

**St. Helens School District #502  
Board of Directors Regular Meeting and Budget Hearing  
June 26, 2019**

The St. Helens School District #502 Board of Directors convened in a Regular Meeting on June 26, 2019 at 6:30 p.m. in the District Office Board Room in Columbia County, Oregon.

**PRESENT**

Those present were:

Kellie Smith, Board Chair  
Bill Amos, Vice Chair  
Melody Killens, Board Member  
Trinity Monahan, Board Member  
Scot Stockwell, Superintendent  
Jessica Seay, Business Manager  
Kristi Ward, Executive Assistant

Not present: Ryan Scholl, Board Member

**CALL TO ORDER**

Chair Smith called the Budget Hearing to order at 6:30 p.m. followed by the Pledge of Allegiance. Bill Amos entered a motion to approve the agenda as presented. Ryan Scholl seconded; the motion to approve the agenda carried unanimously.

**BUDGET HEARING**

- Jessica Seay, Business Manager, summarized the 2019-20 budget detailed in RESOLUTION 2018-19 #14 – RESOLUTION ADOPTING THE BUDGET, per the work done by the District and Budget Committee this spring. Melody Killens asked whether there is a plan embedded in the budget that would accommodate a sudden population increase. Ms. Seay explained that the District would work with the State of Oregon to make appropriate adjustments. Melody Killens asked about the process for budgeting for staff meals and refreshment. Superintendent Stockwell and Ms. Seay offered a review of the District policy and practices.

**PUBLIC COMMENT ON PROPOSED BUDGET**

- None presented.

**ADJOURN BUDGET HEARING**

Budget Committee Chair Amos adjourned the Budget Hearing at 6:40 p.m.

**CALL TO ORDER**

Chair Smith called the Regular Board Meeting to order at 6:40 p.m. Melody Killens entered a motion to approve the agenda as presented. Trinity Monahan seconded; the motion to approve the agenda carried unanimously.

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

- None presented.

## **CONSENT AGENDA**

Trinity Monahan entered a motion to approve the consent agenda as presented. Melody Killens seconded; the vote to approve the consent agenda carried unanimously.

## **NEW BUSINESS**

- Chair Smith noted that it is the duty of the Board of Directors to conduct an annual review of the superintendent, and that they have completed that review. She read a summary letter with those results, and thanked Superintendent Stockwell for his excellent work.
- Jessica Seay reviewed:
  - RESOLUTION 2018-19 #15 – NEW CONSTRUCTION EXCISE TAX RATE. She explained that this is not a new tax, but an updated rate determined each year by the Department of Revenue.
  - RESOLUTION 2018-19 #16 - TRANSFERRING APPROPRIATION AUTHORITY AS IT RELATES TO THE GENERAL FUND. This will allow funds to be transferred from direct instruction to support services, when needed (for example Counselors, Instructional Assistants).
  - RESOLUTION 2018-19 #17 - TRANSFERRING APPROPRIATION AUTHORITY AS IT RELATES TO THE SPECIAL REVENUE FUND. This will also allow funds to be transferred from direct instruction to support services, when needed (for example the Trauma Informed Care positions).
  - RESOLUTION 2018-19 #18 – DECLARATION OF SURPLUS PROPERTY. This surplus list relates to the Renovation and Remodeling program at the high school.
  - Superintendent Stockwell should be named Budget Officer each year rather than the Business Manager, so she suggests making an amendment to the July 26, 2018 Regular Meeting Minutes to reflect that change.
- Superintendent Stockwell gave the Board an update regarding:
  - the selections made by the Social Sciences Committee for the new textbooks to be used at all grade levels in the fall. He provided samples for members to review. The selected materials include:
    - K-5 - Pearson MyWorld
    - 6<sup>th</sup> Grade – National Geo./Cengage World History Great Civilizations, World Cultures and Geography
    - 7<sup>th</sup> Grade – National Geo./Cengage World History Great Civilizations, World Culture and Geography
    - 8<sup>th</sup> Grade – National Geo./Cengage American Stories Beginning to 1877
    - High School - Global Studies - HMH Social Studies Global Geography, U.S. History – HMH Social Studies American History

- Civics/Gov't – Pearson Magruder's American Government, Economics - McGraw Networks: Understanding Economics
- a survey conducted by the St. Helens Middle School administrators used to identify a new school mascot and colors. There were many participants in the survey, but the results did not yield any one choice by a wide margin. Members discussed many options and decided they would table the decision to allow for more polling, but they agreed to select lemon and black for the new colors to create some congruity with the high school.
- the progress being made on the new middle school. The building project is still on schedule. Superintendent Stockwell will be giving a tour of the building tomorrow at 8:30 a.m., and invited members to join him.

