

**St. Helens School District #502
Board of Directors Regular Meeting
November 16, 2016**

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on November 16, 2016 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon.

PRESENT

Those present were:

Bill Amos, Board Chair
Jeff Howell, Board Vice Chair
Melody Killens, Board Member
Scot Stockwell, Superintendent
Jessica Pickett, Business Manager
Kristi Ward, Executive Assistant

Not present:

Kellie Smith, Board Member
Gordon Jarman, Board Member

CALL TO ORDER

The Board Chair called the Work Session to order at 6:30 p.m. followed by the Pledge of Allegiance. Chair Amos asked for adjustments to the agenda; none were requested. Jeff Howell entered a motion to approve the agenda, Melody Killens seconded. The motion to approve the agenda as presented carried unanimously.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

- None presented

CONSENT AGENDA

- General Fund Revenue & Expenditures Projection
- Operating Disbursement Report
- Human Resources Report
- Work Session Minutes Summary from October 26, 2016

Jeff Howell entered a motion to approve the consent agenda as presented, Melody Killens seconded; the motion carried unanimously.

OLD BUSINESS

- Chair Amos inquired about any recommendations or changes to the policies being read by the Board for the second time:
 - JFC – Student Conduct, Version 1
 - JG – Student DisciplineThere were no recommendations or changes submitted.

NEW BUSINESS

- Lydia Walters, ASB Public Relations officer updated the Board regarding the many activities taking place at SHHS; to include fall sports, the ASB Leadership trip to Seaside, an upcoming food drive and other service projects.
- Isaiah Sweet, Student Representative from CRYC, presented the Board with information about current class progression; particularly in math and Literature. He additionally described some of their most recent outdoor projects and field trips.

- Colby Jack, Student Representative from CCEC reported that the fall Discovery program is now complete, provided positive feedback regarding Adam Wies, the new teacher at CCEC, and the excitement surrounding the success of the bond.
- Cris Gwilliam, Lisa Rawlings and Dustin Salisbury provided the Board with briefs about the activities and progress taking place at each of the schools.
- Superintendent Stockwell updated the Board regarding:
 - The passing of the bond; he expressed his gratitude to the following for their help with its success: *OSEA School Employees, OSEA St. Helens Chapter 31, Colona/Mabbot Consulting, Ron Schlumpberger, Diane Dillard, Jeff Howell, Dockside Restaurant & Catering, L&C PTO, Columbia River Fire & Rescue, Dany & Carol Clark, Richard & Mary Simpson, Crystal Ragner, Chelsie Orr, Susan Ziglinski, Dena Chesney, Natasha Parvey-Leskowich, Vicki Jeffries Bilton, Ron McMillian, Jeff Kemp, Carr Ford, HEERY International, Susan Conn, Gordon Jarman, KOHI Radio, McB PTO, Cheryl Breslin, Northwest Apparel, Dustin Hald, Garrett Lines, Casey Wheeler, Nancy Buble, Mary Woiccak, Keith Forsythe, Harvey Bilton, Nick Federici, Heather Hoge, The Chronicle, Oregon Trail Lanes, Mait Nelson, Melody Killens, Digital Graphiti, Dr. Rex Murray, Paulson Printing, Don's Rental, Terry moss, Jay Tappan, Keith Meeuwsen, Theresa Holt, Blair Walter, Janine Norris, Tony Stockwell, St. Helens Education Association, Donna Nyberg, South County Spotlight, Soderstrom-Henry Fitzgibbon, Bill Amos, Kellie Smith, Yankton Arthur Academy PTO, St. Helens City Council, Lower Columbia Engineering, Dave & Jill Lawrence, Doris Heimuller, Christine Braud, Diana Peterson, Monica Cade, Robin Loper, Debbie Parsons, Columbia River Receptions & Events at Meriwether Place, Columbia County Democratic Central Committee*
- Jessica Pickett updated the Board regarding:
 - Suggested changes to the 2017 Budget Calendar that would allow for the first year of the biennium budget planning process, to include added informational meetings for budget committee members.
 - The Budget Committee. There is currently a need to declare three non-Board member vacancies in order to begin the recruiting and vetting process. Applications are available on the website.
 - A recommendation by the review committee following proposal review and an interview process was made to award the Construction Management and Owners' Representative Services Contract to HEERY International Inc. for the purpose of managing the bond program.
- Superintendent Stockwell reported the following:
 - He had an initial meeting with first year teachers. He utilized the time to get to know them and reflect on a shared article entitled "Let Care Shine Through." He relayed his positive observations regarding the group's depth of background knowledge and level of professionalism.
 - He was recently invited to an informational presentation regarding an urban renewal proposal currently being explored. He pointed out potential project categories that were highlighted, and noted that the school district would be reimbursed from the state school fund for any tax revenue transferred from the district to the urban renewal project.

PUBLIC COMMENTS ON AGENDA ITEMS

- None presented

ACTION ITEMS

- Jeff Howell entered a motion to approve the Budget Committee Calendar, Melody Killens seconded. The motion as presented carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.1		William Amos	X		
8.1	Seconded the motion	Melody Killens	X		
8.1	Entered a motion to approve	Jeff Howell	X		
8.1		Gordon Jarman			Absent
8.1		Kellie Smith			Absent

- Melody Killens entered a motion to officially declare three budget committee vacancies, Jeff Howell seconded. The motion as presented carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.2		William Amos	X		
8.2	Entered a motion to approve	Melody Killens	X		
8.2	Seconded the motion	Jeff Howell	X		
8.2		Gordon Jarman			Absent
8.2		Kellie Smith			Absent

- Jeff Howell entered a motion to award the Construction Management and Owners' Representative Services Contract to HEERY International Inc., Melody Killens seconded. The motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.3		William Amos	X		
8.3	Seconded the motion	Melody Killens	X		
8.3	Entered a motion to approve	Jeff Howell	X		
8.3		Gordon Jarman			Absent
8.3		Kellie Smith			Absent

ADJOURNMENT

Chair Amos adjourned the meeting at 6:53 p.m.


 Bill Amos, Board Chair


 Scot Stockwell, Superintendent