



STRENGTHENING COMMUNITY THROUGH EXCEPTIONAL SCHOOLS
EXCEPTIONALLY EDUCATED STUDENTS BY THE MOST SKILLED AND HIGHLY COMPASSIONATE STAFF

SCHOOL BOARD ORGANIZATIONAL MEETING & WORK SESSION

Agenda

July 6, 2016, 6:30 p.m.

Scot Stockwell, Superintendent

The School Board encourages public participation in its meetings. When a person wishes to bring a matter to the attention of the Board, it is recommended but not required that the matter first be discussed with the district superintendent. Prior discussion provides time for the superintendent to gather relevant information in order that the Board may give the matter adequate consideration.

1.0 CALL TO ORDER Gordon Jarman, Board Chair
1.1 Pledge of Allegiance

2.0 AGENDA APPROVAL Gordon Jarman, Board Chair
* Items may be added or removed at this time

3.0 VISITORS TO ADDRESS THE BOARD – Non Agenda Items

This is a time for public comment on NON-AGENDA items. The Board will not take any immediate action, but will refer concerns to the superintendent and ask him to report to the Board. We appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons.

Please note: Under Oregon Revised Statutes, personnel concerns will not be discussed in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the superintendent.

4.0 CONSENT AGENDA

The Board on an individual basis prior to the meeting has reviewed all material. All financial reports are available for review by the public in the business office. The Board considers Consent Agenda items routine business and will be enacted by the Board in one motion. There will be no discussion of these items at the time the Board votes on the motion unless members of the Board, staff or public request specific items to be discussed and/or removed from the Consent Agenda.

- 4.1 Approval of Meeting Minutes Summary from June 22, 2016
- 4.2 Designate Brown & Brown Northwest Insurance as Insurance Agent of Record
- 4.3 Designate the firm of Grove, Mueller and Swank as District Auditor ORS 328.465, 327.137, 297.405
- 4.4 Designate Garrett, Hemman, Robertson as SHSD attorney with services on an “as needed” basis

5.0 SCHOOL BOARD COMMENTS

6.0 ORGANIZATIONAL/ANNUAL PROCEDURAL BUSINESS

- 6.1 Election of 2016-17 Board Chair ORS 332.005(2), 332.040...**Gordon Jarman, Board Chair**
- 6.2 Election of 2016-17 Board Vice Chair ORS 332.005(2), 332.040.....**Chair TBD**
- 6.3 2016-17 School Board Meeting Calendar
- 6.4 Local Public Contract Review Board and rules ORS 279A.060 (currently School Board)
- 6.5 District’s Administrative Representative in charge of the IDEA program (currently Lori Thompson)
- 6.6 Coordinator of Federal Programs (currently Lisa Rawlings)
- 6.7 District Asbestos LEA Representative (currently Jared Plahn)
- 6.8 District Safety Officer (currently Jessica Pickett)

7.0 ACTION ITEMS

- 7.1 **RESOLUTION 2016-17 #1** designating Scot Stockwell Chief Administrative Officer, School District Clerk and Budget Officer; ORS 332.515, 294.331
- 7.2 **RESOLUTION 2016-17 #2** designating Jessica Pickett Business Manager/Deputy Clerk and Custodian of Funds; ORS 332.505, 328.441
- 7.3 **RESOLUTION #3** authorizing the Board Chair and Board Vice Chair to sign any and all documents
- 7.4 **RESOLUTION 2016-17 #4** designating Bank of the West, St. Helens Community Credit Union, and State of Local Government Investment Pool as Depositories for School Funds
- 7.5 **RESOLUTION 2016-17 #5** designating self-insurance option for workers’ compensation insurance; ORS 656
- 7.6 **RESOLUTION 2016-17 #6** extension of workers’ compensation insurance to volunteers; ORS 656.031
- 7.7 Adopt 2016-17 School Board Meeting Calendar
- 7.8 Designate the St. Helens School District Board of Directors as Local Public Contract Review Board
- 7.9 Designate Lori Thompson as District’s Administrative Representative in charge of the IDEA program
- 7.10 Designate Lisa Rawlings as Coordinator of Federal Programs
- 7.11 Designate Jared Plahn as District Asbestos LEA Representative

WORK SESSION

8.0 BOND CAMPAIGN CONSULTATION REPORTS

- 8.1 Architect..... **Henry Fitzgibbon**
- 8.2 Opinion Strategist/Consultant..... **Patinkin Research Strategies**
- 8.3 Campaign Manager..... **Nicholas Federici**

9.0 REPORTS & DISCUSSION ITEMS

- 9.1 Summer Board Planning Work Session Agenda Items
- 9.2 Other Board appointed committees
- 9.3 Business Report
 - 9.3.1 Municipal Lease InLand Finance Company MAX ST5000 VendNavation Controller
- 9.4 Budget Resolutions
 - 9.4.1 Special Revenue Funds Appropriation Transfer Resolution
 - 9.4.2 Capital Project Fund Appropriation Transfer Resolution

10.0 VISITORS TO ADDRESS THE BOARD – Agenda Items

This is a time for public comment on AGENDA items. The Board will not take any immediate action, but will refer concerns to the superintendent and ask him to report to the Board. We appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. *Please note: Under Oregon Revised Statutes, personnel concerns will not be discussed in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the superintendent*

11.0 ACTION ITEMS

- 11.1 Approve Municipal Lease InLand Finance Company
- 11.2 **RESOLUTION 2016-17 # 7** Special Revenue Funds Appropriation Transfer
- 11.3 **RESOLUTION 2016-17 #8** Capital Project Fund Appropriation Transfer

12.0 UPCOMING MEETING INPUT

- 12.1 Summer Planning Work Session
- 12.2 Work Session Agenda Items

13.0 ADJOURNMENT TBD, Board Chair

DATES OF INTEREST – Tentative:

August 10 **Summer Planning Retreat** **9:00 am** **Board Room**
 August 24 **Regular Meeting** **6:30 pm** **Board Room**
 August 29 & 30 Professional Development Staff Returns
 August 31 & Sept 1 Teacher Work Days
 September 6 First Instructional Day 1st-7th & 9th Grades
 September 7 First Instructional Day 8th & 10th-12th Grades
 September 14 First Early Release

Dates and times are subject to change. Please check the district web site at www.sthelens.k12.or.us for the most updated information.

The meeting location is accessible to persons with disabilities. A request for an accommodation for persons with disabilities should be made no later than 48 hours before the meeting by calling (800)735-2900.