy Updates – First Reading..... Chair Jarman
  - **JFG & JFG-AR Student Searches**
  - **JHCD Nonprescription Medication**
  - **JHCDA Prescription Medication**
  - **JHCD/JHCDA-AR Nonprescription/Prescription Medication**
  - **LBEA Resident Student Denial for Virtual Public Charter School Attendance**
- 2016-17 Calendar Parameters & Calendar Committee
- Public Comments – review statement sample
- Supplemental Budget Considerations

**ADJOURNMENT**

Chair Jarman adjourned the Board of Directors Work Session at 8:20 p.m.

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Gordon Jarman, Board Chair

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Scot Stockwell, Superintendent