

St. Helens School District #502
Board of Directors Regular Meeting
July 12, 2017

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on July 12, 2017 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon.

PRESENT

Those present were:

Kellie Smith, Board Chair
Melody Killens, Board Vice
Bill Amos, Board Member
Jeff Howell, Board Member
Trinity Monahan, Board Member
Scot Stockwell, Superintendent
Jessica Pickett, Business Manager
Kristi Ward, Executive Assistant

SEATING OF NEW BOARD MEMBERS

- Superintendent Stockwell led Jeff Howell (Position 3), Trinity Monahan (Position 4), and Kellie Smith (Position 1) in an oath of office. They will serve a four-year at large term that will end on June 30, 2021.

CALL TO ORDER

The Board Chair called the Work Session to order at 6:30 p.m. followed by the Pledge of Allegiance. Jessica Pickett noted that Resolution 2017-18 # 1 and 2017-18 # 2 need to be amended to reflect that Superintendent Stockwell will serve as the Budget Officer for the District, rather than herself. Jeff Howell entered a motion to approve the agenda as amended. Kellie Smith seconded; the motion to approve the agenda as amended carried unanimously.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

- Mike Shiel, volunteer for the Cancer Awareness Society and SHREC mentor, spoke to the Board about his wish to utilize a drone at the Relay for life event on July 29th. It would be operated in a way that is non-invasive to participants and beneficial both to the event and the robotics students as they study footage.

CONSENT AGENDA

Melody Killens entered a motion to approve the consent agenda as presented. Kellie Smith seconded; the vote to approve the agenda carried unanimously.

ORGANIZATIONAL/ANNUAL PROCEDURAL BUSINESS

- The election of the position of Board Chair began with Jeff Howell nominating Kellie Smith. Kellie Smith nominated Jeff Howell. Melody Killens nominated Bill

Amos: Trinity Monahan seconded the nomination for Kellie Smith. Some discussion followed, and it was determined that a vote would be taken, accordingly. Kellie Smith was elected into the position of Board Chair by a majority vote.

Item#	Motion	Board Member	Yes	No	Notes
6.1		William Amos	X		
6.1		Melody Killens			Abstained
6.1	Entered a motion to approve	Jeff Howell	X		
6.1	Seconded the motion	Trinity Monahan	X		
6.1		Kellie Smith			Abstained

- The election of the position of Vice Board Chair began with Jeff Howell nominating Melody Killens. Melody Killens nominated Bill Amos. Some discussion followed, and it was determined that a vote would be taken, accordingly. Melody Killens was elected into the position of Vice Chair by a majority vote.

Item#	Motion	Board Member	Yes	No	Notes
6.2		William Amos	X		
6.2		Melody Killens			Abstained
6.2	Entered a motion to approve	Jeff Howell	X		
6.2		Trinity Monahan	X		
6.2		Kellie Smith			Abstained

- Chair Smith read the following resolutions that the board will vote on during the action item section of the meeting, and opened the floor for discussion:
 - RESOLUTION 2017-18 #1 designating Scot Stockwell Chief Administrative Officer, Budget Officer and School District Clerk ORS 332.515
 - RESOLUTION 2017-18 #2 designating Jessica Pickett Business Manager/Deputy Clerk and Custodian of Funds ORS 328.441, 328.445, 294.331
 - RESOLUTION 2017-18 #3 authorizing the Board Chair and Board Vice Chair to sign any and all documents
 - RESOLUTION 2017-18 #4 designating Bank of the West, St Helens Community Credit Union, and State of Local Government Investment Pool as Depositories for School Funds
 - RESOLUTION 2017-18 #5 designating self-insurance option for workers compensation insurance
 - RESOLUTION 2017-18 #6 extension of workers' compensation insurance to volunteers
- A draft of the 2017-18 Board Meeting Schedule was presented to members for review. Members decided to amend the schedule to reflect changing the number of

meetings in the months of November and December to one. November 15th and December 13th were chosen for that purpose.