**PUBLIC COMMENTS ON AGENDA ITEMS**

- None presented.

**ACTION ITEMS**

- Bill Amos entered a motion to approve RESOLUTION 2018-19 #14 – ADOPTING THE BUDGET AND MAKING APPROPRIATIONS. Melody Killens seconded; the vote to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.1	Entered a motion	Bill Amos	X		
7.1	Seconded the motion	Melody Killens	X		
7.1		Ryan Scholl			Not present
7.1		Trinity Monahan	X		
7.1		Kellie Smith	X		

- Bill Amos entered a motion to approve RESOLUTION 2018-19 #15 – NEW CONSTRUCTION EXCISE TAX RATES. Melody Killens seconded; the vote to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.2	Entered a motion	Bill Amos	X		
7.2	Seconded the motion	Melody Killens	X		
7.2		Ryan Scholl			Not present
7.2		Trinity Monahan	X		
7.2		Kellie Smith	X		

- Bill Amos entered a motion to approve RESOLUTION 2018-19 #16 - TRANSFERRING APPROPRIATION AUTHORITY AS IT RELATES TO THE GENERAL FUND. Melody Killens seconded; the vote to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.3	Entered a motion	Bill Amos	X		
7.3	Seconded the motion	Melody Killens	X		
7.3		Ryan Scholl			Not present
7.3		Trinity Monahan	X		
7.3		Kellie Smith	X		

- Bill Amos entered a motion to approve RESOLUTION 2018-19 #17 - TRANSFERRING APPROPRIATION AUTHORITY AS IT RELATES TO THE SPECIAL REVENUE FUND. Trinity Monahan seconded; the vote to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.4	Entered a motion	Bill Amos	X		
7.4		Melody Killens	X		
7.4		Ryan Scholl			Not present
7.4	Seconded the motion	Trinity Monahan	X		
7.4		Kellie Smith	X		

- Bill Amos entered a motion to approve RESOLUTION 2018-19 #18 - DECLARATION OF SURPLUS PROPERTY. Trinity Monahan seconded; the vote to approve the resolution carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.5	Entered a motion	Bill Amos	X		
7.5		Melody Killens	X		
7.5		Ryan Scholl			Not present
7.5	Seconded the motion	Trinity Monahan	X		
7.5		Kellie Smith	X		

- Trinity Monahan entered a motion to amend the July 26, 2018 Board Regular Meeting Minutes to reflect Superintendent Stockwell as the Appointed Budget Officer. Bill Amos seconded; the vote to so amend the minutes carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.6	Seconded the motion	Bill Amos	X		
7.6		Melody Killens	X		
7.6		Ryan Scholl			Not present
7.6	Entered a motion	Trinity Monahan	X		
7.6		Kellie Smith	X		

- Trinity Monahan entered a motion to adopt the Social Sciences Curriculum selected by the Curriculum Committee. Bill Amos seconded; the vote to adopt the curriculum carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.7	Seconded the motion	Bill Amos	X		
7.7		Melody Killens	X		
7.7		Ryan Scholl	X		
7.7	Entered a motion	Trinity Monahan	X		
7.7		Kellie Smith	X		

- Bill Amos moved that the SHMS mascot selection be tabled, and the school colors be changed to lemon and black. Trinity Monahan seconded; the vote to table the mascot selection and change the colors carried unanimously.

Item#	Motion	Board Member	Yes	No	Notes
7.8	Entered a motion	Bill Amos	X		
7.8		Melody Killens	X		
7.8		Ryan Scholl			Not present
7.8	Seconded the motion	Trinity Monahan	X		
7.8		Kellie Smith	X		

#### **UPCOMING MEETING INPUT**

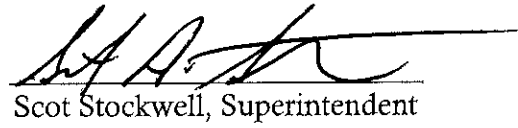
- July 17, 2019 – Board Organizational Meeting, 6:30 p.m.

**ADJOURNMENT**

Chair Smith adjourned the meeting at 8:06 p.m.



Kellie Smith, Board Chair



Scot Stockwell, Superintendent