

**St. Helens School District #502
Board of Directors Regular Meeting
February 28, 2018**

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on February 28, 2018 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon.

PRESENT

Those present were:

Kellie Smith, Board Chair
Melody Killens, Vice Chair
Trinity Monahan, Board Member
Bill Amos, Board Member
Jeff Howell, Board Member
Scot Stockwell, Superintendent
Jessica Seay, Business Manager
Kristi Ward, Executive Assistant

Not present:

CALL TO ORDER

Chair Smith called the Regular Meeting to order at 6:30 p.m. followed by the Pledge of Allegiance. Jeff Howell entered a motion to approve the agenda as presented. Bill Amos seconded; the motion to approve the agenda carried unanimously.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

- Stephen Topaz addressed the Board to relay his observation about the excellent work the SHHS Robotics team is doing. He noted that he hopes to see more publicity and community support around their efforts.

CONSENT AGENDA

Bill Amos entered a motion to approve the consent agenda as presented. Melody Killens seconded; the vote to approve the agenda as presented carried unanimously.

OLD BUSINESS

- Board members reviewed for a final time updates recommended by OSBA for policies:
 - AC - Nondiscrimination
 - CCG – Evaluation of Administrators
 - IGBAH – Special Education – Evaluation Procedures

Members reviewed the policy updates prior to the meeting, no additional discussion or recommendations were made regarding these policies.

NEW BUSINESS

- Student Representative Lauren James reported to the Board about the activities taking place at CCEC, including taking advantage of some exciting internship opportunities, and a successful fundraiser for Doernbecher's Hospital.
- Principals Lisa Tyler, Dustin Salisbury, Linda Hall, and Ted Zehr let members know about the great work and community activities taking place in each school.
- Members discussed the Application for Permission to Travel for SHHS Chor Leonis, previously described during a visit by Eric Stearns. In the application he proposed travel to Coeur d'Alene, ID in May for a choral festival.
- Neil Ford presented members with an Application for Permission to Travel for the SHHS Robotics team to Yakima, WA in March for the First Robotics Competition (FRC) that will take place there in the Sun Dome.
- Members of the St. Helens Robotics & Engineering Club presented the robot that they will be performing with at the FRC. They discussed the amazing growth the team has experienced, and the plans they have to further increase their interaction with the community and younger students.
- The Board discussed their review of the current enrollment in the district, and that there are no grade levels at which there needs to be a limit placed on open enrollment slots for interested students.
- Jeff Howell read the Classified Employee Week Declaration, and the Board, Superintendent and visitors expressed their appreciation with a round of applause.
- Superintendent Stockwell noted that the NWESD Local Service Plan was similar to those presented and entered into agreement upon in previous years. Members read and reviewed the plan prior to the meeting, and indicated that they did not have any questions about it.
- Jessica Seay provided the Board information regarding:
 - The process for the bond building project contract selection. She explained that is the responsibility of the Board to award the contract to the lowest responsible bidder. The contractor that submitted the bid within those parameters was Triplett Wellman Contractors.
 - Resolution 2017-18 #15, Supplemental Budget No. 4. This budget change is related to a special revenue fund for the SHHS Renovation & Remodeling program. The adjustment allows for additional funds if a home that is fitting for the class becomes available. The other adjustment is for the Title program, for which we realized additional revenue for, and provides some reclassifications.
 - Resolution 2017-18 #16, Authorizing Purchase of Property SHHS Renovation and Remodeling Grant. This provides the Superintendent authorization to approve purchases of new homes that become available to the program prior to the start of the 2018-19 year. The program purchases the homes out of the proceeds from the sale of the other homes they have remodeled.
- Superintendent Stockwell provided members with information regarding:
 - The Family Resource Center planning progress. An operating plan is in place for this portion of the District Strategic Plan, and the plan status was shared.