- Chair Smith read the following organizational items and opened the floor for discussion:
 - Local Public Contract Review Board and rules ORS 279A.060 (currently School Board) District's Administrative Representative in charge of the IDEA program (currently Lori Thompson)
 - Coordinator of Federal Programs (currently Lisa Rawlings)
 - District Asbestos LEA Representative (currently Jared Plahn)
 - District Safety Officer (currently Jessica Pickett)

NEW BUSINESS

- Members discussed whether they would like to write a letter in support of the sugar sweetened beverage tax to the City of St. Helens, as requested by Matt Brown, Finance Director, City of St. Helens. Members shared their concerns about the proposed tax. They determined that they are in agreement regarding supporting of the efforts to decrease the consumption of sugar sweetened beverages and improve health of students, but do not feel the tax is the best way to accomplish that effort in St. Helens.
- Superintendent Stockwell notified the Board that he recommends placing an interim principal in place at SHHS to allow a proper amount of time, per policy, to do a search for a permanent hire starting in January, 2018.

PUBLIC COMMENTS ON AGENDA ITEMS

- None presented.

ACTION ITEMS

- Bill Amos entered a motion to combine and approve Action Items 9.1, 9.2, 9.3, 9.4, 9.5, and 9.6. Melody Killens seconded; the motion as presented carried unanimously by voting members. Those items included the following resolutions:
 - RESOLUTION 2017-18 #1 designating Scot Stockwell Chief Administrative Officer, Budget Officer and School District Clerk ORS 332.515
 - RESOLUTION 2017-18 #2 designating Jessica Pickett Business Manager/Deputy Clerk and Custodian of Funds ORS 328.441, 328.445, 294.331
 - RESOLUTION 2017-18 #3 authorizing the Board Chair and Board Vice Chair to sign any and all documents
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 - RESOLUTION 2017-18 #6 extension of workers' compensation insurance to volunteers

Item#	Motion	Board Member	Yes	No	Notes
9.1, 2, 3, 4, 5, 6	Entered a motion to approve	William Amos	X		
9.1, 2, 3, 4, 5, 6	Seconded the motion	Melody Killens	X		
9.1, 2, 3, 4, 5, 6		Jeff Howell	X		
9.1, 2, 3, 4, 5, 6		Trinity Monahan	X		
9.1, 2, 3, 4, 5, 6		Kellie Smith	X		

- Bill Amos entered a motion to combine and approve Action Items 9.7, 9.8, 9.9, 9.10, 9.11, and 9.12. Jeff Howell seconded; the motion as presented carried unanimously by voting members. Those items included the following:
 - Adopt 2017-18 School Board Meeting Schedule
 - Designate Local Public Contract Review Board and rules ORS 279A.060 (currently School Board)
 - Designate Loris Thompson as the District's Administrative Representative in charge of the IDEA program
 - Designate Lisa Rawlings as the Coordinator of Federal Programs
 - Designate Jared Plahn as the District Asbestos LEA Representative
 - Designate Jessica Pickett as the District Safety Officer


Item#	Motion	Board Member	Yes	No	Notes
9.7,8,9,10,11,12	Entered a motion to approve	William Amos	X		
9.7,8,9,10,11,12		Melody Killens	X		
9.7,8,9,10,11,12	Seconded the motion	Jeff Howell	X		
9.7,8,9,10,11,12		Trinity Monahan	X		
9.7,8,9,10,11,12		Kellie Smith	X		

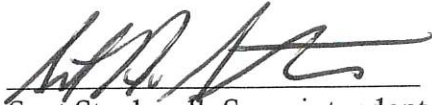
UPCOMING MEETING INPUT

August 9, 2017 – Board Planning Work Session and Regular Meeting at 9:00 – 4:00 p.m.

ADJOURNMENT

Chair Smith adjourned the meeting at 7:46 p.m.


Kellie Smith, Board Chair


Scot Stockwell, Superintendent