

**St. Helens School District #502
Board of Directors Work Session Minutes
January 25, 2017**

The St. Helens School District Board of School District #502 convened in a Work Session at 4:00 p.m. in the District Office Board Room of the District, County and State on January 25, 2017.

PRESENT

Those present were:

Bill Amos, Board Chair
Jeff Howell, Vice Chair
Gordon Jarman, Board Member
Kellie Smith, Board Member
Melody Killens, Board Member
Scot Stockwell, Superintendent
Jessica Pickett, Business Manager
Kristi Ward, Executive Assistant

CALL TO ORDER

Chair Amos called the Work Session Board Meeting to order at 4:00 p.m. followed by the flag salute.

AGENDA APPROVAL

Jeff Howell entered a motion to approve the agenda as presented. Kellie Smith seconded. The motion to approve the agenda as presented carried unanimously; Melody Killens was not present for this vote.

VISITORS TO ADDRESS THE BOARD

- None presented

CONSENT AGENDA

Kellie Smith entered a motion to approve the consent agenda as follows:

- Meeting Minutes Summary from December 14, 2016.

Jeff Howell seconded. The motion to approve the consent agenda passed unanimously; Melody Killens was not present for this vote, but joined the meeting soon after.

NEW BUSINESS

- Henry Fitzgibbon from Soderstrom Architects provided the Board with an update regarding the work done to date, and noted that several community meetings were

planned from now until mid-April as part of the planning process for the building of the new middle school and CCEC.

- Jessica Pickett reviewed the 2016-17 Board Budget Priorities, and the Board discussed the priorities for 2017-18. It was determined that those priorities are the following:
 1. Improve current facilities - Columbia City Elementary open 2017-18 school year
 2. Improve Technology and curricular/instructional material
 3. Expand parent education opportunities
 4. Expand pipeline of CTE into middle school
 5. Improve curricular and co-curricular options
 6. Develop District culture that instills a commitment to community
 7. Lower class numbers
 8. Protect prudent ending fund balance
- Chair Amos referred to a number of optional tools for the Board to utilize in their process of evaluating the Superintendent. Members selected the 360-Degree method for this purpose.
- Superintendent Stockwell presented his Division 22 Standards for Public Elementary and Secondary Schools Report. He let the Board know that the District is in compliance of all sections of the report categories, and noted that he would like to focus on district-wide curricular updates. He reported that there is a plan in place for that process, to include the QAPP work currently taking place.
- Superintendent Stockwell presented some options for an instructional time recovery plan in response to the days students missed this winter due to adverse weather. The Board discussed the available options at length, and decided they would implement the following:
 - Emergency Closure Days on June 19th and 20th
 - Extend the school day by 15-20 minutes beginning in the second semester
 - Extend four Early Release Wednesdays to full days
 - Accept the two-day waiver given by the state
- Jessica Pickett reviewed the policies being read by the Board for the first time:
 - DBDB – Fund Balance
 - DFAA – Short Form Investment Policy – Bond Proceeds Only
- Jessica Pickett additionally recommended a policy amendment that served to align with model rules and the state’s definition of intermediate procurement:
 - DJ – District Purchasing

VISITORS TO ADDRESS THE BOARD

- Dustin Salisbury, Principal of Lewis and Clark Elementary, posed a question regarding the way staff will be making up instructional time. Superintendent Stockwell noted that the recovery plan would include making up all instructional hours lost due to inclement weather closures.

UPCOMING MEETING INPUT

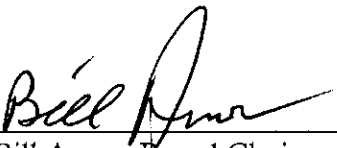
January 25, 2017 Board Regular Meeting Agenda Items

- School Updates
- Policy Updates - Second Reading

- DBDB - Fund Balance
- DFAA - Short Form Investment Policy – Bond Proceeds Only
- Policy Amendment
 - DJ – District Purchasing
- Application for Permission to Travel- SHHS Choir
- Application for Permission to Travel- SHHS Robotics Team
- Budget Committee Interviews
- Board Budget Priorities
- 2015-16 Audit Results
- Healthy & Safe School Plan Overview

ADJOURNMENT

Chair Amos adjourned the Board Work Session at 5:49 p.m.



Bill Amos, Board Chair



Scot Stockwell, Superintendent