

St. Helens School District #502
Board of Directors Regular Meeting
December 14, 2016

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on November 16, 2016 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon.

PRESENT

Those present were:

Bill Amos, Board Chair
Kellie Smith, Board Member
Melody Killens, Board Member
Gordon Jarman, Board Member
Scot Stockwell, Superintendent
Jessica Pickett, Business Manager
Kristi Ward, Executive Assistant

Not present:

Jeff Howell, Board Vice Chair

CALL TO ORDER

The Board Chair called the Work Session to order at 6:30 p.m. followed by the Pledge of Allegiance. Chair Amos suggested adjustments to the agenda to include the omission of agenda items 6.1, 6.2, 6.3 and 8.1. Due to the inclement weather, all district events and programs were cancelled for the evening, and all parties excused from the Regular Board meeting, accordingly. Gordon Jarman entered a motion to approve the agenda as amended, Melody Killens seconded. The motion to approve the agenda as amended carried unanimously.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

- None presented

CONSENT AGENDA

- General Fund Revenue & Expenditures Projection
- Operating Disbursement Report
- Human Resources Report
- Work Session Minutes Summary from November 16, 2016

Gordon Jarman entered a motion to approve the consent agenda as presented, Kellie Smith seconded; the motion carried unanimously.

OLD BUSINESS

- Chair Amos inquired about any recommendations or changes to the policies being read by the Board for the third time:
 - JFC – Student Conduct, Version 1
 - JG – Student Discipline

There were no additions or changes submitted. Melody Killens suggested that the Superintendent summarize these policy updates and all future ones to the Administrative team to ensure uniform district-wide execution. Superintendent Stockwell agreed to do so.

NEW BUSINESS

- Isaiah Sweet, Student Representative from CRYC, reported to the Board that their team is finding it harder to identify jobs due to the inclement weather. He reported that he partnered with the Oregon Department of Fish and Wildlife on a successful sturgeon tagging project, as noted in the monthly CRYC newsletter. CRYC students are working together to reach math goals, and just read the book Night, by Elie Wiesel. He

noted that the new paint inside CRYC was a nice improvement, and he hopes some further improvements might follow. The Board expressed their deep gratitude to Isaiah for attending the meeting in spite of the inclement weather, and for the professional delivery of his report.

- Jessica Pickett updated the Board regarding:
 - The items listed on the Declaration of Surplus Property, Resolution #13; to include three old maintenance vehicles that were deemed beyond repair.
 - Resolution #14, which is required by statute, would allow the district to declare the bond election, move forward with bond issuance, and to elect the various parties (authorized representative, bond counsel and underwriter). It was noted that during the January 11th work session the Board will need to elect a short term- investment policy because the bond amount exceeds that which the local government investment pool can hold.
 - Post-Issuance Compliance Procedures as required to move forward with the general obligation bond. This would involve electing a party to comply with Oregon School Bond Guarantee Program requirements, and arbitrage compliance.
 - A request will soon go to ODE for an amendment regarding usage of the QZAB proceeds. There is about \$73K remaining from the QZAB project, so due to prioritization identified at the outset, the amendment will reflect additional repairs to CRYC; to include roofing.
 - The tentative bond financing and building timeline.
 - The recommendation to sign a Standard Form Agreement with Soderstrom Architects, per the committee work and vetting process, not to exceed \$2.8 million.
- Superintendent Stockwell reported the following:
 - He joined the QAPP teams from McBride and Lewis & Clark Elementary schools for an event today. There is great work being done at both schools around standards and alignment, and an increasing collaboration which will benefit students.
 - Adverse weather conditions resulting in students being detained in schools for safety was one of the topics covered at the last First Responders meeting. Representatives from Columbia River Fire and Rescue expressed their willingness to transport supplies to buildings if the need arose; and a plan is being developed by the district to put a plan in place for utilizing the assistance of that community partner, if necessary.
 - The Certified negotiating team agreed to a two-year contract, as presented to members. Superintendent Stockwell recommends the Board approve both, to include the MOA for the Certified contract
- Gordon Jarman reported that after several years of fundraising and hard work, the Booster Club completed the tennis court upgrade project at the high school.