- The 2017-18 and 2019-20 Community Calendars. The Board discussed the need to change the last day of school in the 2017-18 school year from June 14th to 15th, to reflect the emergency closure day on February 21st. They discussed the pros and cons of
- The Principal search at SHMS and SHHS. Screening will take place by a team of staff, Board and parents over the next two weeks, and the interviews for selected candidates will take place on March 7th and 8th.
- Bond construction update. The ground-breaking ceremony for the CCEC project will be March 21st at 5:30 prior to the next Regular Board Meeting. The SHMS ground-breaking ceremony will follow in April.
- School safety. Superintendent Stockwell provided a list of measures that have been taken to increase safety in the district, to include: regular district meetings with First Responders, the implementation of the SafeOregon tip line, reviewing the "I Love U Guys" standard response protocols with students, staff and First Responders, a meeting with the Superintendent and students, and the safety features for which bond revenue has been earmarked.

PUBLIC COMMENTS ON AGENDA ITEMS

- Eric Tolleshaug addressed the Board about his concern for safety, specifically at SHHS.
- Abby Austin spoke to the Board about her concern for safety, and suggested they consider the magnetic door safety feature used by other districts.

ACTION ITEMS

- Bill Amos entered a motion to approve 8.1 through 8.8 to include:
 - Approve AC - Nondiscrimination
 - Approve CCG – Evaluation of Administrators
 - Approve IGBAH – Special Education – Evaluation Procedures
 - Approve Application for Permission to Travel SHHS Chor Leonis
 - Approve Application for Permission to Travel SHHS Robotics Team
 - Declaration of No Restrictions on Open Enrollment Numbers
 - Declaration of Classified Employee Week
 - Approve 2018-19 Northwest Regional ESD Local Service Plan

Jeff Howell seconded; approval of the application carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.1, 2,3, 4,5,6, 7, 8	Entered a motion to approve	William Amos	X		
8.1, 2,3, 4,5,6, 7, 8		Melody Killens	X		
8.1, 2,3, 4,5,6, 7, 8	Seconded the motion	Jeff Howell	X		
8.1, 2,3, 4,5,6, 7, 8		Trinity Monahan	X		
8.1, 2,3, 4,5,6, 7, 8		Kellie Smith	X		

- Bill Amos entered a motion to approve item 8.9 awarding the bond building project to Triplett Wellman. Jeff Howell seconded; the vote to approve the motion carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.9	Entered a motion to approve	William Amos	X		
8.9		Melody Killens	X		
8.9	Seconded the motion	Jeff Howell	X		
8.9		Trinity Monahan	X		
8.9		Kellie Smith	X		

- Bill Amos entered a motion to approve item 8.10 RESOLUTION 2017-18 #15 Supplemental Budget No. 4. Jeff Howell seconded; the vote to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.10	Entered a motion to approve	William Amos	X		
8.10		Melody Killens	X		
8.10	Seconded the motion	Jeff Howell	X		
8.10		Trinity Monahan	X		
8.10		Kellie Smith	X		

- Bill Amos entered a motion to approve item 8.11 RESOLUTION 2017-18 #16 Authorizing Purchase of Property St. Helens School District's Renovation and Remodeling Grant. Jeff Howell seconded; the vote to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.11	Entered a motion to approve	William Amos	X		
8.11		Melody Killens	X		
8.11	Seconded the motion	Jeff Howell	X		
8.11		Trinity Monahan	X		
8.11		Kellie Smith	X		

- Bill Amos entered a motion to approve the 2019-20 Community Calendar as presented. Jeff Howell seconded; the vote to approve the item carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.12	Entered a motion to approve	William Amos	X		
8.12		Melody Killens	X		
8.12	Seconded the motion	Jeff Howell	X		
8.12		Trinity Monahan	X		
8.12		Kellie Smith	X		

- Jeff Howell entered a motion to approve the 2017-18 Community Calendar to reflect the Emergency Closure day. Bill Amos seconded; the vote to approve the calendar update carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
8.13	Entered a motion to approve	William Amos	X		
8.13		Melody Killens	X		
8.13	Seconded the motion	Jeff Howell	X		
8.13		Trinity Monahan	X		
8.13		Kellie Smith	X		

UPCOMING MEETING INPUT

- March 21, 2018 – Regular Board Meeting, 6:30 p.m.
 - 2017-18 Audit Results
 - Budget Committee Applicant Interviews & Selection

ADJOURNMENT

Chair Smith adjourned the meeting at 8:08 p.m.


Kellie Smith, Board Chair


Scot Stockwell, Superintendent