

**St. Helens School District #502
Board of Directors Work Session Minutes
February 08, 2017**

The St. Helens School District Board of School District #502 convened in a Work Session at 6:30 p.m. in the District Office Board Room of the District, County and State on February 22, 2017.

PRESENT

Those present were:

Bill Amos, Board Chair
Jeff Howell, Vice Chair
Kellie Smith, Board Member
Melody Killens, Board Member
Scot Stockwell, Superintendent
Jessica Pickett, Business Manager
Kristi Ward, Executive Assistant

Not Present:

Gordon Jarman, Board Member

CALL TO ORDER

Chair Amos called the Work Session Board Meeting to order at 6.30 p.m. followed by the flag salute.

AGENDA APPROVAL

Chair Amos suggested changing the agenda by adding item 6.5 "RFP Results – Investment Management Services" and 6.5.1 "CRYC Update" to the New Business section of the agenda, and item 8.0 "Approve Agreement with Government Portfolio Advisors for Investment Management Services for the Bond Proceeds" to the Action Item section. The Upcoming Input section of the agenda will then be 9.0, accordingly. Jeff Howell entered a motion to approve the agenda as amended. Melody Killens seconded. The motion to approve the agenda as amended carried unanimously.

VISITORS TO ADDRESS THE BOARD

- None presented

CONSENT AGENDA

Kellie Smith entered a motion to approve the consent agenda as follows:

- Work Session Meeting Minutes Summary from January 25, 2017.
- Regular Meeting Minutes Summary from January 25, 2017.

Melody Killens seconded. The motion to approve the consent agenda passed unanimously.

OLD BUSINESS

- The Board reviewed policies:
 - DBDB – Fund balance
 - DJ – District Purchasing

There were no recommended changes to the policies.

NEW BUSINESS

- Joe Mauck and student _____ provided the Board with an update about the Renovation and Remodeling project going on. The house they purchased and have been working on suffered some damage resulting from a fallen tree. There was structural damage as well as water damaged due to broken pipes, but they looked at the setback as an opportunity to learn repair skills they would not have otherwise had. Additionally, Mr. Mauck told the Board about the Echo program which was implemented to increase interest in middle school students in the HS CTE programs. In the program, two middle school students come and spend two days a month at the HS rotating through the CTE programs there. He noted that the program is being well-received and generating good feedback.
- Isaiah Sweet reported that the team of students at CRYC had a bowling party, courtesy of Board Member Kellie Smith, to celebrate the completion of their current math program. They recently spent some time in an orchard focusing on the process of splicing trees.
- Superintendent Scot Stockwell provided an update regarding the duties of the Bond Oversight Committee. The committee will meet approximately four times a year and run the duration of the bond program. He recommended the Board nominate 10-12 people who were very active in the bond campaign. Members discussed a few ideas about nominees, then agreed to email them and some additional suggestions to Superintendent Stockwell in the near future.
- Chair Amos submitted a proposed timeline for Superintendent Stockwell's evaluation that would begin the day after this meeting date and conclude on April 26th. He also provided members with a set of ten proposed questions to be used as a survey tool in that evaluation process. Members discussed the details of both, and who it is they'd like to include in the survey. It was determined that the timeline and questions would remain intact as presented, and that Executive Assistant Ward will provide members with a contact list that includes approximately fifty stakeholders in the district and community. The list will include Licensed, Classified, Confidential and Administrative staff members from each of the schools, parents and community group representatives.
- Superintendent Stockwell reported to the Board regarding the middle school construction project planning and progress, and thanked Business Manager Jessica Pickett for her great work. He noted that there are focus groups taking place as well as two middle school tours planned for the purpose of developing project ideas. Superintendent Stockwell would like the public to be aware of two important public design review meetings at 7:00 p.m. on April 5th and 19th for the middle school and the 13th and the 20th for CCEC. The district will have an Open House for local contractors and sub-contractors to review the opportunities associated with the CCEC building project and hear from the Building Manager about the pending work. He noted that the Arthur Academy Contract Renewal has been submitted for

the Board's review. It was decided that the Board will review the contract prior to the Regular Meeting on February 22nd, at which time Michael Arthur will provide members with an update regarding the Charter. He provided the Board with an update of the work done by the calendar committee; including their decision to include four emergency closure make up days at the end, through June 21st.

- Jessica Pickett explained that the Board will need to select a company to enter into an agreement with for investment management services related to the bond proceeds. Her recommendation is Government Portfolio Advisors.

VISITORS TO ADDRESS THE BOARD

- None presented.

ACTION ITEMS

Jeff Howell moved to enter into agreement with Government Portfolio Advisors to handle our investment management services as they relate to the bond proceeds. Melody Killens seconded. The motion passed unanimously.

UPCOMING MEETING INPUT

- February 22, 2017 – Regular Board Meeting at 6:30pm
 - St. Helens High School Proposed 2017-18 fees
 - Northwest Regional ESD 2017-18 Local Service Plan
 - 2016-17 Resolution #16 – AMENDMENT TO AUTHORIZING RESOLUTION A RESOLUTION OF ST. HELENS SCHOOL DISTRICT, COLUMBIA COUNTY, OREGON, AMENDING THE RESOLUTION ADOPTED ON APRIL 22, 2015 TO EXPAND THE DEFINITION OF THE PROJECT
 - 2016-17 Resolution #17 – Surplus Property Declaration
 - AVID Presentation by Terra Boyko, K-12 Program Manager, AVID
 - Classified Employee Week Proclamation

ADJOURNMENT

Chair Amos adjourned the Regular Board of Directors Meeting at 7:49 p.m.



Bill Amos, Board Chair



Scot Stockwell, Superintendent