PUBLIC COMMENTS ON AGENDA ITEMS

- None presented

ACTION ITEMS

- *Approve the OSEA Contract*

Item#	Motion	Board Member	Yes	No	Notes
8.2		William Amos	X		
8.2		Melody Killens	X		
8.2		Jeff Howell			Absent
8.2	Entered a motion to approve	Gordon Jarman	X		
8.2	Seconded the motion	Kellie Smith	X		

- *Approve the SHEA Contract*

Item#	Motion	Board Member	Yes	No	Notes
8.3		William Amos	X		
8.3	Entered a motion to approve	Melody Killens	X		
8.3		Jeff Howell			Absent
8.3		Gordon Jarman	X		
8.3	Seconded the motion	Kellie Smith	X		

- *Approve Policy JFC – Student Conduct, Version 1*

Item#	Motion	Board Member	Yes	No	Notes
8.4		William Amos	X		
8.4	Entered a motion to approve	Melody Killens	X		
8.4		Jeff Howell			Absent
8.4		Gordon Jarman	X		
8.4	Seconded the motion	Kellie Smith	X		

- *Approve Policy JG – Student Discipline*

Item#	Motion	Board Member	Yes	No	Notes
8.5		William Amos	X		
8.5	Seconded the motion	Melody Killens	X		
8.5		Jeff Howell			Absent
8.5		Gordon Jarman	X		
8.5	Entered a motion to approve	Kellie Smith	X		

- *RESOLUTION 2016-17 #13 – Declaration of Surplus Property*

Item#	Motion	Board Member	Yes	No	Notes
8.6		William Amos	X		
8.6	Entered a motion to approve	Melody Killens	X		
8.6		Jeff Howell			Absent
8.6		Gordon Jarman	X		
8.6	Seconded the motion	Kellie Smith	X		

- *Resolution 2016-17 #14 – Authorizing the Issuance and Sale of One or More Series of General Obligation Bonds in the Aggregate Principal Amount Not to Exceed \$49,635,000; Designating an Authorized Representative, Bond Counsel and underwriter; Authorizing Appointment of a Bond Purchase Agreement; and Related Matters*

Item#	Motion	Board Member	Yes	No	Notes
8.7		William Amos	X		
8.7	Seconded the motion	Melody Killens	X		
8.7		Jeff Howell			Absent
8.7	Entered a motion to approve	Gordon Jarman	X		
8.7		Kellie Smith	X		

- *General Obligation Post-Issuance Procedures*

Item#	Motion	Board Member	Yes	No	Notes
8.8		William Amos	X		
8.8	Seconded the motion	Melody Killens	X		
8.8		Jeff Howell			Absent
8.8		Gordon Jarman	X		
8.8	Entered a motion to approve	Kellie Smith	X		

- *Approve Administrative/Confidential Employee Contract*

Item#	Motion	Board Member	Yes	No	Notes
8.9		William Amos	X		
8.9	Entered a motion to approve	Melody Killens	X		
8.9		Jeff Howell			Absent
8.9		Gordon Jarman	X		
8.9	Seconded the motion	Kellie Smith	X		

- Amend the agenda to include item 8.11: Approve Standard Form Agreement between Owner and Architect as Proposed

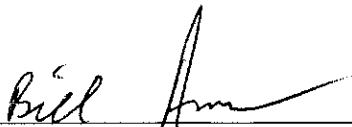
Item#	Motion	Board Member	Yes	No	Notes
8.10		William Amos	X		
8.10	Seconded the motion	Melody Killens	X		
8.10		Jeff Howell			Absent
8.10		Gordon Jarman	X		
8.10	Entered a motion to approve	Kellie Smith	X		

- Approve the Standard Form Agreement between Owner and Architect as Proposed

Item#	Motion	Board Member	Yes	No	Notes
8.11		William Amos	X		
8.11		Melody Killens	X		
8.11		Jeff Howell			Absent
8.11	Entered a motion to approve	Gordon Jarman	X		
8.11	Seconded the motion	Kellie Smith	X		

ADJOURNMENT

Chair Amos adjourned the meeting at 7:43 p.m.


 Bill Amos, Board Chair


 Scot Stockwell, Superintendent