

St. Helens School District #502
Board of Directors Regular Meeting
May 24, 2017

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on May 24, 2017 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon.

PRESENT

Those present were:

Bill Amos, Board Chair
Jeff Howell, Board Vice
Kellie Smith, Board Member
Melody Killens, Board Member
Gordon Jarman, Board Member
Scot Stockwell, Superintendent
Jessica Pickett, Business Manager
Kristi Ward, Executive Assistant

CALL TO ORDER

The Board Chair called the Work Session to order at 6:30 p.m. followed by the Pledge of Allegiance. Jeff Howell entered a motion to approve the agenda as presented. Melody Killens seconded; the motion to approve the agenda as presented carried unanimously.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

- None presented.

CONSENT AGENDA

Gordon Jarman entered a motion to amend the consent agenda by tabling item 4.3, the Human Resources Report for April, 2017. Kellie Smith seconded; the vote to thus amend the agenda carried unanimously. Gordon Jarman entered a motion to approve the agenda as amended. Kellie Smith seconded; the motion to approve the agenda as amended carried unanimously.

NEW BUSINESS

- Mandy Mason stepped in to summarize the activities taking place at St. Helens High School, to include Chor Leon, the Equestrian Team and several Skills USA students qualifying for state competition.
- Lisa Tyler, Carol Dowsett and Ron Hernley provided the Board with briefs about the activities and progress taking place at each of the schools.
- Lisa Rawlings presented the Board with some information regarding the work being done in preparation for the opening of Columbia City Elementary in the fall of 2017. Interviews for the principal are scheduled to take place the first week of May. Two site visits have taken place at an AVID elementary school and expeditionary learning elementary school, in exploration of the best fit for Columbia City Elementary. Polls have been distributed to staff regarding assignment preferences for next year, and

that data has been collected and is being considered. Elementary alignment, facilities and library development work continues. Plans to move records, equipment and materials are underway. Events for community members, students and parents are being planned for June and August.

- Ed Leader and Lisa Rawlings forwarded the preliminary results as proposed by the Boundary Committee. They offered maps and explained that they arrived at the recommendation they did by taking into account the following criteria:
 - Maximize building use/equalize numbers
 - Preserve neighborhood links
 - Ensure ethnic and socio-economic diversity
 - Consider transportation costs/student travel time
 - Minimize transitions
 - Students move from LC/McB to CC
 - Students do not move from LC to McB or McB to LC

Boundary committee members agreed to post their preliminary recommendations on the District website, and to create a way for community members to offer feedback.

- Chair Amos noted that the Arthur Academy Contract had been reviewed by members, and renewal would be voted on during the Action Item portion of the meeting. He asked members if they had any questions after reading the amended contract; there were none.
- Chair Amos announced that the District will recognize Licensed employees during week of May 8-12. The accompanying resolution will be read later this evening.
- Jessica Pickett updated the Board regarding:
 - Resolution 2016-17 # 19 – Transferring Appropriation Authority As It Relates To General Fund For the 2016-17 Fiscal Year. This resolution allows for a small transfer of \$279 within the general fund.
 - Resolution 2016-17 # 20 – Declaration of Surplus Property. In order to put in new bleachers at the high school, the District will need to take the old ones out. The woodshop class has expressed an interest in utilizing the wood from those.
 - Resolution 2016-17 # 21 – Resolution Agreement for Amendment of 403(b) Plan Document – Additional Slots & Employer Contributions Features. This resolution changes the current plan in two ways:
 - It creates five additional vendor slots, increasing the number of vendors employees can invest with
 - Allows employer contributions, as determined for confidential and administrative employees

PUBLIC COMMENTS ON AGENDA ITEMS

- Matt Freeman requested that the Boundary Committee look at current Columbia City and St. Helens city mapping when making decisions about school boundaries.

ACTION ITEMS

- Jeff Howell entered a motion to approve the 2017-22 Yankton Arthur Academy Contract Renewal. Gordon Jarman seconded; the motion as presented carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.1		William Amos	X		
7.1		Melody Killens	X		
7.1	Entered a motion to approve	Jeff Howell	X		
7.1	Seconded the motion	Gordon Jarman	X		
7.1		Kellie Smith	X		

- Chair Amos read Licensed Employee Week Resolution. Melody Killens entered a motion to approve the resolution. Kellie Smith seconded; the motion as presented carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.2		William Amos	X		
7.2	Entered a motion to approve	Melody Killens	X		
7.2		Jeff Howell	X		
7.2		Gordon Jarman	X		
7.2	Seconded the motion	Kellie Smith	X		

- Jeff Howell entered a motion the approve RESOLUTION 2016-17 #19 – TRANSFERRING APPROPRIATION AUTHORITY AS IT RELATES TO THE GENERAL FUND FOR THE 2016-17 FISCAL YEAR. Melody Killens seconded; the motion as presented carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.3		William Amos	X		
7.3	Seconded the motion	Melody Killens	X		
7.3	Entered a motion to approve	Jeff Howell	X		
7.3		Gordon Jarman	X		
7.3		Kellie Smith	X		

- Jeff Howell entered a motion the approve RESOLUTION 2016-17 #20 – DECLARATION OF SURPLUS PROPERTY. Melody Killens seconded; the motion as presented carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.4		William Amos	X		
7.4	Seconded the motion	Melody Killens	X		
7.4	Entered a motion to approve	Jeff Howell	X		
7.4		Gordon Jarman	X		
7.4		Kellie Smith	X		

- Kellie Smith entered a motion the approve RESOLUTION 2016-17 #21 – AGREEMENT FOR AMENDMENT OF 403(b) PLAN DOCUMENT. Melody Killens seconded; the motion as presented carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.5		William Amos	X		
7.5	Seconded the motion	Melody Killens	X		
7.5		Jeff Howell	X		
7.5		Gordon Jarman	X		
7.5	Entered a motion to approve	Kellie Smith	X		

UPCOMING MEETING INPUT

May 10, 2017 – Board Work Session at 6:30pm


- Nutrition Program Update

May 10, 2017 – Executive Session to follow

- Superintendent Evaluation Draft Review

ADJOURNMENT

Chair Amos adjourned the meeting at 7:51 p.m.


 Bill Amos, Board Chair


 Scot Stockwell, Superintendent