

**St. Helens School District #502
Board of Directors
Regular Meeting
July 29, 2015**

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on July 29 2015 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon. A full recording of the meeting is available on the District web-page.

PRESENT

Those present were:

Gordon Jarman, Board Chair
Bill Amos, Board Vice Chair
Kellie Smith, Board Member
Melody Killens, Board Member
Scot Stockwell, Superintendent
Kathi Gobel, Executive Assistant

Those absent were:

Jeff Howell, Board Member
Jessica Pickett, Business Manager

CALL TO ORDER

Gordon Jarman called the Regular Meeting to order at 6:30 p.m. followed by the flag salute. Chair Jarman asked for adjustments to agenda; none were presented.

AGENDA APPROVAL

Kellie Smith moved to approve the agenda as presented – Melody Killens seconded the motion. The motion to approve the agenda as presented carried unanimously.

PUBLIC COMMENTS

- None presented

CONSENT AGENDA

- General Fund Revenue & Expenditures Projection
- Operating Disbursement Report
- Human Resources Report
- Board Organizational/Work Session Minutes Summary from July 8

Bill Amos moved to approve the Consent Agenda, Kellie Smith seconded the motion; the motion carried unanimously.

PREPORS AND DISCUSSION

- Superintendent Report:
 - Review of the Legislative Update
 - Review of HR Report in regard to partial FTE positions
 - Board Chair requested clarification on the reduction of FTE positions apropos of the adopted 2015-16 Budget
 - Attending 1st YR Superintendent Cohort 7/30/15
- Board Advisory Facilities Committee Update:
 - Kellie Smith deferred to Bill Amos to present update
 - Bill Amos provided district-wide brief of projects; Jared Plahn provided extended information
- SHSD Strategic Planning Workshop Update:
 - Superintendent Stockwell will meet with potential facilitator tomorrow and report back to the Board
- Superintendent Goals:

- Preliminary goal outline was discussed; a three point list will be provided at the August 12 Planning Session
- Appointment of Budget Officer:
 - The Board agreed to continue with appointment as Action Item

PUBLIC COMMENTS

- None presented

ACTION ITEMS

7.1 Resolution 2015-16 #7 designating Scot Stockwell Budget Officer ORS 294.331 and School Board Policy DB Annual Budget

- Melody Killens made a motion to accept Resolution #7 as presented, Kellie Smith seconded the motion; the motion passed unanimously

Item#	Motion	Board Member	Yes	No	Notes
7.1	Move to allow appointment	William Amos	X		
7.1	Seconded motion	Melody Killens	X		
7.1		Jeff Howell			Absent
7.1		Gordon Jarman	X		
7.1		Kellie Smith	X		

7.2 Adopt Policy EFA & EFA-AR Local Wellness Program

- Bill Amos made a motion to discuss the policy, Melody Killens seconded the motion; the motion passed unanimously
- A discussion of state mandated physical activity hours ensued
- A decision was made to table the item

Item#	Motion	Board Member	Yes	No	Notes
7.2	Moved to vote on item	William Amos		X	
7.2	Seconded the motion	Melody Killens		X	
7.2		Jeff Howell			Absent
7.2		Gordon Jarman		X	
7.2		Kellie Smith		X	

UPCOMING MEETING INPUT

August 12, 2015 Summer Board Planning Session Agenda Items:

- OSBA Training by Steve Kelley
- Technical Training by Ed Leader
- Workshop items:
 - Reports from OSBA Summer Conference
 - Policy Updates Report*
 - Strategic Planning Discussion (presenter/trainer/date)
 - Long Range Facilities Planning
 - Superintendent Goals
 - Continued Board Training
 - Attendance Goals
 - Credit Recovery

- Community Partnerships
- District Public Relations Plan
- Building Reporting Rotation (format & schedule)
- Budget Committee
- Negotiations Committee (potential training)
- State Legislation Tracking Committee

*Decide between internally reviewing policy for updates, or:

- a) hire OSBA for a full Policy Analysis report (\$2,200) *This money can later be credited to a Policy Rewrite if deemed necessary.*
- b) hire OSBA for a full Policy Rewrite (\$8250) *The fee can be billed over two fiscal years; last rewrite was 2008.*
 - Carry-over OSBA Policy Updates from 2014-15:
 - ✓ EFA & EFA-AR Local Wellness Program
 - ✓ JFG & JFG-AR Student Searches
 - ✓ JHCD Nonprescription Medication
 - ✓ JHCDA Prescription Medication
 - ✓ JHCD/JHCDA-AR Nonprescription/Prescription Medication
 - ✓ LBEA Resident Student Denial for Virtual Public Charter School Attendance
 - New OSBA Policy Updates from June Summary:
 - ✓ AC – Nondiscrimination *(Required)*
 - ✓ AC-AR – Discrimination Complaint Procedure *(Required)*
 - ✓ GBK/JFCG/KGC – Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems (Version 1 or 2; includes JFCG/KGC/GBK in section J and KGC/GBK/JFCG in section KL) *(Required)*
 - ✓ GCBDA/GDBDA-AR(1) – Federal Family and Medical Leave/State Family Medical Leave *(Required)*
 - ✓ GCBDA/GDBDA-AR(2) – Request for Family and Medical Leave *(Required)*
 - ✓ GCDA/GDDA – Criminal Records Checks/Fingerprinting (Version 1 and 2) *(Required)*
 - ✓ JEDA – Truancy (Version 1 or 2) *(Required)*
 - ✓ JFC – Student Conduct (Version 1- No Change) *(Required)*
 - ✓ JFC – Student Conduct and Discipline (Version 2 – See Changes) *(Required)*
 - ✓ JFCG/JFCH/JFCI – Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems *(Required)*
 - ✓ JFCG-AR – Discipline for Use, Possession, Distribution or Sale of Tobacco Products or Inhalant Delivery Systems (Version 1 and 2) *(Required)*
 - ✓ JG – Student Discipline *(Required)*
 - ✓ JGD – Suspension *(Required)*
 - ✓ JGE – Expulsion *(Required)*
 - ✓ JHCDA – Prescription Medication *(Required)*
 - ✓ JHCD/JHCDA-AR – Prescription/Nonprescription Medication *(Required)*
 - ✓ *There are four “Highly Recommended” updates as well*

August 12, 2015 Work Session Agenda Items:

- Policy Updates – First Reading
 - JFG & JFG-AR Student Searches
 - JHCD Nonprescription Medication
 - JHCDA Prescription Medication
 - JHCD/JHCDA-AR Nonprescription/Prescription Medication
 - LBEA Resident Student Denial for Virtual Public Charter School Attendance
- Welcome Back to School Staff Event Update

- School Start Times & Transportation Coordination
- Explore option of setting 2016-17 academic calendar before the end of October (the calendar committee would need to begin in September – negotiations and testing schedules will present road blocks to this accelerated timeline)

ADJOURNMENT

Chair Jarman adjourned the Regular Board of Directors Meeting at 7:16 p.m.



Gordon Jarman, Board Chair



Scot Stockwell, Superintendent